

EMT Course Proposal



Quote

EST-000244

*** Remote Medical Training**

909 Squalicum Way, Suite 103
Bellingham Washington 98225
U.S.A

Bill To
Whatcom County EMS

Quote Date : 02 Aug 2023

Expiry Date : 28 Sep 2023

Subject :

Washington State EMT Course 22 Students

#	Item & Description	Qty	Rate	Amount
1	<p>CUSTOM TRAINING COURSE PRIVATE EMT COURSE INCLUDES Course Start Date: Oct 7, 2023 Course End Date: Dec 15, 2023 Weekday Classes: Tuesday & Thursday evening 4 hrs, 17:00-21:00 Weekend Classes: Saturday for 8 hrs, 8:00-17:00 Student Count: 22 Instructors: 2 Certifications: ESCI BLS CPR & Airway Management, NREMT, Washington State EMT Equipment: EMT Gear set Vouchers: NREMT Testing Vouchers for each student</p>	1.00	53,675.16	53,675.16
			Sub Total	53,675.16
			Total	\$53,675.16

Notes

Thank you for your interest in a Private Remote Medical Training course.

Terms & Conditions

- Prices valid until the quote expiration date stated herein.
- Course dates are subject to completion and signing of a MSA and represented in the proposal.

Authorized Signature _____

EMT Course Proposal

Whatcom County EMS Emergency Medical Technician (EMT) Course Proposal

Submitted By Remote Medical Training
August 4, 2023

EMT Course Proposal

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EMT Course Proposal

Remote Medical Training Company Overview

Remote Medical Training (RMT) is a leading medical training company headquartered in Whatcom County, Washington. As a registered business in the City of Bellingham with endorsement number #066345, RMT specializes in providing comprehensive medical courses worldwide aimed at equipping students with the skills to assess and treat both ill and injured patients. RMT's unique selling point lies in its ability to deliver high-quality medical training regardless of the geographical location, challenging location or need for customized content. The company is committed to offering medical training solutions to clients who require these capabilities. RMT has built a strong reputation for its dedication to preparing individuals to handle medical emergencies in diverse settings. Our track record is backed up by our outstanding 90 percent first time pass rate for students who sit for the National Registry of EMTs exam. (See Appendix E)

The company's clientele includes a wide range of organizations and communities, with a significant emphasis on serving rural areas and specific groups, such as:

Rural Communities: RMT caters to rural communities like Ferry County, Yakima Nation and the Muckleshoot Indian Tribe's wildlife department, providing them with essential medical training that might otherwise be limited in such remote areas. This underscores the company's commitment to ensuring healthcare access across all regions. By offering medical training to these communities, RMT contributes to the healthcare preparedness of these communities while respecting their cultural sensitivities.

Government Agencies: RMT collaborates with government entities like the United States Forest Service, Bellingham Fire Department, Ferry County EMS and the National Parks Service. These partnerships reflect RMT's involvement in training professionals who work in natural and wilderness environments where medical assistance might not be readily or immediately available. With a global reach, RMT's courses are designed to empower individuals with the skills and knowledge needed to handle medical emergencies in diverse and challenging situations. The company's commitment to excellence, adaptability, and community-focused training sets it apart in the field of remote medical training.

EMT Course Proposal

Scope Of Work

The proposed scope of work for Remote Medical Training's engagement with Whatcom County EMS includes the development and delivery of an accredited National Registry of EMTs (NREMT) and Washington State-approved EMT course. The focus is on tailoring the course to the specific needs, equipment, and learning objectives of Whatcom County EMS while ensuring compliance with NREMT and Washington State accreditation requirements. The course aims to certify students with a Washington State EMT certification, NREMT certification, and ECSI BLS Healthcare Provider certification. The following components outline the scope of work in detail:

1. **Course Customization:** Design the EMT course curriculum to align with the equipment, protocols, and learning goals of Whatcom County EMS. Incorporate NREMT and Washington State EMT certification requirements into the curriculum.
2. **Certifications Provided:** Issue Washington State EMT certification, NREMT certification, and ECSI BLS Healthcare Provider certification to students upon course completion.
3. **Educational Materials:** ECSI CPR AED BLS Provider textbooks for all students. NREMT testing vouchers to enable students to take the certification exam.
4. **Training Equipment and Moulage:** Supply necessary training equipment for hands-on practice sessions. Utilize moulage (simulated injuries) to enhance realism and practical learning.
5. **Training Venue Options:**
 - Option 1: conducting the training at a local classroom provided by RMT (up to 22 students capacity) with AV equipment and whiteboards. This would include an additional rental fee of the classroom space on top of the base course price (appendix E).
 - Option 2: Alternatively, conduct the training at a location designated by Whatcom County EMS at no additional cost. Facility requirements will need to allow for ample classroom space, AV equipment, desk and chairs and access to outside and inside space to run scenarios.
6. **360 Review and Summative Report:** Perform a comprehensive 360 review of the course upon completion. Gather student course evaluations to assess the effectiveness of the training. Conduct an After Action Report (AAR) examining instructional schedule, equipment usage, and logistical aspects. Compile the AAR findings and evaluations into a summative report that provides an overview of the course delivery and identifies areas of success and improvement. The comprehensive 360 review and summative report aim to ensure the quality of the course and provide actionable insights for continuous improvement.
7. **Additional Topic Offerings (Optional):** Remote Medical Training's commitment to tailoring the EMT course to the unique needs of Whatcom County EMS while adhering to accreditation standards. These additional topics could include but are not limited to enhanced modules on mental health emergencies, substance abuse recognition and treatments.

