



**Elizabeth Kosa**  
Public Works Director

**Garrett Reynolds, Superintendent**

## MEMORANDUM

**To:** The Honorable Satpal Singh Sidhu, County Executive  
Honorable Members of the Whatcom County Council

**Through:** Elizabeth Kosa, Public Works Director *LBF*

**From:** Brett Piepel, Assistant Superintendent – Equipment Services

**Date:** November 21, 2024

**Re:** Purchase of One (1) 2024 Nissan Pathfinder AWD (WSC #05916)

### Background and Purpose

The Public Works Equipment Services Division requests approval to purchase one (1) 2024 Nissan Pathfinder AWD using the Washington State Bid Procurement List (Contract #05916). The current state contract is valid through January 5, 2025.

This is an addition to the fleet and will be used by the Sheriff's Office Corrections Division for the new Jail K9 program.

The vendor is Alan Webb Auto Group, located in Vancouver, Washington. The total purchase price, including delivery and sales tax, is \$51,050.14.

Vendor	Year / Make / Model	Qty	Price Each	Total
Alan Webb Auto Group	2024 Nissan Pathfinder AWD	1	\$ 46,878.00	\$ 46,878.00
			Sales Tax @ 8.9%	\$ 4,172.14
			<b>GRAND TOTAL:</b>	<b>\$ 51,050.14</b>

### Funding Amount and Source

The Executive's Office approved the use of expenditure lapse in the 2024 ER&R budget for this capital purchase. ER&R funding for this purchase comes from a separate budget transfer from WCSO Corrections that was approved by the Executive's Office. This budget transfer uses salary lapse to fund the creation of the new Jail K9 program and includes \$80,000.00 for this addition to the fleet. Upon approval of this purchase, an operating transfer will be made to transfer the equity from the Jail Fund into the ER&R Fund.

### Questions

Please contact Brett Piepel at extension 6405 if you have any questions or concerns.

### Recommended Action

In accordance with WCC 3.08.030, I concur with this recommendation:

*[Signature]*  
By Randy Rydel at 9:55 am, Nov 22, 2024

Randy Rydel, Finance Director

\_\_\_\_\_  
Date

Approved as recommended:

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date of Council Action

**From:** [NOREPLY@des.wa.gov](mailto:NOREPLY@des.wa.gov)  
**To:** [Brett Piepel](mailto:Brett.Piepel)  
**Cc:** [descarssystem@des.wa.gov](mailto:descarssystem@des.wa.gov)  
**Subject:** Vehicle Quote - 2024-11-279 - WHATCOM COUNTY - 13700  
**Date:** Thursday, November 21, 2024 2:18:55 PM

**Vehicle Quote Number: 2024-11-279**    [Create Purchase Request](#)    [View organization purchase requests](#)

This is a **quote** only. You must create a purchase request to order this vehicle(s)

**Contract & Dealer Information**

Contract #: 05916	
Dealer: ALAN WEBB AUTO GROUP (W59283) 3608 NE Auto Mall Dr Vancouver WA 98662	Dealer Contact: George Zumwalt Dealer Phone: (360) 892-9004 Dealer Email: <a href="mailto:georgez@alanwebbautogroup.com">georgez@alanwebbautogroup.com</a>

**Organization Information**

Organization: WHATCOM COUNTY - 13700 Email: <a href="mailto:bpiepel@co.whatcom.wa.us">bpiepel@co.whatcom.wa.us</a> Quote Notes: Vehicle Location: BELLINGHAM
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**Color Options & Qty**

