

**WHATCOM COUNTY  
CONTRACT INFORMATION SHEET**

Whatcom County Contract Number:  
202011074 - 1

Originating Department:		85 Health	
Division/Program: (i.e. Dept. Division and Program)		8510 Administration / 851000 Administration	
Contract or Grant Administrator:		Kathleen Roy	
Contractor's / Agency Name:		Northwest Washington Fairgrounds and Event Center	
Is this a New Contract? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	If not, is this an Amendment or Renewal to an Existing Contract? If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #:	Yes <input type="checkbox"/> No <input type="checkbox"/>	No <input type="checkbox"/>
		202011074	
Does contract require Council Approval?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	If No, include WCC:	
Already approved? Council Approved Date:		(Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)	
Is this a grant agreement? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	If yes, grantor agency contract number(s):	CFDA#:	21.019 / 93.323
Is this contract grant funded? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	If yes, Whatcom County grant contract number(s):	201801023	
Is this contract the result of a RFP or Bid process? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	If yes, RFP and Bid number(s):	Contract Cost Center:	660430 / 660440
Is this agreement excluded from E-Verify?	No <input type="checkbox"/> Yes <input checked="" type="checkbox"/>		
If YES, indicate exclusion(s) below:			
<input type="checkbox"/> Professional services agreement for certified/licensed professional.		<input type="checkbox"/> Contract for Commercial off the shelf items (COTS).	
<input checked="" type="checkbox"/> Contract work is for less than \$100,000.		<input type="checkbox"/> Work related subcontract less than \$25,000.	
<input type="checkbox"/> Contract work is for less than 120 days.		<input type="checkbox"/> Public Works - Local Agency/Federally Funded FHWA.	
<input type="checkbox"/> Interlocal Agreement (between Governments).			
Contract Amount:(sum of original contract amount and any prior amendments): \$ 39,200		Council approval required for; all property leases, contracts or bid awards <b>exceeding \$40,000</b> , and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, <b>except when</b> : 1. Exercising an option contained in a contract previously approved by the council. 2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance. 3. Bid or award is for supplies. 4. Equipment is included in Exhibit "B" of the Budget Ordinance 5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.	
This Amendment Amount: \$ 6,000			
Total Amended Amount: \$ 45,200			
Summary of Scope: This contract provides funding for building rental and associated heating expenses of the COVID-19 testing facility.			
Term of Contract:	1 Year	Expiration Date:	11/30/2021
Contract Routing:	1. Prepared by:	JT	Date: 01/29/2021
	2. Health Budget Approval	KR/JG	Date: 02/05/2021
	3. Attorney signoff:	RB	Date: 02/05/2021
	4. AS Finance reviewed:	M Caldwell	Date: 02/05/2021
	5. IT reviewed (if IT related):		Date:
	6. Contractor signed:		Date:
	7. Submitted to Exec.:		Date:
	8. Council approved (if necessary):	AB2021-108	Date:
	9. Executive signed:		Date:
	10. Original to Council:		Date:

Whatcom County Contract Number:

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## WHATCOM COUNTY CONTRACT AMENDMENT

**PARTIES:**

Whatcom County  
Whatcom County Health Department  
509 Girard Street  
Bellingham, WA 98225

**AND CONTRACTOR:**

Northwest Washington Fairgrounds & Event Center  
1775 Front Street  
Lynden, WA 98264

**CONTRACT PERIODS:**

Original: 11/17/2020 – 11/30/2021

Amendment #1: 11/17/2020 – 11/30/2021

**THE CONTRACT IDENTIFIED HEREIN, INCLUDING ANY PREVIOUS AMENDMENTS THERETO, IS HEREBY AMENDED AS SET FORTH IN THE DESCRIPTION OF THE AMENDMENT BELOW BY MUTUAL CONSENT OF ALL PARTIES HERETO**

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**DESCRIPTION OF AMENDMENT:**

1. Increase funding by \$6,000 for the inclusion of estimated heating costs for the duration of the contract period.
2. Incorporate the "Facility Rental Additional Fee Sheet" to indicate the heating fee of \$1.40/therm.
3. Funding for the total contract period (11/17/2020-11/30/2021) is not to exceed \$45,200.
4. All other terms and conditions remain unchanged.
5. The effective start date of the amendment is 11/17/2020.

