

**WHATCOM COUNTY CONTRACT
INFORMATION SHEET**

Whatcom County Contract No.
9909009 - 25

Originating Department:	WSU Extension
Division/Program: <i>(i.e. Dept. Division and Program)</i>	
Contract or Grant Administrator:	Shawna Beese
Contractor's / Agency Name:	Washington State University

Is this a New Contract? If not, is this an Amendment or Renewal to an Existing Contract? Yes No
 Yes No If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: 9909009

Does contract require Council Approval? Yes No If No, include WCC: _____
 Already approved? Council Approved Date: _____ (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)

Is this a grant agreement? Yes No If yes, grantor agency contract number(s): _____ CFDA#: _____

Is this contract grant funded? Yes No If yes, Whatcom County grant contract number(s): _____

Is this contract the result of a RFP or Bid process? Yes No If yes, RFP and Bid number(s): _____ Contract _____
 Cost Center: _____

Is this agreement excluded from E-Verify? No Yes If no, include Attachment D Contractor Declaration form.

If YES, indicate exclusion(s) below:

- | | |
|---|--|
| <input type="checkbox"/> Professional services agreement for certified/licensed professional. | <input type="checkbox"/> Goods and services provided due to an emergency |
| <input type="checkbox"/> Contract work is for less than \$100,000. | <input type="checkbox"/> Contract for Commercial off the shelf items (COTS). |
| <input type="checkbox"/> Contract work is for less than 120 days. | <input type="checkbox"/> Work related subcontract less than \$25,000. |
| <input checked="" type="checkbox"/> Interlocal Agreement (between Governments). | <input type="checkbox"/> Public Works - Local Agency/Federally Funded FHWA. |

Contract Amount:(sum of original contract amount and any prior amendments):
 \$ 2,731,428.90
 This Amendment Amount:
 \$ 255,071.00
 Total Amended Amount:
 \$ 2,986,499.90

Council approval required for; all property leases, contracts or bid awards **exceeding \$40,000**, and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, **except when:**

1. Exercising an option contained in a contract previously approved by the council.
2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance.
3. Bid or award is for supplies.
4. Equipment is included in Exhibit "B" of the Budget Ordinance.
5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.

Summary of Scope:

This amendment continues the shared agent and program costs for WSU Whatcom County Extension for 2023, incorporating funding from the Whatcom County Health Department, Solid Waste Division, Public Works Flood Fund and Stormwater Division.

Term of Contract: 12 months Expiration Date: 12/31/23

Contract Routing:	1. Prepared by: <u>Shawna Beese</u> <i>JR</i>	Date: <u>1/12/2023</u>
	2. Attorney signoff: <u>K. Frakes</u>	Date: <u>1/20/23</u>
	3. AS Finance reviewed: <u>B. Bennett</u>	Date: <u>1/20/23</u>
	4. IT reviewed (if IT related): _____	Date: _____
	5. Contractor signed: _____	Date: _____
	6. Submitted to Exec.: _____	Date: _____
	7. Council approved (if necessary): <u>(AB2023-067)</u>	Date: <u>2-7-23</u>
	8. Executive signed: <u>✓</u>	Date: <u>2-17-23</u>
	9. Original to Council: <u>✓</u>	Date: <u>3-10-23</u>

Whatcom County Contract No.

9909009-25

Amendment No. 25
Whatcom County Contract No. 9909009
CONTRACT BETWEEN WHATCOM COUNTY AND
WASHINGTON STATE UNIVERSITY

THIS AMENDMENT is to the Contract between Whatcom County and Washington State University dated September 22, 1999 and designated "Whatcom County Contract No.9909009". In consideration of the mutual benefits to be derived, the parties agree to the following:

Appendix A to this agreement is amended as set forth in the Amended Appendix A

Unless specifically amended by this agreement, all other terms and conditions of the original contract shall remain in full force and effect.

This Amendment takes effect: January 1, 2023, regardless of the date of signature.

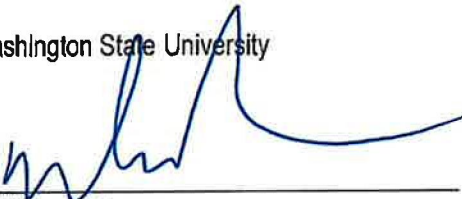
IN WITNESS WHEREOF, Whatcom County and Washington State University have executed this Amendment on the date and year below written.