Super Black - 1
Tax Exempt: N

**Vehicle Options**

Order Code	Option Description	Qty	Unit Price	Ext. Price
2024-0324-001	2024 NISSAN PATHFINDER S AWD - 3.5 liter V6 engine with 284hp and 259 lb-ft of torque, 9-speed automatic transmission, Available Intelligent 4x4, Hill descent control (4WD only), Trailer Sway Control, Intelligent Forward Collision Warning, Automatic Emergency Braking with Pedestrian Detection, Lane Departure Warning, Blind Spot Warning, Rear Cross Traffic Alert, Rear Sonar System, Rear Automatic Braking, High Beam Assist, Intelligent Driver Alertness, 10 Dark-painted aluminum-alloy wheels, Intelligent Auto Headlights, LED headlights with LED Daytime Running Lights, Tri-zone Automatic Temperature Control, Rear Door Alert, Nissan Intelligent key with Push Button Ignition and Approach Unlock/Walk Away Lock, 12-volt DC power outlet, Four cargo tie-down hooks, cargo-area under-floor storage, 7 advanced Drive-Assist Display, NissanConnect 8 touch screen display, Apple CarPlay Integration, Android Auto compatibility, Bluetooth Hands-free Phone System, Two USB-A ports and two USB-C ports, Streaming Audio via Bluetooth, EZ FLEX Seating System featuring LATCH AND GLIDE and 3rd-row 60/40-split fold-flat reclining bench seat, Nissan Advanced Air Bag System.	1	\$39,150.00	\$39,150.00
2024-0324-003	2024 NISSAN PATHFINDER ROCK CREEK AWD - SV package PLUS: 3.5 liter V6 engine with 295 hp and 270 lb-ft of torque, Standard intelligent 4x4, intelligent Around View Monitor with Off-Road Mode, Tow hitch receiver with 7-pin wiring harness, Off-Road tuned suspension, 18 black-painted beadlock-style aluminum-alloy wheels with P265/60R18 all-terrain tires, Black tubular roof rack, Unique Rock Creek front fascia and grille. Rock Creek black exterior badging, LED fog lights, Second-row fold-down captain's chairs with tip-up easy entry for third row, Second-row removable center console with cup holders, exclusive Rock Creek	1	\$6,485.00	\$6,485.00

leatherette-appointed seats with unique centers and Rock Creek badging,  
Rock Creek contrast stitching.

2024-0324-006 EXTRA KEY (2)	1	\$958.00	\$958.00
2024-0324-008 MOLDED, HIGH WALL, ALL WEATHER FLOOR MATS (4-PIECE SET)	1	\$285.00	\$285.00

**Quote Totals**

<b>Total Vehicles:</b>	1
<b>Sub Total:</b>	\$46,878.00
<b>8.9 % Sales Tax:</b>	\$4,172.14
<b>Quote Total:</b>	\$51,050.14

**WHATCOM COUNTY  
PUBLIC WORKS DEPARTMENT**



**EQUIPMENT SERVICES DIVISION**  
901 W. Smith Road  
Bellingham, WA 98226-9610  
Phone (360) 778-6400  
Fax (360) 778-6401

**Elizabeth Kosa**  
Director

Garrett Reynolds, Superintendent

**MEMORANDUM**

**To:** Satpal Sidhu, Whatcom County Executive and Aly Pennucci, Deputy Executive  
**Through:** Elizabeth Kosa, Director *ek*  
**From:** Julia Green, Accounting Supervisor  
**Date:** August 20, 2024  
**Re:** Using budget lapse for Corrections K9 Unit Ford Explorer

*Satpal Sidhu*  
*Satpal Sidhu, Executive*

**Requested Action**

I am requesting Executive approval to utilize YTD ER&R lapse to purchase a Ford Explorer for the Corrections K9 Unit.

**Funding Amount and Source**

Per review of the current open purchase orders for equipment listed on the 2024 ER&R Exhibit B, we discovered a year-to-date lapse of \$257,522 in total where the budget for the equipment was more than the amount issued on the PO, and one instance where the Parks department cancelled the acquisition of Small Dozer. We've also utilized that lapse in two instances, the first to acquire a Parks 4x4 Pickup that was missed during the Continuing Appropriations process for \$35,501, and to acquire ER&R FleetFocus Software for \$201,500. This has left a remaining lapse of \$248,022. Per discussions with Finance, the Exec's Office and Corrections, we are requesting the authority to use \$80,000 of lapse to purchase a Ford Explorer for their K9 Unit.

