



Memorandum

TO: Satpal Sidhu, County Executive
FROM: Erika Lautenbach, Director
RE: City of Bellingham – Winter Shelter Facility Operation Interlocal Agreement
DATE: OCTOBER 9, 2023

Attached is a contract between Whatcom County and City of Bellingham for your review and signature.

▪ **Background and Purpose**

The City of Bellingham and Whatcom County are jointly funding Road2Home to operate a winter shelter located at 1355 Civic Field Way in Bellingham, from December 1, 2023 through February 29, 2024. The primary function of the winter shelter is to serve as a life-saving intervention during dangerous weather conditions. This Agreement provides funding for the City to manage and fund a contract with Road2Home to operate a seven day per week, nightly winter shelter.

This winter shelter will provide space for up to 45 guests, with surge capacity during severe weather to be determined

▪ **Funding Amount and Source**

Whatcom County will reimburse the City of Bellingham for staffing and operational expenses of the services described above. Funding will not exceed \$250,000 and is provided by American Rescue Plan Act [ARPA (CFDA 21.027)]. These funds are included in the 2023 budget and Council authorization is required per RCW 39.34.030(2) for agreements between public agencies.

Please contact Christopher D’Onofrio, Housing & Homeless Services Supervisor at 360-778-6049 (CDonofrio@co.whatcom.wa.us) or Kathleen Roy, Financial & Administrative Manager at 360-778-6007 (KRoy@co.whatcom.wa.us), if you have any questions.

Encl.