



MEMORANDUM

November 25, 2025

TO: County Council

FROM: Jill Boudreau, Senior Policy & Project Manager

RE: AB2025-867 Update on Healthy Children's Fund External Evaluation process

This memo updates the County Council on the external evaluation of the Healthy Children's Fund (HCF) as outlined in Ordinance 2022-045.

Ordinance 2022-045 states:

Section 5, Independent Performance Audits and Oversight states:

1. *Every other year, a qualified independent auditor shall conduct a performance audit of the Healthy Children's Fund. The auditor shall be selected in compliance with County purchasing procedures. The auditor shall develop the audit process in consultation with the Child and Family Well -Being Taskforce, which shall also provide feedback on the draft audit before its submission to the County Council. The audit shall:*
 - a. *Collect and review data and evaluate progress towards achieving the goals and strategies adopted in section 3;*
 - b. *Collect and report on feedback from stakeholders, including users and providers;*
 - c. *Include qualitative and quantitative sources;*
 - d. *and Include recommendations for improvements or adjustments.*

The County conducted a request for proposal process to select a contractor for the external evaluation work. Seva Workshop was awarded contract 202508026 on August 26, 2025.

The contracted scope of work specifically outlined tasks such as: Review of relevant materials, including data sets, budget, financial documents, contracts, RAPID survey information, any other relevant internal documentation; Conduct stakeholder interviews; Present a draft report and discuss preliminary results with the County Executive and WCHCS staff; Provide a bibliography/report of all data and sources consulted for the audit; Produce a final report.

Seva Workshop has prepared a briefing for the County Council on preliminary findings and draft recommendations.