Below is the summary of the YTD lapse:

PO NUMBER	ASSET DESCRIPTION	BUDGET	PO AMOUNT	TOTAL LAPSE
99867	OIL DISTRIBUTER #315	\$360,000	\$392,400	(\$32,400)
99561	SHERIFF PATROL VEHICLE PUV-AWD #6239	\$62,000	\$59,211	\$2,789
99561	SHERIFF PATROL VEHICLE #6240	\$62,000	\$59,211	\$2,789
99561	SHERIFF PATROL VEHICLE #6241	\$62,000	\$59,211	\$2,789
100562	SHERIFF PATROL MOTOCYCLE #981	\$53,333	\$36,168	\$17,165
100562	SHERIFF PATROL MOTOCYCLE #990	\$53,333	\$36,168	\$17,165
100562	SHERIFF PATROL MOTOCYCLE #991	\$53,334	\$36,168	\$17,166
100561	SHERIFF PATROL VEHICLE #6004	\$75,000	\$58,938	\$16,062
100560	SHERIFF PATROL VEHICLE #6258	\$75,000	\$58,123	\$16,877
100560	SHERIFF PATROL VEHICLE #6259	\$75,000	\$58,123	\$16,877
100867	PDS 4X4 SUV #13	\$52,000	\$33,800	\$18,200
100866	HEALTH HYBRID PASSENGER VEHICLE #59	\$48,000	\$32,497	\$15,503
100866	HEALTH HYBRID PASSENGER VEHICLE #84	\$48,000	\$32,497	\$15,503
100866	HEALTH HYBRID PASSENGER VEHICLE- NEW	\$37,500	\$32,497	\$5,003

100866	HEALTH HYBRID PASSENGER VEHICLE- NEW	\$37,500	\$32,497	\$5,003
100866	HEALTH HYBRID PASSENGER VEHICLE- NEW	\$37,500	\$32,497	\$5,003
100405	SHERIFF PATROL VEHICLE- NEW	\$68,000	\$57,465	\$10,535
99885	SHERIFF PATROL VEHICLE- NEW	\$68,000	\$57,465	\$10,535
99866	SHERIFF PATROL VEHICLE #6225	\$58,000	\$55,812	\$2,188
99866	SHERIFF PATROL VEHICLE #6227	\$58,000	\$55,812	\$2,188
99866	SHERIFF PATROL VEHICLE #6228	\$58,000	\$55,812	\$2,188
100431	SHERIFF PATROL VEHICLE PUV-AWD #6279	\$75,000	\$56,856	\$18,144
100561	SHERIFF PATROL VEHICLE 4X4 CREW CAB #6004	\$75,000	\$59,211	\$15,789
100297	SHERIFF PATROL VEHICLE PUV-AWD #6242	\$62,000	\$56,856	\$5,144
100297	SHERIFF PATROL VEHICLE PUV-AWD #6243	\$62,000	\$56,856	\$5,144
100607	PARKS AWD EXTRA-CAB PICK UP	\$48,000	\$33,901	\$14,099
100618	PARKS 4WD EXTRA-CAB PICK UP	\$55,000	\$31,364	\$23,636
100640	PARKS ¼ TON 4X4 PICKUP	-	\$35,501	(\$35,501)
N/A	PARKS ½ TON 4X4 PICKUP (NEW)	\$58,000	-	\$58,000
N/A	SMALL DOZER #801 (CANCELLED BY PARKS)	\$250,000	-	\$250,000
N/A	ER&R FLEETFOCUS SOFTWARE	-	\$201,500	(\$201,500)
			<b>TOTAL LAPSE</b>	\$248,022

• **Recommended Action**

Please approve the acquisition of this vehicle, which uses \$80,000 of YTD ER&R lapse. Please contact Brett Piepel at extension 6405 if you have any questions or concerns.





