

**WHATCOM COUNTY CONTRACT
INFORMATION SHEET**

Whatcom County Contract No. _____

Originating Department:	35 Sheriff's Office
Division/Program: <i>(i.e. Dept. Division and Program)</i>	3520 Bureau of LE & Investigations / 352060 Boating Program
Contract or Grant Administrator:	Doug Chadwick, Undersheriff
Contractor's / Agency Name:	Washington State Parks and Recreation Commission
Is this a New Contract? If not, is this an Amendment or Renewal to an Existing Contract? Yes <input checked="" type="radio"/> No <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: <u>202202025</u>	
Does contract require Council Approval? Yes <input checked="" type="radio"/> No <input type="radio"/> If No, include WCC: _____ Already approved? Council Approved Date: _____ (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)	
Is this a grant agreement? Yes <input checked="" type="radio"/> No <input type="radio"/> If yes, grantor agency contract number(s): <u>MLE 123-138</u> CFDA#: <u>97.012</u>	
Is this contract grant funded? Yes <input type="radio"/> No <input checked="" type="radio"/> If yes, Whatcom County grant contract number(s): _____	
Is this contract the result of a RFP or Bid process? Contract _____ Yes <input type="radio"/> No <input checked="" type="radio"/> If yes, RFP and Bid number(s): _____ Cost Center: <u>1003512006</u>	
Is this agreement excluded from E-Verify? No <input type="radio"/> Yes <input checked="" type="radio"/> If no, include Attachment D Contractor Declaration form.	
If YES, indicate exclusion(s) below: <input type="checkbox"/> Professional services agreement for certified/licensed professional. <input type="checkbox"/> Goods and services provided due to an emergency <input type="checkbox"/> Contract work is for less than \$100,000. <input type="checkbox"/> Contract for Commercial off the shelf items (COTS). <input type="checkbox"/> Contract work is for less than 120 days. <input type="checkbox"/> Work related subcontract less than \$25,000. <input checked="" type="checkbox"/> Interlocal Agreement (between Governments). <input type="checkbox"/> Public Works - Local Agency/Federally Funded FHWA.	
Contract Amount:(sum of original contract amount and any prior amendments): \$ <u>13,979.19</u> This Amendment Amount: \$ <u>2,500.00</u> Total Amended Amount: \$ <u>16,479.19</u>	Council approval required for; all property leases, contracts or bid awards exceeding \$40,000 , and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, except when: 1. Exercising an option contained in a contract previously approved by the council. 2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance. 3. Bid or award is for supplies. 4. Equipment is included in Exhibit "B" of the Budget Ordinance. 5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.
Summary of Scope: _____	
The Sheriff's Office received a Recreational Boating Safety (RBS) Grant from Washington State Parks and Recreation Commission to increase education and enforcement activities, encouraging greater compliance with boating safety laws in an effort to reduce boating related loss of life, personal injury, and property damage. This additional \$2,500 was awarded for providing Basic Marine Law Enforcement services to WA State Parks.	
Term of Contract: <u>6/1/22</u> Expiration Date: <u>9/30/22</u>	

Contract Routing:	1. Prepared by: <u>Donna Duling</u>	Date: <u>5/26/22</u>
	2. Attorney signoff: <u>approved via email BW/DD</u>	Date: <u>5/27/22</u>
	3. AS Finance reviewed: <u>approved via email BB/DD</u>	Date: <u>6/7/22</u>
	4. IT reviewed (if IT related): _____	Date: _____
	5. Contractor signed: _____	Date: _____
	6. Submitted to Exec.: _____	Date: _____
	7. Council approved (if necessary): _____	Date: _____
	8. Executive signed: _____	Date: _____
	9. Original to Council: _____	Date: _____

Donna Duling

From: Brandon Waldron
Sent: Friday, May 27, 2022 8:23 AM
To: Donna Duling
Subject: RE: WA St Parks Dept WCC#202202025 Amendment

Looks fine to me

From: Donna Duling
Sent: Thursday, May 26, 2022 4:03 PM
To: Brad Bennett <BBennett@co.whatcom.wa.us>; Brandon Waldron <BWaldron@co.whatcom.wa.us>
Cc: Dawn Pierce <DPierce@co.whatcom.wa.us>
Subject: WA St Parks Dept WCC#202202025 Amendment

Brad, Brandon,
Attached is a contract amendment for WA St Parks contract WCC#202202025.
It is to award us an additional \$2,500 for providing an instructor for their Boating Safety Program.

Could you please review and let me know if you approve or would like any changes?