EMT Course Proposal

EMT Course Overview

The EMT course offered by RMT is designed to provide training at the Emergency Medical Technician (EMT) level according to the National Standards Curriculum. The course is compliant with the laws of Washington State.

The course content includes:

1. **Basic EMT Training:** The course covers the fundamental skills and knowledge required for EMTs to recognize, assess, and treat various medical and trauma emergencies.
2. **Special Topics:** The course addresses specially requested topics such as mental health emergencies and substance abuse recognition and treatments.
3. **Classroom and Practical Learning:** The training includes a mix of classroom lectures, hands-on practice, and lab/scenario settings. This combination allows students to apply theoretical knowledge in practical situations.
4. **Advanced Medical Skills:** The curriculum also includes training in assisting with high-level medical skills such as IV administration, endotracheal intubation, and ECG monitoring.
5. **Scenarios:** Students learn about responding to various emergency situations, including lifting and moving patients, oxygen administration, shock management, thoracic trauma, head injuries, musculoskeletal injuries, respiratory and cardiac emergencies, mass-casualty incidents, anaphylaxis, cold and heat emergencies, and more.
6. **Certifications:** Students who successfully complete the course requirements are awarded the ECSI Healthcare Provider CPR Certification, the Washington State Emergency Medical Technician Certificate, and approval to take the National Registry EMT certification written exam. This prepares them for certification as qualified EMTs.
7. **Disaster Medicine:** The course also aims to provide introductory medical skills for individuals working in disaster medicine. It equips participants with the ability to make informed medical decisions when definitive care is not immediately available.

In summary, the EMT course covers a broad spectrum of medical skills and emergency scenarios. It's designed to prepare students not only for their certification exams but also for real-world emergency situations where quick and effective medical care is crucial.

EMT Course Proposal

Project Approach and Timeline

Remote Medical Training is prepared to provide an EMT course that is tailored to students who are working a full time job during the week.

1. **Weekly Schedule:** Two evening sessions starting at 17:00-21:00 and one weekend day starting at 8:00 and ending at 17:00. See sample schedule appendix A
2. **Total Training Hours:** The total instructional hours will be 160
3. **Total number of instructors:** Two instructors per course depending on enrollment for a total of 175 labor hours per instructor.
4. **Instructor qualifications:** Experienced providers from within whatcom county. In addition one of the instructors will be a RMT Washington State SEI who will oversee the delivery of the program to ensure that it meets and exceeds the Washington State EMT program requirements. See sample instructor profiles Appendix C
5. **Clinical Requirements:** Whatcom County EMS will be responsible for arranging clinical time for the students per Washington State requirements.
6. **Key delivery dates:** If awarded the contract RMT is ready to deliver against the project timeline & key delivery dates outlined below in appendix B.

Infectious Disease Contingency Plan

Remote Medical Training is proud to have run the first EMT course in the state of Washington in the midst of the COVID-19 crisis in May of 2020. We were able to respond to the educational challenges that COVID-19 brought upon us by being adaptable and utilizing online learning in new ways. Following those initial classes, we've learned that this approach is needed for the continued delivery of courses during this pandemic. Remote Medical Training's phased approach COVID-19 policy allows us to be adaptable to the current pandemic environment regardless of the severity of the outbreak, which reduces our need to cancel courses on short notice. Our contingency plan for any students who have to quarantine due to Covid-19 is outlined below:

1. Individual students who have to quarantine will complete distance learning modules online for the topics covered on the day or days they missed. These modules allow RMT to track the student's engagement and progress through the assigned material.
2. If more than 30 percent of the class is required to quarantine and is able to attend virtual class sessions, RMT will assign an instructor to the students and send the students home with individual gear sets. This will allow the instructor to begin teaching students through our virtual classroom environment, which provides the ability for students to get hands on equipment and receive live feedback on topics they have completed through the distance learning modules.
3. RMT has county MPD approval along with state approval to transition from clinical time to a simulated clinical experience for our students in the event that clinical sites become overwhelmed with patients from the pandemic and need to cancel clinical rotations in an effort to reduce the risk of spreading Covid-19 or any other infectious disease.

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Remote Medical Training Project Support

Remote Medical Training provides a comprehensive project management team for each of the courses we run. This team manages your course from start to finish, including all course accreditation requirements, staffing, gear management, certification delivery and any instructor travel logistics. This allows our clients and instructors the ability to focus solely on the delivery of the course while the project management team supports them in the background. Upon completion of the course the team will provide a comprehensive after action report (upon request) of the course; this report includes student course evaluations and a review of the gear, logistics, curriculum, student interactions, risk assessment and any other necessary items that come up through the delivery of the course.