**Accounts to transfer from (decrease)**

Cost Center Name	Cost Center Account Sub Account	Description	Amount
Jail	118000.6110	Regular Salaries and Wages	\$ (102,460.80)
Jail	118000.6210	Retirement	\$ (10,143.62)
Jail	118000.6230	Social Security	\$ (7,838.25)
Jail	118000.6245	Medical Insurance	\$ (26,392.10)
Jail	118000.6255	Other H&W Benefits	\$ (2,873.04)
Jail	118000.6259	Workers Comp Interfund	\$ (5,304.00)
Jail	118000.6269	Unemployment Interfund	\$ (133.21)
Jail		Total	\$ (155,145.02)

**Accounts to transfer to (increase)**

Cost Center Name	Cost Center Account Sub Account	Description	Amount
Jail	118169.6320	Office & Op Supplies	\$ 3,678.00
Jail	119169.6320.001	Office & Op Supp-Uniforms	\$ 1,500.00
Jail	118169.6410	Fuel	\$ 3,000.00
Jail	118169.6510	Tools & Equip	\$ 12,779.00
Jail	118169.6625	Software Maint Contracts	\$ 162.00
Jail	118169.6630	Professional Services	\$ 500.00
Jail	118169.6720	Telephone Mobile	\$ 1,000.00
Jail	118169.6780	Travel-Educ/Training	\$ 15,000.00
Jail	118169.6869	Equipment Rental- ER&R	\$ 3,600.00
Jail	118169.7110	Registration/Tuition	\$ 2,800.00
Jail	118169.7115	Membership & Assoc Dues	\$ 100.00
Jail	118169.7190	Other Miscellaneous	\$ 200.00
Jail	118169.7410	Equipment-Capital Outlays	\$ 110,826.02
			\$ 155,145.02



Cost Cntr	ACNT	Sub	Description	Note	Subtotal	Total	Lapse
118169		6320	Office & Op Supplies	Food, toys, and treats	\$1,678.00		
118169		6320	Office & Op Supplies	Outfitting the office	\$2,000.00	\$3,678.00	
118169		6320 0.001	Office & Op Supp-Uniforms	Uniforms, boots	\$1,500.00	\$1,500.00	
118169		6410	Fuel	Fuel for the vehicle	\$3,000.00	\$3,000.00	
118169		6510	Tools & Equip	Tracking and protective equipment	\$5,000.00		
118169		6510	Tools & Equip	Kennel and dog wash tools	\$2,979.00		
118169		6510	Tools & Equip	Training aids	\$1,300.00		\$ 27,846.54
118169		6510	Tools & Equip	Purchase of computer and monitor	\$3,500.00	\$12,779.00	\$ 7,956.15
118169		6625	Software Maint Contracts	K9 deployment tracking software	\$162.00	\$162.00	
118169		6630	Professional Services	Vet bills	\$500.00	\$500.00	
118169		6720	Telephone Mobile	Purchase of cell phones 1x \$600 plus service	\$1,000.00	\$1,000.00	
118169		6780	Travel-Educ/Training	Housing, fuel and per diem for the training	\$15,000.00	\$15,000.00	\$ 63,649.24
118169		6869	Equipment Rental- ER&R	Vehicle rental rate	\$3,600.00	\$3,600.00	
118169		7110	Registration/Tuition	Initial training of the handler/canine	\$2,800.00	\$2,800.00	\$ 55,693.08
118169		7115	Membership & Assoc Dues	WA Assocation of K9 Handlers dues	\$100.00	\$100.00	
118169		7190	Other Miscellaneous	Miscellaneous expenses	\$200.00	\$200.00	
118169		7410	Equipment-Capital Outlays	Purchase of the dog	\$5,000.00		
118169		7410	Equipment-Capital Outlays	Vehicle outfitted with cage 1x	\$80,000.00		
118169		7410	Equipment-Capital Outlays	Kennel setup at the home of handler	\$3,500.00		
118169		7410	Equipment-Capital Outlays	Construction of office space	\$22,326.02	\$110,826.02	
<b>Grand Total</b>						<b>\$155,145.02</b>	<b>\$ 155,145.02</b>

