

**Whatcom County  
Council Finance and Administrative Services Committee**

**COUNTY COURTHOUSE  
311 Grand Avenue, Ste #105  
Bellingham, WA 98225-4038  
(360) 778-5010**



**Committee Minutes - Final**

**Tuesday, February 21, 2023**

**1:35 PM**

**Hybrid Meeting**

**HYBRID MEETING - ADJOURNS BY 1:55 P.M.; MAY BEGIN EARLY  
(PARTICIPATE IN-PERSON AT 311 GRAND AVENUE SUITE 101, SEE REMOTE  
JOIN INSTRUCTIONS AT [www.whatcomcounty.us/joinvirtualcouncil](http://www.whatcomcounty.us/joinvirtualcouncil), OR CALL  
360.778.5010), MEETING START TIME REVISED 2.16.2023**

**COUNCILMEMBERS**

Todd Donovan  
Carol Frazey  
Kathy Kershner

**CLERK OF THE COUNCIL**

Dana Brown-Davis, C.M.C.

## **Call To Order**

Committee Chair Kathy Kershner called the meeting to order at 1:21 p.m. in a hybrid meeting.

## **Roll Call**

**Present:** 3 - Todd Donovan, Carol Frazey, and Kathy Kershner

**Absent:** None

Also Present: Tyler Byrd, Barry Buchanan, Ben Elenbaas, and Kaylee Galloway

## **Announcements**

## **Committee Discussion and Recommendation to Council**

1. [AB2023-098](#) Ordinance amending the project budget for the Shallow Shore Project Based Budget Fund, request no. 2

Kraig Olason, Public Works Department, briefed the Councilmembers and answered how many stormwater projects they have going on at any given time at Lake Samish.

**Donovan moved that the Ordinance be RECOMMENDED FOR ADOPTION. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

2. [AB2023-108](#) Ordinance amending the Whatcom County Budget, request no. 3, in the amount of \$4,791,300

**Frazey moved** that the Ordinance be RECOMMENDED FOR ADOPTION.

The following people answered questions about the amounts listed for the Lummi Island Dolphin Emergency Repair WO 23798 project.

- Tyler Schroeder, Director of Administrative Services
- Brad Bennett, Administrative Services Department Finance

Schroeder answered whether the \$2,190,931 for the Laurel and Forest Housing project is just going to construction costs, whether they are additional funds, and whether it is for the senior apartments.

**Frazey's motion that the Ordinance be RECOMMENDED FOR ADOPTION**

carried by the following vote:

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

### **Council "Consent Agenda" Items**

*Donovan moved* to approve Consent Agenda items one through sixteen. Councilmembers voted on the Consent items (see votes on individual items below).

1. [AB2023-046](#) Request authorization for the County to enter into an agreement between Whatcom County and Sustainable Connections in support of the Whatcom Housing Alliance in the amount of \$200,000

**Donovan moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

2. [AB2023-089](#) Resolution ordering the cancellation of accounts receivable incurred prior to 2021

**Donovan moved that the Resolution be RECOMMENDED FOR APPROVAL. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

3. [AB2023-119](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Snohomish County to utilize State Homeland Security Program (SHSP) funding to sustain and enhance Division of Emergency Management programs, in the amount of \$80,684

**Donovan moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

4. [AB2023-120](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and US Department of Agriculture, Forest Service for overtime patrol services, in the amount of \$21,900.00

**Donovan moved that the Interlocal be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

5. [AB2023-123](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and the University of Washington School of Health Sciences to provide specialized technical assistance for an investigation into extrapolated initial recommended instream flow information and subsequent hydrologic updates in support of watershed and salmon recovery planning in the amount of \$12,250.00 (Council acting as the Whatcom County Flood Control Zone District Board of Supervisors)

**Donovan moved that the Contract (FCZDBS) be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

6. [AB2023-124](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and the Whatcom Long Term Recovery Group to provide November 2021 Flood Disaster Case Management through 06/30/2023 in the amount of \$200,000 for a total amended contract amount of \$400,000

**Donovan moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

7. [AB2023-130](#) Request authorization for the County Executive to enter into an interlocal agreement

between Whatcom County and Washington State Parks and Recreation Commission for approval of the Sheriff's Office boating safety program, in the amount of \$0

**Donovan moved that the Interlocal be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

8. [AB2023-131](#) Resolution ordering the cancellation of unredeemed checks (warrants) more than one year old

**Donovan moved that the Resolution be RECOMMENDED FOR APPROVAL. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

9. [AB2023-133](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and U.S. Department of Justice Drug Enforcement Administration for FY23 cooperative agreement, in the amount of \$0

**Donovan moved that the Interlocal be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

10. [AB2023-134](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Inmate Calling Solutions LLC, a commission based agreement

**Donovan moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

11. [AB2023-135](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and City of Lynden to provide no-cost technical assistance site visits and prevention pollution education to small quantity generators

**Donovan moved that the Interlocal be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

12. [AB2023-136](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Status Automation for maintenance and support for the security electronics and DVMS (digital video monitoring system) at the Main Jail, Jail Work Center and Juvenile Detention in the amount of \$52,136.96

**Donovan moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

13. [AB2023-137](#) Request authorization for the County Executive to enter into an interlocal agreement amendment between Whatcom County and Washington State Department of Social and Health Services for developmental disabilities services in the amount of \$519,222 for a total amended amount of \$4,616,019

**Donovan moved that the Interlocal be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

14. [AB2023-139](#) Request authorization for the County Executive to enter into an interlocal agreement amendment between Whatcom County and Washington State Department of Commerce to provide resources necessary to obtain and maintain housing stability to people who are experiencing homelessness or at imminent risk of homelessness in the amount of \$1,961,269 for a total amended agreement amount of \$10,013,119

**Donovan moved that the Interlocal be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

15. [AB2023-141](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Broadview Planning to provide project management of a climate vulnerability assessment focusing on the inclusion of vulnerable communities, in the amount of \$60,441

**Donovan moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

16. [AB2023-144](#) Request authorization for the County Executive to enter into an interlocal amendment between Whatcom County, the Port of Bellingham and the City of Bellingham for additional Economic Development Services in the amount of \$72,000

**Donovan moved that the Interlocal be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

### **Items Added by Revision**

There were no agenda items added by revision.

### **Other Business**

Councilmembers discussed the starting time of the next meeting.

### **Adjournment**

The meeting adjourned at 1:29 p.m.

ATTEST:

WHATCOM COUNTY COUNCIL  
WHATCOM COUNTY, WA

**Kathy Kershner-via email 2/23/2023**

\_\_\_\_\_  
Dana Brown-Davis, Council Clerk

\_\_\_\_\_  
Kathy Kershner, Committee Chair

\_\_\_\_\_  
Kristi Felbinger, Minutes Transcription

SIGNED COPY ON FILE