Student Tracking & Progress Reports

Remote Medical Training provides detailed student tracking capabilities both during and after courses by utilizing our project tracking document, after action report, student database, and the online learning management system. The combination of these systems and documents allow us the ability to provide detailed track of the students' involvement and participation in the program ensuring they get ample opportunity to participate throughout the course. In addition it allows RMT to provide feedback to the students and deliver certifications of completion to the individual student, within two weeks of completing the course. In return, the student evaluations and instructor's after action report will allow Remote Medical Training to work with Whatcom County EMS to continually improve the course each time it is delivered.

See appendix (D) for example tracking document

Project Pricing

RMT is prepared to provide a fixed price for the delivery of the Whatcom County EMT course for up to 22 students and two instructors. The price will not adjust based on enrollment.

See appendix E Estimated pricing

EMT Course Proposal

Appendix A: Sample Schedule

EMT Course Proposal

Sample Schedule

Day 1 - Saturday, 8am - 5pm	Time
Introductions and Course Overview	1 hr
Facility Orientation	30 min
Clinical Rotations: Paperwork and Sign-ups	30 min
EMS History and System	1 hr
Medical Legal Considerations	1 hr
Lunch	1 hr
Gearset	30 min
Bloodborne Pathogen / PPE	1 hr
Well Being of the EMT	1 hr
Introduction to patient assessment	30 min

Day 2, Tuesday, 5 - 9pm	Time
Anatomy and Physiology	3.5 hrs (total)
Anatomical Positions	30 min
Musculoskeletal system	30 min
Circulatory System	30 min
Respiratory System	30 min
Nervous/Endocrine Systems	30 min
Digestive/Urinary Systems	30 min
Lymphatic/Integumentary Systems	30 min

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Day 3, Thursday, 5 - 9pm	Time
Patient Assessment System	
Scene Size-up	30 min
Primary Assessment	1 hr
Physical Exam	1 hr
Medical History	30 min
Vital Signs	1 hr

Day 4, Saturday, 8am - 5pm	Time
Communication	30 min
Demo: Pt Assessment	15 min
Documentation	30 min
Scenario	1 hr
Airway Management and Oxygen Administration	2 hr
Lunch	1 hr
Scenario	1 hr
CPR	1 hr
Skills Lab	2 hrs

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Day 5, Tuesday, 5 - 9pm	Time
Quiz Strategy	15 min
Quiz 1	30 min
Shock	1.5 hr
Scenario	1 hr
Intro to Trauma	30 min

Day 6, Thursday, 5 - 9pm	Time
Quiz Review	30 min
Lifting and Moving	1 hr
Spinal Injuries	1 hr
Skills lab: Spinal Immobilization	1 hr
Jeopardy	30 min

Day 7, Saturday, 8am - 5pm	Time
Exam 1	1 hr
Head Injuries	1 hr
Scenario	1 hr
Chest + Abdominal Trauma	1 hr
Lunch	1 hr
Exam Review	30 min
Scenario	1 hr
Bleeding Control	2 hrs
Scenario	1 hr

EMT Course Proposal

Appendix B: Project Key Delivery Dates

EMT Course Proposal

Key Delivery Dates

Key Delivery Dates	Time
Kick Off Meeting	5 business days post award
Course review prior to state submission	Aug 23, 2023
State EMT Course Application submittal	Aug 28, 2023
Course Start Date	Oct 7, 2023
Course End Date	Dec 16, 2023
360 comprehensive review	Dec 29, 2023
Certification Delivery	Dec 29, 2023

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Appendix C: Sample Instructor Profiles

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Instructor Profiles

MEGAN MCCARTHY

Currently Remote Medical Training's Program Director, Megan leads a team of instructors to deliver courses all over the world.

In addition, Megan works as a Remote EMT in Washington State, and has her Bachelor's of Science in Exercise Science from the University of Puget Sound. She also volunteers with her local fire department, Glacier Fire and Rescue, and is the department's Training Officer. Megan also has previous guide experience, including leading Sea Kayak Expeditions around the San Juan Islands and volunteering with the non-profit First Descents as the medical provider for their Adventure Therapy Programs. Megan currently holds her SEI, NREMT, REMT, Licensed Blaster and AAA Level 1 + 2, and has extensive experience in high-angle rescues.



Sean Roberts

Sean Roberts works as a firefighter/paramedic for Bellingham Fire Department, and has been teaching for RMT since October 2018. He started his career in EMS by getting a Remote-EMT certification. He enjoys traveling, especially when it involves rock climbing, skiing, or hiking. His biggest goal for his instruction is to provide students with real-world experience and scenario-based, hands-on learning.



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Appendix D: Project & Student Tracking Template

EMT Course Proposal

Sample student tracking sheet

LAST NAME	FIRST NAME	SGA	BVM	O2	CPR AED	Bleeding Control, Shock	Long Bone Immobilization	Joint Immobilization	EPI	Backboard	KED	Minor Trauma	Minor Medical

Sample After Action Report Template.