Brandon,
Could you please let me know if this needs to go to Council for approval also?

Thank you!
Donna



Donna Duling
Financial Accountant
Whatcom County Sheriff's Office
311 Grand Ave
Bellingham, WA 98225
360-778-6611

Donna Duling

From: Brad Bennett
Sent: Tuesday, June 07, 2022 3:12 PM
To: Donna Duling
Subject: RE: WA St Parks Dept WCC#202202025 Amendment

Consider this email my signoff on the Wa St Parks contract.

From: Donna Duling
Sent: Wednesday, June 01, 2022 12:00 PM
To: Brad Bennett <BBennett@co.whatcom.wa.us>
Subject: FW: WA St Parks Dept WCC#202202025 Amendment

Brad,
Have you had a chance to look at the attached amendment yet?
Please let me know if you approve or would like any changes.
Thank you
Donna

From: Donna Duling
Sent: Thursday, May 26, 2022 4:03 PM
To: Brad Bennett <BBennett@co.whatcom.wa.us>; Brandon Waldron <BWaldron@co.whatcom.wa.us>
Cc: Dawn Pierce <DPierce@co.whatcom.wa.us>
Subject: WA St Parks Dept WCC#202202025 Amendment

Brad, Brandon,
Attached is a contract amendment for WA St Parks contract WCC#202202025.
It is to award us an additional \$2,500 for providing an instructor for their Boating Safety Program.

Could you please review and let me know if you approve or would like any changes?

Brandon,
Could you please let me know if this needs to go to Council for approval also?

Thank you!
Donna



Diana Dupuis
Director

STATE OF WASHINGTON

WASHINGTON STATE PARKS AND RECREATION COMMISSION

1111 Israel Road S.W. • P.O. Box 42650 • Olympia, WA 98504-2650 • (360) 902-8500

TDD Telecommunications Device for the Deaf: 800-833-6388

www.parks.wa.gov

To: Whatcom County Sheriff William Elfo

From: Washington State Parks Boating Program, Boating Law Administrator

Subject: Grant Increase for Instructor Support

Date: May 24, 2022

Your agency is a Subrecipient of a federal grant MLE 123-138, under the authority of 2CFR 200 and other federal terms and conditions. Under this Sub recipient contractual agreement, your agency supports the function and mission of the Recreational Boating Safety program by providing instructors to the Washington State Parks and Recreation Commission (WSPRC). I am pleased to share that the previous award amount is being increased for this period (see below).

Your agency for providing instructor(s) to the State Parks RBS program has been awarded an additional \$2,500.00 to your Federal Financial Assistance Grant, available after May 31. These funds are based on a commitment of 80 hours of instructor services. For instructor services less than 80 hours, a sum of \$500.00 per day is awarded. Your current grant amount of \$13,979.19 is increased to \$16,479.19 upon acknowledgement of this notification and as indicated herein. As WSPRC has grown the number and types of boating courses offered it has required much more support and participation from your personnel and your agency.

This increased amount may change from year to year based on multiple factors that may affect the Federal Financial Assistance Grants. However, it is WSPRC intention to compensate your agency for authorized reimbursable expenditures for your efforts in actively supporting Recreational Boating Safety in Washington State. Without your personnel and the support provided to them by your agency, our ability to offer basic and advanced level marine law enforcement training would be severely impacted.

Please do not hesitate to email or call Matt Stowers 360-791-4668 matt.stowers@parks.wa.gov, Marine Law Enforcement Coordinator if there are any questions.

To activate the federal grant reimbursement agreement for this time, please acknowledge your understanding, obligation, and commitment by legibly completing, signing, and dating below and returning the same to WASPRC, Matt Stowers (contact information above).

See Attached

Name (print)

Title

Agency

Phone

Email

Signature

Date

**WHATCOM COUNTY:
Recommended for Approval:**



Bill Elfo, Sheriff

06/08/22

Date

Approved as to form:

APPROVED VIA EMAIL BW/dp

Prosecuting Attorney

05/27/22

Date

Approved:
Accepted for Whatcom County:

By: _____
Satpal Sidhu, Whatcom County Executive

Date

STATE OF WASHINGTON)
) ss
COUNTY OF WHATCOM)

On this _____ day of _____, 20 _____, before me personally appeared Satpal Sidhu, to me known to be the Executive of Whatcom County, who executed the above instrument and who acknowledged to me the act of signing and sealing thereof.

NOTARY PUBLIC in and for the State of
Washington, residing at Bellingham.
My commission expires _____.