Name	Pos	Hourly Rate	7.65%		0.130%		0.211%		Medical		9.90%		0.36%		Total Salary & Benefits	Sick Accrual	Vacation Accrual	Yearly hours	Months
			Salary	Social Security	Workers Comp	SUI	PFMLA	Health/Welfare	Retirement* +	Disability	Other								
118000	1520	32.84	26,272.00	2,009.81	1,360.00	34.15	55.43	6,767.21	881.24	2,600.93				39,780.77	8.00	10.00	800.00	4.6	
118000	1550	32.84	68,307.20	5,225.50	3,536.00	88.80	144.13	17,594.74	1,771.23	6,762.41				103,430.01	8.00	8.00	2,080.00	12.0	
118000	1560	32.84	68,307.20	5,225.50	3,536.00	88.80	144.13	17,594.74	1,771.23	6,762.41				103,430.01	8.00	8.00	2,080.00	12.0	
118000	1590	32.84	68,307.20	5,225.50	3,536.00	88.80	144.13	17,594.74	1,771.23	6,762.41				103,430.01	8.00	8.00	2,080.00	12.0	
118000	1700	32.84	68,307.20	5,225.50	3,536.00	88.80	144.13	17,594.74	1,771.23	6,762.41				103,430.01	8.00	8.00	2,080.00	12.0	
118000	1710	32.84	68,307.20	5,225.50	3,536.00	88.80	144.13	17,594.74	1,771.23	6,762.41				103,430.01	8.00	13.34	2,080.00	12.0	
118000	1720	32.84	68,307.20	5,225.50	3,536.00	88.80	144.13	17,594.74	1,771.23	6,762.41				103,430.01	8.00	11.34	2,080.00	12.0	
118000	1730	32.84	68,307.20	5,225.50	3,536.00	88.80	144.13	17,594.74	1,771.23	6,762.41				103,430.01	8.00	15.34	2,080.00	12.0	
118000	1740	32.84	68,307.20	5,225.50	3,536.00	88.80	144.13	17,594.74	1,771.23	6,762.41				103,430.01	8.00	12.00	2,080.00	12.0	
118000	1090	32.84	11,822.40	904.41	612.00	15.37	24.95	3,045.24	306.50	1,170.42				17,901.35	8.00	10.00	360.00	2.1	
118000	1275	32.84	51,230.40	3,919.13	2,652.00	88.80	108.10	13,195.80	1,328.40	5,071.81				77,572.23	8.00	10.00	1,560.00	9	
118000	1220	27.11	56,988.80	4,313.74	3,536.00	73.31	118.98	17,594.40	1,771.20	5,582.49				89,378.92	8.00	11.34	2,080.00	12	
118000	1300	32.84	68,307.20	5,225.50	3,536.00	88.80	144.13	17,594.40	1,771.20	6,762.41				103,429.64	8.00	8.00	2,080.00	12	
118000															8.00	11.34	2,080.00	0	
118000															8.00	15.34	2,080.00	0	
			\$ 760,478.40	\$ 58,176.80	\$ 39,984.00	\$ 988.62	\$ 1,604.61	\$ 198,954.96	\$ 20,028.48	\$ 75,287.36	\$ -	\$ -	\$ -	\$ 1,155,503.02					