Instructor	Date of Occurrence	Issue	Comments from Instructors	Comments from Admin	Proposed Solution
Logistics (Please detail any issues around travel, customer service, gear and/or facilities)					
Gear (Please identify missing items, broken equipment, and suggestions for future gear changes)					
Curriculum (Please detail any issues, comments or suggestions around curricula, texts, assessments, manuals, etc. Please also submit any problems with the manuals via the form linked below)					
Students (Please detail any student issues including absenteeism, behavior issues, unsatisfactory academic progress, etc)					
Risk Assessment (Please detail any near misses, accidents, injury reports, risk mitigation strategies for future, unsafe conditions, etc)					
Other (Are there any other issues or concerns that do not fall into any of the previous categories, information missing from project plan, comments or suggestions?)					
Submit the following forms within a week of course completion:					
After Action Report					
Peer Evaluation					

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Appendix E: Price Estimate

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*** Remote Medical Training**
909 Squallicum Way, Suite 103
Bellingham Washington 98225
U.S.A

Quote

EST-000244

Bill To
Whatcom County EMS

Quote Date : 02 Aug 2023

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Washington State EMT Course 22 Students

#	Item & Description	Qty	Rate	Amount
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			Sub Total	53,675.16
			Total	\$53,675.16

Notes

Thank you for your interest in a Private Remote Medical Training course.

Terms & Conditions

- Prices valid until the quote expiration date stated herein.
- Course dates are subject to instructor availability and will only be allocated after Remote Medical Training has received a client purchase order, Sales order or MSA.


Authorized Signature _____

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Appendix F: NREMT Pass Rate

EMT Course Proposal

Pass/Fail Report
SEARCH



Report Date: 8/3/2023 9:33:40 AM
Report Type: Program Report (WA-3711)
Registration Level: EMT
Course Completion Date: 1st Quarter 2022 to 4th Quarter 2022
Training Program: Remote Medical Training (WA-3711)

[View Legend](#) | [Printer-Friendly Version](#)

[Show All](#) | [Show Only Percentages](#) | [Show Only Numbers](#)

The results of your report request are as follows:

Attempted The Exam	First Attempt Pass	Cumulative Pass Within 3 Attempts	Cumulative Pass Within 6 Attempts	Failed All 6 Attempts	Eligible For Retest	Did Not Complete Within 2 Years
224	90% (201)	95% (212)	95% (212)	0% (0)	5% (12)	0% (0)

Attempted the exam: Number of graduates that make at least one attempt at the exam.

First attempt pass: Number and percent of those who attempt the exam that pass on the first attempt.

Cumulative pass within 3 attempts: Number and percent of those who attempt the exam who pass on the first, second, or third attempt.

Cumulative pass within 6 attempts: Number and percent of those who attempt the exam who pass on the first, second, third, fourth, fifth, or sixth attempt.

Failed all 6 attempts: Number and percent of those who fail the exam six times.

Eligible for retest: Number and percent of those who failed their last attempt, but remain eligible for retest (less than six attempts, less than two years from course completion.)

Did not complete within 2 years: Number and percent of those who fail their last attempt and are no longer eligible for retest (more than two years from course completion.)

**REMOTE MEDICAL TRAINING
SERVICES AGREEMENT**

This Services Agreement (“Agreement”) is entered into on August 15, 2023 (“Effective Date”) between International Rescue & Medical Solutions, LLC dba Remote Medical Training, a Washington limited liability company (“RMT”), and Whatcom County EMS, a Washington state County Governmental organization.. RMT agrees to provide Services to Client based on the terms and conditions below.

Contact Information

RMT	Client
Address: 909 Squalicum Way, Suite 103, Bellingham Wa, 98225	Address: Click here to enter text.
Attention: Tyler Nielsen	Attention: Click here to enter text.
Phone Number: 206-972-1833	Phone Number: Click here to enter text.
Email Address: tnielsen@remotemedicaltrainin g.com	Email Address: Click here to enter text.

Agreed and Accepted

RMT	Client
Signature:	Signature:
Name:	Name:
Title:	Title:
Date:	Date:

1. Definitions

- 1.1 “Claim(s)” means (a) third-party claims, actions, demands, lawsuits, or proceedings and (b) damages, costs (including reasonable fees of attorneys and other professionals), or liabilities of any kind (including fine, penalty, or judgment or order issued by a governmental, regulatory or judicial body) arising out of such third party claim, action, demand, lawsuit, or proceeding.
- 1.2 “Data Protection Law” means any applicable law, rule, regulation, decree, statute, or other enactment, order, mandate, or resolution relating to data security, data protection, or privacy, including Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to processing of personal data and the free movement of that data (“GDPR”), and any implementing, derivative, or related legislation, rule, regulation, and regulatory guidance, as amended, extended, repealed and replaced, or re-enacted.
- 1.3 “Intellectual Property” means all intellectual property rights existing under statute or at common law or equity in force or recognized now or in the future in any jurisdiction, including (a) copyrights, trade secrets, trademarks, service marks, patents, inventions, designs, logos, trade dress, moral rights, mask works, publicity rights, privacy rights, and database rights, and (b) any application or right to apply for any of the foregoing rights, and all renewals, extensions, and restorations.
- 1.4 “Personal Data” means information relating to an identified or identifiable natural person, including name, identification number, location data, online identifier, or one or more factors specific to the physical, physiological, genetic, mental, economic, cultural, or social identity of that natural person.
- 1.5 “RMT Materials” means tangible or intangible materials provided by or on behalf of RMT to Client pursuant to this Agreement. RMT Materials include modifications to, or derivative works of, the foregoing materials.
- 1.6 “Services” means all services identified in a SOW and performed by RMT under this Agreement.