**ALL OTHER TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND ANY PREVIOUS AMENDMENTS THERETO REMAIN IN FULL FORCE AND EFFECT. ALL PARTIES IDENTIFIED AS AFFECTED BY THIS AMENDMENT HEREBY ACKNOWLEDGE AND ACCEPT THE TERMS AND CONDITIONS OF THIS AMENDMENT. Each signatory below to this Contract warrants that he/she is the authorized agent of the respective party; and that he/she has the authority to enter into the contract and bind the party thereto.**

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DEPARTMENT HEAD APPROVAL: \_\_\_\_\_  
Erika Lautenbach, Health Department Director Date

APPROVAL AS TO FORM: \_\_\_\_\_  
Royce Buckingham, Prosecuting Attorney Date

FOR THE CONTRACTOR:

Chris Pickering, CEO		
Contractor Signature	Print Name and Title	Date

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FOR WHATCOM COUNTY:

_____	_____
Satpal Singh Sidhu, County Executive	Date

**CONTRACTOR INFORMATION:**

Northwest Washington Fairgrounds  
1775 Front Street  
Lynden, WA 98264  
360-354-4111  
[chris@nwwafair.com](mailto:chris@nwwafair.com)



NORTHWEST WASHINGTON FAIRGROUNDS &  
**EVENT CENTER**

**Facility Rental**  
**Additional Fee Sheet**

All Buildings and Grounds		Equine Event Center	
Item	Fee	Item	Fee
Heat	\$1.40 per therm.	Portable Platforms w/ placement	\$15.00 ea.
RV/Camping, with or without hookup	\$25.00 per day	Panels	\$10.00 ea.
Self Service Dump Station	\$5.00 CC self pay st.	Panels w/ placement	\$15.00 ea.
6' table	\$10.00 ea.	Damaged panels	\$100.00 ea.
8' table	\$10.00 ea.	Speed Events Timer/Eyes	\$25.00
5' round table	\$10.00 ea.	Arena Grooming/Tractor Hours	\$50.00 per hour
Tables with placement	\$12.00 ea.	10x10 stall use – multi day, with 1 bale of shavings	\$20.00 ea.
Linens – rectangular or round	\$10.00 ea.	10x10 stall use – single day, with 1 bale of shavings	\$22.00 ea.
Napkins	\$1.00 ea.	10x20 stall request	\$40.00 ea.
Folding chairs	\$1.00 ea.	Tack Stalls per day – includes 1 bale of shavings	\$20.00 ea.
Picnic tables	\$15.00 ea.	Stall Damage	\$50.00 per occurrence
4' x 8' stage section	\$8.00 ea.	Stall Cleaning	\$10.00 per stall
White Fence Panels	\$12.00	Paddock in Barn	\$100.00 plus cost of shavings
Bleachers/ with placement	\$25.00 ea.	Cattle Chute	\$200.00
Ticket Booth	\$75.00 ea.	Cattle Pens in Arena	\$200.00
Forklift with operator	\$70.00 hour	Baled Shavings	\$8.00 ea.
Extra requested maintenance hours	\$45.00 per hr.	Barrels and Obstacles	TBD per show
Additional Labor Charges, including cleaning	\$45.00 per hr.	Internet	Direct through Pogozone
Projector Screen	\$25.00	Off Season Food Vendors	15% Gross Sales
TV in MBRB	\$50.00	<p><b>Contact the Director of Facility Rentals for questions or additional services.</b></p> <p><b>360.354.4111 x 215 or <a href="mailto:frances@nwwafair.com">frances@nwwafair.com</a></b></p>	
Wireless Microphone	\$50.00		
Portable Sound System	\$75.00		
Extension cord	\$10.00 ea.		
Spider Box	\$75.00 ea.		

Please note: all items are subject to availability. Prices are subject to change.