\* Includes ICMA 2%

Account numbers	8110	6230	6259	6269	6255	6245	6255	6210	6255 Combined	
	\$ 760,478.40	\$ 58,176.80	\$ 39,984.00	\$ 988.62	\$ 1,604.61	\$ 198,954.96	\$ 20,028.48	\$ 75,287.36	\$ 1,155,503.02	\$ 21,633
	\$ 29,249.17	\$ 2,237.56	\$ 1,537.85	\$ 38.02	\$ 61.72	\$ 7,652.11	\$ 770.33	\$ 2,895.67	\$ 44,442.42	\$ 832
	\$ 175,495.02	\$ 13,425.37	\$ 9,227.08	\$ 228.14	\$ 370.29	\$ 45,912.68	\$ 4,621.96	\$ 17,374.01	\$ 266,654.54	\$ 4,992
										\$ -
Per Position ID Lapse	\$ 68,307.20	\$ 5,225.50	\$ 3,536.00	\$ 88.80	\$ 144.13	\$ 17,594.74	\$ 1,771.23	\$ 6,762.41	\$ 103,430.01	\$ 1,915
Per Pay Period Lapse	\$ 2,627.20	\$ 200.98	\$ 136.00	\$ 3.42	\$ 5.54	\$ 678.72	\$ 68.12	\$ 260.09	\$ 3,978.08	\$ 74
Pay Periods: 14	\$ 36,781	\$ 2,814	\$ 1,904	\$ 48	\$ 78	\$ 9,474	\$ 954	\$ 3,641	\$ 55,693	\$ 1,031
										\$ -
	6110	\$ 760,478.40							\$ 766,588.40	
	6210	\$ 75,287.36							\$ 81,497.36	
	6230	\$ 58,176.80							\$ 64,406.60	
	6245	\$ 198,954.96							\$ 205,199.96	
	6255	\$ 43,266.17							\$ 49,521.17	
	6259	\$ 39,984.00							\$ 48,243.00	
	6269	\$ 988.62							\$ 7,257.62	

Name	Pos	6110	6230	6259	6269	6255	6245	6255	6210	Total Salary & Benefits		
118000	1520	5 Pay Periods	\$ 13,136.00	\$ 1,004.90	\$ 680.00	\$ 17.08	\$ 27.72	\$ 3,383.60	\$ 340.62	\$ 1,300.46	\$ 18,890.39	Used 4/2/24
118000	1550	4 Pay Periods	\$ 10,508.80	\$ 803.92	\$ 544.00	\$ 13.66	\$ 22.17	\$ 2,706.88	\$ 272.50	\$ 1,040.37	\$ 15,912.31	Used 4/2/24
118000	1520	9 Pay Periods	\$ 23,645.00	\$ 1,809.00	\$ 1,224.00	\$ 31.00	\$ 50.00	\$ 6,090.00	\$ 613.00	\$ 2,341.00	\$ 35,803.00	Used 7/12/24
118000	1550	5 Pay Periods	\$ 13,136.00	\$ 1,005.00	\$ 680.00	\$ 17.00	\$ 28.00	\$ 3,384.00	\$ 341.00	\$ 1,300.00	\$ 19,891.00	Used 7/12/24
118000	1520	2 Pay Periods	\$ 5,254.40	\$ 401.96	\$ 272.00	\$ 6.83	\$ 11.06	\$ 1,353.44	\$ 136.25	\$ 520.19	\$ 7,956.15	Used 8/12/24
118000	1550	7 Pay Periods	\$ 18,390.40	\$ 1,406.87	\$ 952.00	\$ 23.91	\$ 38.80	\$ 4,737.04	\$ 476.87	\$ 1,820.65	\$ 27,846.54	Used 8/12/24
118000	1560	10 Pay Periods	\$ 42,035.20	\$ 3,215.69	\$ 2,176.00	\$ 54.65	\$ 86.69	\$ 10,827.53	\$ 1,089.99	\$ 4,161.48	\$ 63,649.24	Used 8/12/24
118000	1590	14 Pay Periods	\$ 36,780.80	\$ 2,813.73	\$ 1,904.00	\$ 47.82	\$ 77.61	\$ 9,474.09	\$ 953.74	\$ 3,841.30	\$ 55,693.08	Used 8/12/24