**REMOTE MEDICAL TRAINING
SERVICES AGREEMENT**

- 1.7 “SOW(s)” means written agreements signed by the parties’ authorized representatives referencing, and subject to, this Agreement.
- 1.8 “Trademarks” means trademarks, servicemarks, and logos.

2. Services

- 2.1 SOW. The parties will describe the Services in one or more SOWs. The parties may agree to change a SOW. RMT will, at its own expense, obtain and maintain approvals, licenses, filings, or registrations necessary to perform Services.
- 2.2 Compensation. Client will pay RMT the fees stated in each SOW. RMT is responsible for expenses it incurs unless agreed otherwise in a SOW. Unless agreed otherwise in a SOW, Client will pay fees and approved expenses with a deposit of 50% of the sales order on the start of the class and the remaining amount of the sales order net 15 days of the course end date.. Each party will be responsible for its own tax obligations arising from this Agreement, and each party will indemnify and hold the other harmless from any claims, costs (including reasonable attorneys’ fees), and liabilities that relate to each party’s taxes.

3. Intellectual Property

- 3.1 Ownership of pre-existing Intellectual Property. Each party will own and retain all rights to its pre-existing Intellectual Property and any Intellectual Property developed outside of Services performed under this Agreement.
- 3.2 RMT Materials. RMT owns all Intellectual Property and other proprietary rights in and to RMT Materials, and any enhancements, error corrections, updates, upgrades, or other modifications to either whether made by RMT or a third party. Except as permitted by this Agreement, Client will not sell, lease, license, publish, display, distribute, or otherwise transfer to a third party RMT Materials or any copy thereof, in whole or in part, without RMT’s prior written consent. RMT grants to Client a non-exclusive, non-transferrable, limited right to use RMT Materials solely as necessary for Client’s use of the Services pursuant to this Agreement.
- 3.3 RMT Logo. Client may not remove or interfere with RMT’s Trademarks displayed on RMT Materials or Services except with RMT’s prior written consent.

4. Term and Termination

- 4.1 Term. This Agreement commences on the Effective Date and continues for one year (“Initial Term”). This Agreement will automatically renew on each annual anniversary of the Effective Date for successive one-year terms (each a “Renewal Term,” and together with the Initial Term, “Term”) unless either party elects to not renew by giving 90 days’ written notice to the other prior to the start of the next Renewal Term.
- 4.2 Termination For Cause
- (i) Either party may terminate this Agreement or a SOW if the other materially breaches this Agreement or a SOW and such breach continues uncured for 30 days after the breaching party receives written notice of the breach.
 - (ii) Either party may immediately terminate this Agreement or a SOW upon written notice if the other party (a) terminates or suspends its business, (b) is subject to a bankruptcy or insolvency proceeding under federal or state statute, (c) is subject to direct control by a trustee, receiver, or similar authority, (d) has wound up or liquidated, voluntarily or otherwise, or (e) breaches Sections 3.2 or 5.
- 4.3 Effect of Termination. Upon the expiration or termination of this Agreement, (a) any outstanding amounts due will be immediately due and payable, and (b) the parties will return to the other or destroy all Confidential Information and property of the other in its possession or control and certify such destruction. Termination of this Agreement will not affect any obligation owed by one party to the other that have accrued prior to such termination.
- 4.4 Survival. The provisions of this Agreement which by their terms require performance after the termination or expiration of this Agreement, or have application to events that may occur after the termination or expiration of this Agreement, will survive such termination or expiration. All indemnity and confidentiality obligations will survive the termination or expiration of this Agreement.

5. Confidentiality, Privacy and Data Protection

- 5.1 Confidential Information. Each party may disclose (“Disclosing Party”) to the other (“Recipient”), or Recipient may have access to, the confidential or proprietary information of the other during the Term. “Confidential Information” means non-public information, know-how, and trade secrets in any form that is designated as “confidential” or a

REMOTE MEDICAL TRAINING SERVICES AGREEMENT

reasonable person knows or reasonably should understand to be confidential, including RMT's proprietary information, software computer programs, object code, source code, marketing plans, educational instruction, business plans, customer lists, financial information, product specifications, and business practices. During the Term and after this Agreement's expiration or termination, Recipient will maintain the confidentiality of and not disclose to any third parties, Confidential Information, nor use Confidential Information except as permitted by this Agreement. Recipient will have no obligations with respect to Confidential Information which (a) is or becomes generally known to the public by any means other than a breach of Recipient's obligations, (b) was previously known to Recipient or rightly received by Recipient from a third party, (c) is independently developed by Recipient, or (d) is required to be disclosed by law, provided Recipient promptly notifies Disclosing Party if such disclosure is legally permissible and allows Disclosing Party a reasonable time to oppose such requirement, and Recipient discloses only such portion it is required to disclose.

