

**WHATCOM COUNTY CONTRACT  
INFORMATION SHEET**

Whatcom County Contract No. \_\_\_\_\_

Originating Department:	Administrative Services
Division/Program: (i.e. Dept. Division and Program)	Human Resources (HR)
Contract or Grant Administrator:	Melissa Keeley, Employee Relations Manager
Contractor's / Agency Name:	Collective Bargaining Agreement between Whatcom County and WSNA

Is this a New Contract? Yes  No  If not, is this an Amendment or Renewal to an Existing Contract? Yes  No   
 If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: 202102028

Does contract require Council Approval? Yes  No  If No, include WCC: \_\_\_\_\_  
 Already approved? Council Approved Date: \_\_\_\_\_ (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)

Is this a grant agreement? Yes  No  If yes, grantor agency contract number(s): \_\_\_\_\_ CFDA#: \_\_\_\_\_

Is this contract grant funded? Yes  No  If yes, Whatcom County grant contract number(s): \_\_\_\_\_

Is this contract the result of a RFP or Bid process? Yes  No  If yes, RFP and Bid number(s): \_\_\_\_\_ Contract \_\_\_\_\_  
 Cost Center: \_\_\_\_\_

Is this agreement excluded from E-Verify? No  Yes  If no, include Attachment D Contractor Declaration form.

- If YES, indicate exclusion(s) below:
- Professional services agreement for certified/licensed professional.  Goods and services provided due to an emergency
  - Contract work is for less than \$100,000.  Contract for Commercial off the shelf items (COTS).
  - Contract work is for less than 120 days.  Work related subcontract less than \$25,000.
  - Interlocal Agreement (between Governments).  Public Works - Local Agency/Federally Funded FHWA.

Contract Amount:(sum of original contract amount and any prior amendments): \$ _____ This Amendment Amount: \$ _____ Total Amended Amount: \$ _____	Council approval required for; all property leases, contracts or bid awards <b>exceeding \$40,000</b> , and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, <b>except when:</b> <ol style="list-style-type: none"> <li>Exercising an option contained in a contract previously approved by the council.</li> <li>Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance.</li> <li>Bid or award is for supplies.</li> <li>Equipment is included in Exhibit "B" of the Budget Ordinance.</li> <li>Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.</li> </ol>
Summary of Scope: _____	

**Letter of Understanding to amend the 2021-2022 Collective Bargaining Agreement between Whatcom County and WSNA**

Term of Contract: Two years      Expiration Date: 12/31/2022

- Contract Routing:
- |   |                     |
|---|---------------------|
| 1. Prepared by: <u>Melissa Keeley</u>     | Date: <u>6/4/21</u> |
| 2. Attorney signoff: <u>George Roche</u>  | Date: <u>6/3/21</u> |
| 3. AS Finance reviewed: _____             | Date: _____         |
| 4. IT reviewed (if IT related): _____     | Date: _____         |
| 5. Contractor signed: _____               | Date: _____         |
| 6. Submitted to Exec.: _____              | Date: _____         |
| 7. Council approved (if necessary): _____ | Date: _____         |
| 8. Executive signed: _____                | Date: _____         |
| 9. Original to Council: _____             | Date: _____         |

**LETTER OF AGREEMENT  
BY AND BETWEEN  
WHATCOM COUNTY, WASHINGTON  
AND  
WASHINGTON STATE NURSES ASSOCIATION**

This Letter of Understanding is by and between Whatcom County ("the County") and the Washington State Nurses Association ("the Union") regarding the Collective Bargaining Agreement ("CBA") dated January 1, 2021 – December 31, 2022.

The County recognizes the Union's agreement to no across the board wage increases in 2021. This agreement helped to protect County jobs and offer stability during the COVID-19 pandemic.

It is the County's intent to recognize those groups that did not receive a wage increase in January 2021.


The parties agree as follows:

- 1. Effective July 11, 2021 each wage step in all ranges of the 2021 hourly matrix shall increase by 2% (Addendum B).

The foregoing being the agreement of the Parties is in addition to such other provisions in the CBA. This Letter of Understanding shall be effective as of the date of Council approval.

Name	Signature	Date
Karen S. Goens, Human Resources		6/3/2021
Mike Sanderson, WSNA Labor Rep.		6/3/2021
Satpal Sidhu, County Executive		6/3/2021

Approved as to Form:

  
DocuSigned by:  
669516998592416

George Roche, Senior Civil Deputy Prosecuting Attorney

6/3/2021

Date

Date Approved by Council: \_\_\_\_\_