

**Whatcom County  
Council Finance and Administrative Services Committee**

**COUNTY COURTHOUSE  
311 Grand Avenue, Ste #105  
Bellingham, WA 98225-4038  
(360) 778-5010**



**Committee Minutes - Final**

**Tuesday, July 25, 2023  
11:25 AM  
Hybrid Meeting**

**HYBRID MEETING - ADJOURNS BY NOON, MAY BEGIN EARLY  
(PARTICIPATE IN-PERSON, SEE REMOTE JOIN INSTRUCTIONS AT  
[www.whatcomcounty.us/joinvirtualcouncil](http://www.whatcomcounty.us/joinvirtualcouncil), OR CALL 360.778.5010)**

**COUNCILMEMBERS**

Todd Donovan  
Carol Frazey  
Kathy Kershner

**CLERK OF THE COUNCIL**

Dana Brown-Davis, C.M.C.

## **Call To Order**

Committee member Carol Frazey called the meeting to order at 11:16 a.m. in a hybrid meeting.

## **Roll Call**

**Present:** 3 - Todd Donovan, Carol Frazey, and Kathy Kershner

Also Present: Tyler Byrd, Barry Buchanan, Ben Elenbaas, and Kaylee Galloway

## **Announcements**

### **Council "Consent Agenda" Items**

*Donovan moved* to approve Consent Agenda items one through eleven. Councilmembers voted on the Consent items (see votes on individual items below).

1. [AB2023-453](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and Washington State Department of Ecology for technical assistance and education outreach to small businesses, in the amount of \$275,075

**Donovan moved that the Interlocal be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

2. [AB2023-454](#) Request authorization for the County Executive to enter into an interlocal agreement amendment between Whatcom County and U.S. Department of Justice Organized Crime Drug Enforcement Task Force (OCDETF) for continuing an OCDETF investigation, in the amount of \$14,000, for a total amount of \$16,500

**Donovan moved that the Interlocal be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

3. [AB2023-458](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and the City of Bellingham for Aquatic Invasive Species (AIS) enforcement patrols on Lake Whatcom and Lake Samish, in the amount of \$20,000.00

**Donovan moved that the Interlocal be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

4. [AB2023-459](#) Request approval for the County Executive to award Bid #23-50, Rental Rates for Maintenance and Construction Equipment Without Operator, to all bidders with the award for each vendor not to exceed \$100,000.00

**Donovan moved that the Bid Award be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

5. [AB2023-460](#) Request authorization for the County Executive to enter into an interlocal agreement amendment between Whatcom County and Washington State Department of Health to deliver various public health services in the amount of \$3,197,322 for a total amended agreement amount of \$12,178,417

**Donovan moved that the Interlocal be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

6. [AB2023-462](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and Washington State Department of Children, Youth and Families for reimbursement for work performed related to the Juvenile Detention Alternative Initiative (JDAI) in the amount of \$28,000 per year for a total of \$56,000 over 2 years

**Donovan moved that the Interlocal be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

7. [AB2023-463](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and Washington State Department of Children, Youth and Families for reimbursement of services relating to programming for juvenile offenders

under the supervision of Juvenile Court, with reimbursement to continue at the SFY2022-2023 rate in Whatcom County Contract No. 202106029 until the State has determined the SFY 2024-2025 rates

**Donovan moved that the Interlocal be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

8. [AB2023-464](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and The Administrative Office of the Court for reimbursement for costs related to resentencing and vacating convictions for those individuals affected by the Blake Decision in the maximum reimbursement amount of \$837,967

**Donovan moved that the Interlocal be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

9. [AB2023-467](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and Washington State Health Care Authority for the coordination and implementation of prevention programs and strategies, in the amount of \$260,000 annually with a not to exceed amount of \$1,320,000

**Donovan moved that the Interlocal be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

10. [AB2023-468](#) Request authorization for the County Executive to enter into a subrecipient agreement between Whatcom County and the Whatcom Conservation District to complete components of a National Estuary Program (NEP) funded grant scope of work including data coordination, technical assistance and outreach, in the amount of \$773,332 (Council acting as the Whatcom County Flood Control Zone District Board of Supervisors)

**Donovan moved that the Contract (FCZDBS) be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

11. [AB2023-476](#) Request authorization for the County Executive to enter into a lease between Whatcom County and Lengosot LLC to provide temporary space to perform autopsies in the amount of a base rent of \$250 per autopsy and an additional \$50 transportation cost per trip

**Donovan moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

### **Committee Discussion and Recommendation to Council**

1. [AB2023-448](#) Ordinance Establishing the Central Shop NPDES Stormwater Improvements Project Based Budget

***Kershner moved* that the Ordinance be RECOMMENDED FOR ADOPTION.**

Loni Patterson, Public Works Department, answered whether this is just for the shop facility and stated it is, and it is to evaluate and design improvements that need to be done to comply with our stormwater permit. She answered whether there is an issue with other county facilities, what about the Central Shop triggered us needing a National Pollution Discharge Elimination System (NPDES) permit, and what the correction will be. Patterson stated the facility is an industrial facility so it needs an industrial stormwater general permit, which requires them to comply with the NPDES standards.

Kraig Olason, Public Works Department, answered whether someone will have to spend \$200,000 to design their stormwater systems if they have a similarly sized industrial facility, whether the cost is also for other housekeeping and not just for project design, whether it is just due to being a low-lying piece of property and not to having different standards because it is a government facility, what elements we are failing at, what triggered this change and how long we have been out of compliance, and whether the Central Shop will be upgraded or the water table raised when we do the Northwest Annex project.

Tyler Schroeder, Director of Administrative Services, stated the Northwest

Annex project itself has been going through stormwater designs but it is separate from this project.

Elizabeth Kosa, Public Works Department Director, confirmed that they are separate.

Kershner stated she had a tour of the site about a year and a half ago and it was explained at that time that this was a problem and Council would be seeing it on an agenda.

**Kershner's motion that the Ordinance be RECOMMENDED FOR ADOPTION carried by the following vote:**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

2. [AB2023-451](#) Ordinance amending the 2023 Whatcom County Budget, request no. 10, in the amount of 1,493,534

**Donovan moved that the Ordinance be RECOMMENDED FOR ADOPTION. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

### **Items Added by Revision**

There were no agenda items added by revision.

### **Other Business**

There was no other business.

### **Adjournment**

The meeting adjourned at 11:30 a.m.

ATTEST:

WHATCOM COUNTY COUNCIL  
WHATCOM COUNTY, WA

**Kathy Kershner-via email 8/6/2023**

\_\_\_\_\_  
Dana Brown-Davis, Council Clerk

\_\_\_\_\_  
Kathy Kershner, Committee Chair

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Kristi Felbinger, Minutes Transcription

SIGNED COPY ON FILE