

**WHATCOM COUNTY
ADMINISTRATIVE SERVICES**
Whatcom County Courthouse
311 Grand Ave, Suite 108
Bellingham, WA 98225-4083



FACILITIES MANAGEMENT
3720 Williamson Way
Bellingham, WA 98226-9156
Phone: (360) 778-5360
Fax: (360) 778-5361
Facilities@co.whatcom.wa.us

ROB NEY
Project & Operations Manager

MEMORANDUM

TO: Satpal Singh Sidhu, County Executive

FROM: Rob Ney, Project & Operations Manager

RE: Contract – Generator Preventative Maintenance Agreement

DATE: June 27, 2023

Enclosed for your review and signature is original of the Agreement between Whatcom County and Pacific Power Generation for the purpose of a Generator Preventative Maintenance Service Agreement.

▪ **Background and Purpose**

Whatcom County maintains nine generator sets; Courthouse, Data Center, Public Safety Building, Central Shop, NW Annex, Jail Work Center, EWRRC and the WUECC. The Triage Crisis Center has a more urgent service and is being service with a Letter of Agreement. It will be added to the contract by amendment for 2024 service. The generators sets are for emergency backup power during power outages. These units need regular preventative maintenance and inspection to ensure dependability. Additionally, each unit is load tested, annually, to ensure the unit can perform at 100% capacity. Preventative maintenance is prudent, ensuring these generators will function when they are needed.

▪ **Funding Amount and Source**

The County is realizing a substantial increase for these services.

Funding is provided in the current 2023 Facilities Budget in the amount of \$13,000. The amount needed to fulfill the contract is \$49,823.00 including WSST.

\$6,331.38 will be paid by Pubic Works for their Generator at the Central Shop. \$5,191.08 will be paid by WUECC for their Generator located at Sound Way; the remaining amount over the budget (\$25,300.54) will be paid from the contingency monies in the Facilities budget of 7060, repairs & maintenance. Staff will be preparing a budget supplemental in the future for the funding shortage.

- **Differences from Previous Contract**

This project is a one-time (ongoing) agreement. Pacific Power Group is part of WA State Contract #02420.

Please contact Rob Ney at extension 5387, if you have any questions or concerns regarding the terms of this agreement.

Enclosures