5.2 Privacy and Data Protection: If and to the extent that RMT processes Personal Data on behalf of Client pursuant to this Agreement,

- (i) RMT will process Personal Data in performing its obligations under this Agreement for the Term,
- (ii) RMT will only process Personal Data in accordance with the documented instructions of Client, including with regard to transfers of Personal Data to a third country and as necessary for the performance of its obligations under this Agreement,
- (iii) RMT will ensure that persons authorized by RMT to process Personal Data are bound by appropriate confidentiality obligations,
- (iv) RMT will implement technical and organizational security measures required under Data Protection Law,
- (v) RMT will not engage any sub-processor without Client's prior written consent and where Client has consented to the appointment of a sub-processor, RMT will not engage other sub-processors without Client's prior written consent,
- (vi) where an RMT sub-processor processes Personal Data on Client's behalf, RMT will ensure a written contract exists between RMT and such sub-processor containing clauses substantially similar to those imposed on RMT under Section 5.2,
- (vii) RMT will promptly notify Client if RMT receives a request from a data subject exercising their rights under Data Protection Law, and RMT will provide reasonable cooperation and assistance to enable Client to deal with such request in accordance with Data Protection Law,
- (viii) RMT will implement appropriate technical and organizational measures to allow Client to comply with requests from data subjects to exercise their rights under Data Protection Law,
- (ix) RMT will assist Client in ensuring compliance with applicable obligations related to security of Personal Data under Data Protection Law,
- (x) RMT will (1) return, or destroy at Client's request, all Personal Data to Client when RMT ceases to provide services relating to data processing, and (2) delete all existing copies of such Personal Data unless and to the extent Data Protection Law requires storage of such Personal Data,
- (xi) RMT will (1) make available to Client all information necessary to demonstrate compliance with the obligations under Section 5.2, and (2) allow for and assist with audits, including inspections, conducted by Client to ensure compliance with the obligations under Section 5.2, including its data security obligations under Data Protection Law,
- (xii) RMT will promptly inform Client if, in its opinion, it receives an instruction from Client which infringes Data Protection Law,
- (xiii) RMT will notify Client within 48 hours after becoming aware of any security breach leading to the accidental or unlawful destruction, loss, alteration, unauthorized disclosure of, or access to, Personal Data processed, and provide Client with such cooperation and assistance as required to mitigate against the effects of, and comply with, any reporting obligations which may apply to any such breach, and
- (xiv) If applicable, Personal Data processed by RMT will not be transferred outside of the European Economic Area by RMT or any of its agents or sub-processors without Client's prior written consent, which consent may be

REMOTE MEDICAL TRAINING SERVICES AGREEMENT

subject to certain terms and conditions (including that the data importer enters into model clauses in the form approved by the European Commission and, where relevant, complies with the provisions relating to sub-processors). RMT will comply with Data Protection Law when transferring Personal Data outside of the European Economic Area to the extent Client consents to such transfer.

6. Representations and Warranties

- 6.1 Mutual Warranties. Each party represents and warrants that it (a) has full rights and authority to enter into, perform under, and grant the rights in, this Agreement, (b) its performance will not violate any agreement or obligation between it and any third party, and (c) it will comply with all applicable laws, including Data Protection Law.
- 6.2 RMT Warranties. RMT represents and warrants that (a) Services will be performed professionally and be of high grade, nature, and quality, and (b) Services and RMT Materials will not, to the best of RMT's knowledge, infringe any third-party's Intellectual Property rights.
- 6.3 Except as set forth in this Section 6, Services are provided as-is. to the maximum extent permitted by law, RMT disclaims any and all other warranties, whether express or implied, including implied warranties of merchantability, or fitness for a particular purpose, whether arising by a course of dealing, usage or trade practice or course of performance.

7. Indemnification and Limitations on Liability

7.1 Indemnification

- (i) Each party will defend, indemnify, and hold the other and its successors, directors, officers, employees, and agents harmless from and against all Claims to the extent such Claims arise out of or relate to an indemnifying party's (a) negligence or wrongful acts, (b) non-compliance with law, or (c) breach of this Agreement.
- (ii) Neither party will be liable to the other under Section 7.1(i) to the comparative extent that Claims result from a party's negligence or wrongful acts.
- (iii) The indemnitee will promptly notify the indemnifying party in writing of Claims. At the indemnifying party's expense, the indemnitee grants the indemnifying party the sole right to defend, settle, and control the defense of such Claims, and the indemnitee will provide reasonable assistance for such defense or settlement. The indemnifying party will pay all costs and damages finally awarded or agreed in settlement directly related to such Claims.

- 7.2 Limitation of Liabilities. NEITHER PARTY WILL BE LIABLE TO THE OTHER FOR CONSEQUENTIAL, SPECIAL, EXEMPLARY, OR PUNITIVE DAMAGES (INCLUDING DAMAGES FOR LOSS OF DATA, REVENUE, OR PROFITS), WHETHER FORESEEABLE OR UNFORESEEABLE, ARISING OUT OF THIS AGREEMENT REGARDLESS OF WHETHER THE LIABILITY IS BASED ON BREACH OF CONTRACT, TORT, STRICT LIABILITY, BREACH OF WARRANTIES, OR OTHERWISE, AND EVEN IF THE PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF THOSE DAMAGES. ADDITIONALLY, NEITHER PARTY'S TOTAL AGGREGATE LIABILITY TO THE OTHER WILL EXCEED THE FEES PAID UNDER THE SOW UNDER WHICH THE LIABILITY AROSE.

