

2026 PHAB (Public Health Advisory Board) Workplan (Draft as of 1.19.26)

1. 2025 Review

- a) Evaluation of 2025 Workplan
- b) Discussion of new Workplan for 2026 (to be voted on)
- c) Adopt new model for PHAB (Vital Conditions)

2. Membership Recruitment/Recommendations to Council and the development of a process for inclusion.

- a) Determine PHAB representation needed based on
 - a. RCW 70.46.140 (Community health advisory boards-Membership-Meetings)
 - i. Section (3) stating broad representation of the character of the community and a balance of membership, and listing preferences (tribal, racial, ethnic and other minorities).
 - b. Whatcom County Code 24.01.051 (Health department advisory board created)
 - i. Section B (4) listing criteria for selection and preferences
 - ii. Section B (5) designating active recruitment of advisory board members in a manner that solicits broad diversity....
 - c. Vital Conditions model
- b) Consider commitment to the work
- c) Consider community connections to advance adopted model and MAPP 2.0 engagement
- d) Consider possible conflicts of interest

3. Develop subcommittees to address the following:

- a. **Continuation of Infrastructure Changes (2025-26)**
 - i. Revise PHAB By-Laws to reflect Whatcom County Codes
 - ii. Include contingency plan in event that LBOH reconfiguration occurs
- b. **Orientation of new members**
 - i. Review and revise Orientation Manual
 - ii. Educate on OPMA (Open Public Meetings Act) laws regarding communication and meetings
 - iii. Orientate to WCHCS (Whatcom County Health & Community services)
 - iv. Clarify Advisory group roles
 - v. Educate on CHA/CHIP/MAPP 2.0 process (including acronyms)
- c. **Communication**

- i. Website changes,
- ii. Biographies of members
- iii. Processes of communication (forms, resolution or ordinance development, internal communication)
- iv. Public facing education to access minutes and participate in meetings

d. Budget Review

- i. Processes

e. Training and Education

- i. WCHCS Division invitations (schedule out if possible)
- ii. NSACH and Medicaid changes
- iii. Foundational Public Health Services

f. CHA/CHIP/MAPP

- i. Reviews/evaluations
- ii. Lead for PHAB work in community
 - 1. Invite residents with lived experiences
 - 2. Host community listening sessions

g. 2026 Retreat Planning (Spring 2026?)

4. Identify key Whatcom County public health priorities

- i. Identify processes for bring issues to PHAB (forms, timelines)
- ii. Develop/vote/submit advisory memos to Whatcom County Council and WCHCS

5. Annual Report and new 2027 Workplan