



MEMORANDUM

TO: Satpal Sidhu, County Executive
County Council

FROM: Jill Nixon, Legislative Coordinator li

DATE: October 10, 2025

RE: Contract with Crossroads Consulting for JPOP Committee Facilitation

Enclosed is a contract between Whatcom County and Crossroads Consulting for your review and signature.

- **Background and Purpose**

The County Council adopted Ordinance 2023-039 to, in part, adopt the Justice Project Implementation Plan. Both the Ordinance and the Implementation Plan task the Incarceration Prevention and Reduction Task Force/Law and Justice Council with assisting the County Executive in planning and overseeing the development and implementation of the Justice Project Implementation Plan projects.

Project 1 in the Implementation Plan includes creating a Justice Project Oversight and Planning (JPOP) Committee of the Task Force/Law and Justice Council, including funding for a facilitator. The County Council Office contracted with Crossroads Consulting, contract #202408011, to provide facilitation services to the IPRTF/LJC and to launch and facilitate the JPOP Committee in 2024-2025.

This contract will extend the section of the scope of work that provides professional facilitation services to the JPOP Committee as they carry out their work.

- **Funding Amount and Source**

The contract amount is \$39,900, and depends upon the Council approving supplemental budget request #5016 during the mid-biennium review in November 2025.

- **Timeframe**

This contract timeframe is January 1 to December 31, 2026.

If you have any questions or concerns regarding the terms of this agreement, please contact:

- Jill Nixon, Legislative Coordinator II, County Council office, extension 5032, or
- Barry Buchanan, Councilmember, at 360-224-4330

Encl. Contract Information Sheet
Proposed Contract