8. Miscellaneous

- 8.1 Relationship. The parties are independent contractors. This Agreement does not create an exclusive relationship between the parties. There are no third-party beneficiaries under this Agreement unless provided otherwise.
- 8.2 Assignment. Neither party will sell, assign, transfer, pledge, or encumber this Agreement or any right, or delegate any duty or obligation under this Agreement, by assignment or operation of law, without the other's prior written consent. This Agreement will inure to the benefit of and bind all permitted successors, assigns, receivers, and trustees of each party.
- 8.3 Force Majeure. Neither party is liable for failing to perform its obligations under this Agreement due to acts of God, natural disasters, war, civil disturbance, or government action where the cause is beyond the party's reasonable control. A force majeure event does not include a lack of funds. The party affected by a force majeure event will provide written notice to the other party within a commercially reasonable time and use commercially reasonable efforts to resume performance as soon as possible.
- 8.4 Notices. Notices may be given by electronic or physical mail. The persons identified on this Agreement's first page will receive notices on behalf of their respective company. A party may change the persons to whom notices will be sent by giving notice to the other.

**REMOTE MEDICAL TRAINING
SERVICES AGREEMENT**

- 8.5 Waiver. A party's delay or failure to exercise any right or remedy is not a waiver of that or any other right or remedy.
- 8.6 Severability. If a court of competent jurisdiction determines that any Agreement provision is illegal, invalid, or unenforceable, the remaining provisions will remain in full force and effect.
- 8.7 Law. Washington State law governs this Agreement. The parties consent to exclusive jurisdiction and venue in any Washington State or federal court located in Whatcom County, Washington.
- 8.8 Counterparts. The parties may execute this Agreement in any number of counterparts. Each counterpart is an original and all counterparts will constitute one agreement binding both parties. Facsimile and electronic signatures will be considered binding for all purposes.
- 8.9 Entire Agreement and Amendment. This Agreement supersedes all prior and contemporaneous communications, whether written or oral, regarding the subject matter covered in this Agreement. This Agreement may be modified only by a written agreement signed by authorized representatives of both parties.

REMOTE MEDICAL TRAINING SERVICES AGREEMENT

Exhibit A: Statement of Work (“SOW”)

This SOW, executed pursuant to the Services Agreement (“Agreement”) dated October 7, 2023 is entered into on August 15, 2023 (“SOW Effective Date”) between International Rescue & Medical Solutions, LLC dba Remote Medical Training, a Washington limited liability company (“RMT”), and Whatcom County EMS, a Washington state County Governmental organization. (“Client”). The purpose of this SOW is to set forth the specific Services that RMT will provide to Client in connection with the Agreement.

1. Definitions. Capitalized terms used but not defined in this SOW have the meanings given in the Agreement.

- 1.1 “Custom Course” means RMT’s training services that are novel or involves changing more than 10% of the instructional hours of a Standard Course. A Custom Course is a subset of Services.
- 1.2 “Gearset” means the equipment and materials used in a Custom Course or Standard Course. Gearsets are a subset of RMT Materials.
- 1.3 “Instructor(s)” means the individual(s) teaching a Custom Course or Standard Course.
- 1.4 “Site” means the locations where a Custom Course or Standard Course will occur.
- 1.5 “Standard Course” means RMT’s established training services that includes a set curriculum and Gearset. A Standard Course is a subset of Services.

2. Description of Services

2.1 **Services.** RMT will provide a Custom EMT Course. The EMT course offered by RMT is designed to provide training at the Emergency Medical Technician (EMT) level according to the National Standards Curriculum. The course is compliant with the laws of Washington State.

2.2 **EMT Training:** The course covers the fundamental skills and knowledge required for EMTs to recognize, assess, and treat various medical and trauma emergencies. Meeting the standards set forth by Washington State and the NREMT.

2.3 **Special Topics:** The course addresses specially requested topics such as mental health emergencies and substance abuse recognition and treatments. Supraglottic Airway training.

2.4 **Classroom and Practical Learning:** The training includes a mix of classroom lectures, hands-on practice, and lab/scenario settings. This combination allows students to apply theoretical knowledge in practical situations.

2.5 **Advanced Medical Skills:** The curriculum also includes training in assisting with high-level medical skills such as IV administration, endotracheal intubation, and ECG monitoring

2.6 **Scenarios:** Students learn about responding to various emergency situations, including lifting and moving patients, oxygen administration, shock management, thoracic trauma, head injuries, musculoskeletal injuries, respiratory and cardiac emergencies, mass-casualty incidents, anaphylaxis, cold and heat emergencies, and more.

2.7 **Certifications:** Students who successfully complete the course requirements are awarded the ECSI Healthcare Provider CPR Certification, the Washington State Emergency Medical Technician Certificate, and approval to take the National Registry EMT certification written exam. This prepares them for certification as qualified EMTs.

2.8 **Disaster Medicine:** The course also aims to provide introductory medical skills for individuals working in disaster medicine. It equips participants with the ability to make informed medical decisions when definitive care is not immediately available.

2.9 Specifications.

2.10 **Weekly Schedule:** Two evening sessions starting at 17:00-21:00 and one weekend day starting at 8:00 and ending at 17:00. See sample schedule appendix A

**REMOTE MEDICAL TRAINING
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2.11 **Total Training Hours:** The total instructional hours will be 160

2.12 **Total number of instructors:** Two instructors per course.

