



MEMORANDUM

TO: Satpal Sidhu, County Executive
FROM: Erika Lautenbach, Director
RE: Road2Home – Severe Weather Shelter Operations Contract Amendment #2
DATE: January 26, 2023

Attached is a contract amendment between Whatcom County and Road2Home for your review and signature.

▪ **Background and Purpose**

Whatcom County continues to experience a shortage of emergency shelters during severe weather episodes to unsheltered individuals. The severe weather experienced in Whatcom County over the last few years has demonstrated a need to provide additional shelter options for the County’s most vulnerable people. This contract provides funding for Road2Home to provide overnight services to unsheltered individuals when temperatures and weather conditions reach levels, as determined by the Health Department, that would endanger the lives of those who do not have adequate shelter.

▪ **Funding Amount and Source**

Funding for this contract, in an amount not to exceed \$79,729, is provided by the Washington State Department of Commerce Emergency Solutions Grant (ESG-CV – CFDA 14.231) and American Rescue Plan Act (ARPA – CFDA 21.027). These funds are included in the 2022 – 2023 budgets. Council approval is required as funding exceeds \$40,000.

▪ **Differences between Previous Contract**

Section	Revision Purpose
Exhibit B	<ul style="list-style-type: none"> Increases total funding by \$40,561 (\$20,561 ARPA and \$20,000 ESG-CV) to support the unexpectedly high cost of operating the shelters. Revises ‘Client Transportation’ line item to include reimbursement of mileage and one-time expenses for fuel and winter tire chains. Shift the entirety of the general fund allocations into ARPA funding.
Exhibit H	Adds Exhibit H – ESG-CV Grant
Exhibit I	Adds Exhibit I – Special Terms and Conditions of ARPA Grant
Exhibit J	Adds Exhibit J – Subaward Information
Exhibit K	Adds Exhibit K – ARPA Grant

Please contact Amanda Burnett, Human Services Supervisor at 360-778-6069 (ABurnett@co.whatcom.wa.us) or Kathleen Roy, Financial & Administrative Manager at 360-778-6007 (KRoy@co.whatcom.wa.us), if you have any questions or concerns regarding this request.