DATED this 1 day of March, 2023.

Each person signing this Contract represents and warrants that he or she is duly authorized and has legal capacity to execute and deliver this Contract.

CONTRACTOR:

Washington State University



Matthew Michener
Assistant Director
Office of Research Support and Operations

WHATCOM COUNTY:

Approved as to form:

[Signature] 2/17/23
Prosecuting Attorney Date

Approved:

Accepted for Whatcom County:

By: [Signature]
Carol Frazey
Whatcom County Executive Pro Tempore

STATE OF WASHINGTON)
) SS
COUNTY OF WHATCOM)

On this 17th day of February, 2023, before me personally appeared Carol Frazey, to me known to be the Executive ^{Pro Tem} of Whatcom County, who executed the above instrument and who acknowledged to me the act of signing and sealing thereof.



Suzanne M. Mildner
NOTARY PUBLIC in and for the State of Washington, residing at
Bellefleur My commission expires 12-31-26

CONTRACTOR INFORMATION:

Daniel G. Nordquist
AVPRA
Office of Research Support and Operations
Washington State University

Mailing Address:
ORSO
Washington State University
Pullman, WA 99164-1060

Contact Name: Dan Nordquist
Contact Phone: (509)335-9661
Contact FAX: (509)335-0890
E-mail: orso@wsu.edu

MEMORANDUM OF AGREEMENT
Between
WASHINGTON STATE UNIVERSITY EXTENSION
And
Whatcom County

APPENDIX A

The following individuals and programs will be jointly funded under this Memorandum of Agreement through a Professional Services Contract for the period January 1 through December 31, 2023.


	\$ Amount for County Portion
County Director/Human Development Programs*	\$35,879.00
4H Program	\$51,363.00
Agricultural Systems Agent	\$26,795.00
Water Resources Coordinator / Program	\$35,000.00
Strengthening Families Program/Prevention	\$41,034.00
Community Horticulture Program	\$65,000.00
TOTAL	255,071.00

*Includes department head responsibilities for one Extension Educator.

The following funds will be provided under this Memorandum of Agreement for the period of January 1, 2023 through December 31, 2023 to provide an extension program.

Federal Funds <u>\$0.00</u>	Non Federal Funds <u>\$255,071.00</u>
TOTAL FUNDS <u>\$ 255,071.00</u>	

It is understood that non-Federal funds provided by the County in support of this agreement may be identified by WSU as match capacity program (Hatch Act, Smith-Lever Act, etc.) funds received by WSU to support Extension activities.




 Dr. Vicki McCracken
 Extension Director
 WSU Extension

2/22/2023
Date



 Carol Frazey
 County Executive Pro Tempore

2/17/23
Date



 Matthew Michener
 Associate Director
 Office of Research Support & Operations

3/1/2023
Date


WHATCOM COUNTY
WSU Whatcom County Extension
600 Dupont Street, Suite A
Bellingham WA 98225



Shawna Beese
Director

MEMORANDUM

TO: Satpal Singh Sidhu, County Executive

FROM: Shawna Beese, Director 

RE: Memorandum of Agreement Amendment

DATE: February 13, 2023

Enclosed is the necessary paperwork for an amendment of this year's MOA with Washington State University.

▪ **Background and Purpose**

Continue to share costs of faculty and educator positions in Whatcom County Extension serving Whatcom County.

Continue cost sharing in Water Resource, Strengthening Families and Community Horticulture programs through agreements with Health Department and Public Works.

Funding Amount and Source

2023 Whatcom County General Fund budget for Whatcom County WSU Extension, along with \$65,000 from the Health Department, Solid Waste Division, \$25,000 from the Natural Resources Flood Grant, \$10,000 from Public Work Stormwater and \$41,034 for the Strengthening Families program from the Health Department.

▪ **Differences from Previous Contract**

Increase of \$10,000 from Public Work Stormwater.

We greatly appreciate the partnership we share with Whatcom County. Please contact me at extension 5805, or via email at shawna.beese@wsu.edu, if you have any questions or concerns regarding the terms of this agreement.

Encl.