2.13 **Instructor qualifications:** Experienced providers from within whatcom county. In addition one of the instructors will be a RMT Washington State SEI who will oversee the delivery of the program to ensure that it meets and exceeds the Washington State EMT program requirements. See sample instructor profiles Appendix C

2.14 **Clinical Requirements:** Whatcom County EMS will be responsible for arranging clinical time for the students per Washington State requirements.

2.15 **NREMT Vouchers:** RMT will provide 1 NREMT Voucher per student upon successful completion of the EMT Course

2.16 **Key delivery dates:**

2.17 Kick Off Meeting 5 business days post contract signing

2.18 Course Schedule and state application review Aug 23, 2023

2.19 State Course Application Aug 28, 2023

2.20 Course Start Date Oct 7, 2023

2.21 Course End Date Dec 16, 2023

2.22 360 review completion Dec 29, 2023

2.23 Certification distribution Dec 29, 2023

2.24 **Site.** Whatcom County EMS will provide a local location designated by Whatcom County EMS. The Facility must meet the following requirements:

- (a) Classroom space that supports up to 22 students
- (b) AV equipment power outlets
- (c) Desk and chairs
- (d) Lockable room for equipment & confidential information storage
- (e) Access to outside and separate inside space to run scenarios.

2.25 **RMT Materials.** EMT Gear Set, Radios, Printer, Projector

3. Payment

3.1 **Services fees.** Client will pay RMT 53,675.16 as full and final payment for Services.

3.2 **Expenses.** RMT will be solely responsible for all expenses it incurs while performing Services unless Client otherwise consents in writing.

**REMOTE MEDICAL TRAINING
SERVICES AGREEMENT**

4. **Term and Termination.** This SOW begins on the SOW Effective Date and continues until January 1, 2024 unless terminated earlier pursuant to the Agreement. If the Agreement expires prior to the expiration of this SOW, the Agreement will continue governing this SOW until the expiration or termination of this SOW.
5. **Amendment.** Changes to this SOW will be made according to the Agreement.
6. **Additional Terms**
 - 6.1 **Cancellation.** *Between 31 & 45 days from the course start date.* In the event that the Client cancels a booked training course, RMT may charge the client a 25% cancellation fee. *Between 15 & 30 days from the course start date.* In the event that the Client cancels a booked training course, RMT may charge the client a 50% cancellation fee. *Between the course start date and 14 days from the course start date,* In the event that the client cancels or postpones a booked training course RMT may charge the Client a 75% cancellation fee based on the full amount of the course. If the client cancels a course after the course start date the client owes the full amount for the course.

From: [Mike Hilley](#)
To: [Brad Bennett](#); [Sara Winger](#); [Rosalee Cowan](#); [Andrew Tan](#)
Subject: RMT License
Date: Wednesday, September 13, 2023 5:14:02 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)



Facility Name: Remote Medical Training
Program Credential Number: TRNG.ES.61020581-PRO

Primary Site City	Bellingham
Counties	Whatcom
Website	https://www.remotemedicaltraining.com
Format of Education	In-person / Hybrid: In-person and distributive or VLIT for some types of courses
Courses approved to teach	Emergency Medical Responder (EMR), Emergency Medical Technician (EMT), Advanced EMT (AEMT), EMS Evaluator (ESE), EMT Endorsement Courses SGA and IV, Refresher Courses
Type of	Vocational School

This is a screen shot of their State/Local license number. RMT will provide their actual State license/certificate in the morning..... Rosalee, please add this to the packet.... The TRNG.ES.61020581.PRO is their State license number..... Thanks Mike

Michael Hilley MS, MICP
WCEMS Manager
Whatcom County Emergency Medical Services
800 E. Chestnut Suite 3C
Bellingham, WA 98225
(360) 927.1155



Disclaimer: Public documents and records are available to the public as required under the Washington State Public Records Act (RCW 42.56). The information contained in all correspondence with a government entity may be disclosable to third party requesters under the Public Records Act.

STATE OF WASHINGTON
DEPARTMENT OF HEALTH

Olympia, Washington 98504

December 11, 2019

Training - Programs
ATTN: Tyler Nielsen
Attn: Tyler Nielsen
1855 N Bridgeview Dr
Lynden, WA 98264-8529

Subject: Approval of the International Rescue & Medical Solutions, LL EMS Training Program

Dear Tyler Nielsen:

Thank you for submitting your Washington State EMS training program application for Training - Programs. We have reviewed the training program and it meets Washington State requirements ([WAC 246-976-022](#)) for the Training Level – EMR and EMT. We approved the training program effective 12/11/2019. The approval will expire on, 06/30/2025.

The training program credential number is TRNG.ES.61020581-PRO and the National Registry of Emergency Medical Technicians program ID number is 3711.

With the approval of this training program, please complete the following tasks:

- Review the requirements listed in WAC [246-976-022](#) to maintain and renew your training program.
- Review the [EMS Training Program and Instructor Manual](#) for valuable information.
- Include the training program credential number on all correspondence or [EMS Training Course](#) applications regarding this program.

If you have any questions please contact Dawn Felt by phone at 360-236-2842, or email dawn.felt@doh.wa.gov.

Sincerely,



Catie Holstein, Supervisor
EMS Education and Training Section
PO Box 47853
Olympia, WA 98504-7853
Catie.Holstein@doh.wa.gov