


WHATCOM COUNTY
Parks & Recreation Dept.
3373 Mount Baker Highway
Bellingham, WA 98226



Bennett Knox
Director
Christ Thomsen
Parks Operations Manager

MEMORANDUM

TO: The Honorable Satpal Singh Sidhu, Whatcom County Executive, and The Honorable Members of the Whatcom County Council

THROUGH: Bennett Knox, Director 

FROM: Dave Bramer, Parks Project Manager

RE: Parks & Recreation Administrative Office – HVAC System Replacement

DATE: 5/14/2025

Enclosed is a copy of the Parks & Recreation Administrative Improvements contract amendment between Whatcom County and FSi Consulting Engineers (FSi) for your review and signature.

Background and Purpose

Parks requests approval of the attached contract amendment with FSi for professional design and engineering services required for the improvements at Parks Headquarters. FSi is currently under contract for the construction administration and observation for the Base Bid portion of Bid #25-20. This amendment provides scope and fee for the design and engineering team to provide construction administration and observation support for Bid Alternate items 3, 4, 5, & 7.

Funding Amount and Source

Funding for this project was approved by Ordinance no. 2023-014 (AB2023-185) on March 21st, 2023. Additional funding for this project was authorized by Agenda Bill numbers AB2024-116 (ORD 2024-011), AB2024-837, and AB2025-018 (ORD 2025-018). The funds requested for this project are currently available in the project's cost center. The funding source for this project is REET I funding. This increase adds \$35,442.00 to the contract value for a total value of \$237,050.00.

Differences from Previous Contract

This amendment adds scope to an existing contract. See attached for additional scope, additional fee, and current existing contract.

Please contact Dave Bramer at extension 5867, if you have any questions or concerns regarding the terms of this agreement.

Encl.