



MEMORANDUM

TO: Whatcom County Council

FROM: Jill Nixon, Legislative Coordinator II

DATE: January 20, 2026

RE: AB2026-109: Reconsideration of appointment to Business and Commerce Advisory Committee, Matthew Green

A handwritten signature in blue ink, appearing to read "Jill Nixon".

County Council appointed Matthew Green to the Business and Commerce Advisory Committee representing higher education on January 9, 2024. Mr. Green has not attended a meeting since June 2025. Whatcom Community College staff confirmed he no longer is employed at the college. Please see the record of correspondence for attempts to contact Mr. Green.

Whatcom County Code 2.03, Advisory Groups, provides the following guidance in removing members from advisory groups:

2.03.025 Removal.

In circumstances where the council has the authority to remove from office a member of an advisory group prior to the expiration of the advisory group member's term of office, the council shall make such removal only upon the proper grounds specified in law. In the absence of such guidance in law, the council shall not remove a member from office without having given the member an opportunity to be heard by the council, if so requested.

Whatcom County Council has the authority to remove Mr. Green from his position on the committee. There is no specific guidance in law for removing a member of the Business and Commerce Advisory Committee other than WCC 2.03.025. Attachments to this agenda item document the attempts that have been made to give Mr. Green an opportunity to participate on the committee.

Council Action Requested

Pass a motion to vacate Mr. Green's position on the Business and Commerce Advisory Committee, and direct Council staff to advertise the vacancy and collect qualified applications.

For more information, please contact Jill Nixon, Legislative Coordinator II, at ext. 5032.