

**WHATCOM COUNTY
ADMINISTRATIVE SERVICES**

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FACILITIES MANAGEMENT

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ROB NEY

Facilities Director

MEMO TO: The Honorable Satpal Singh Sidhu, County Executive; and
Honorable Members of the Whatcom County Council

FROM: Rob Ney, Facilities Director

DATE: November 14, 2025

RE: Recommend to Award Bid #25-80 – Supply and Install Modular Office Furniture System – Assessor’s Office

Request Action

Facilities Management requests County Council approval to award Bid #25-80, and authorization for the County Executive to enter into a contract for the Supply and Installation of the Modular Office Furniture System – Assessor’s Office, with Trico Office Interiors, of Bellingham, Washington, in the amount not to exceed \$114,724.68, including supply, delivery, installation, and sales tax.

Background and Purpose

Bids were duly advertised for the Supply and Install Modular Office Furniture System – Assessor’s Office. Two (2) bid responses were received for Bid #25-80 on Tuesday, November 4, 2025, as shown below. The response for the apparent low bidder was determined to be non-responsive, as the materials did not meet minimum system specifications as required in the solicitation.

VENDOR	Total Bid Amount
Blackburn Office Furniture*	\$ 84,191.04
Trico Office Interiors	\$114,724.68

*Blackburn Office Furniture was determined non-responsive

Funding Amount & Source

Funding in the amount of \$155,000.00 for this project was approved in the REET I Fund by Council on May 27, 2025 by Ordinance 2025-027 (AB2025-337 – ASR 2025-4966); Cost Center 32415017.

Questions

Please contact Rob Ney at extension 5365, if you have any questions or concerns.

Recommendation

In accordance with WCC 3.08.030, I concur with this recommendation, and forward such to the County Council and County Executive for approval, per WCC 3.08.100(A).


By Randy Rydel [rrydel] at 3:59 pm, Nov 25, 2025

Randy Rydel, Finance Director

Date

Approved as recommended:

County Executive

Date of Council Action