

## WHATCOM COUNTY CONTRACT INFORMATION SHEET

Whatcom County Contract No. \_\_\_\_\_

Originating Department: _____	
Division/Program: <i>(i.e. Dept. Division and Program)</i> _____	
Contract or Grant Administrator: _____	
Contractor's / Agency Name: _____	
<p>Is this a New Contract? <span style="margin-left: 40px;">If not, is this an Amendment or Renewal to an Existing Contract? <span style="float: right;">Yes    No</span></span></p> <p>Yes        No        If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: _____</p>	
<p>Does contract require Council Approval? <span style="margin-left: 40px;">Yes        No        If No, include WCC: _____</span></p> <p>Already approved? Council Approved Date: _____ (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)</p>	
<p>Is this a grant agreement? <span style="margin-left: 100px;">If yes, grantor agency contract number(s): _____ CFDA#: _____</span></p> <p>Yes        No</p>	
<p>Is this contract grant funded? <span style="margin-left: 100px;">If yes, Whatcom County grant contract number(s): _____</span></p> <p>Yes        No</p>	
<p>Is this contract the result of a RFP or Bid process? <span style="margin-left: 150px;">Contract _____</span></p> <p>Yes        No        If yes, RFP and Bid number(s): _____ <span style="margin-left: 100px;">Cost Center: _____</span></p>	
<p>Is this agreement excluded from E-Verify? <span style="margin-left: 40px;">No        Yes        If no, include Attachment D Contractor Declaration form.</span></p>	
<p>If YES, indicate exclusion(s) below:</p> <p><input type="checkbox"/> Professional services agreement for certified/licensed professional. <span style="margin-left: 40px;">Goods and services provided due to an emergency</span></p> <p><input type="checkbox"/> Contract work is for less than \$100,000. <span style="margin-left: 150px;"><input type="checkbox"/> Contract for Commercial off the shelf items (COTS).</span></p> <p><input type="checkbox"/> Contract work is for less than 120 days. <span style="margin-left: 150px;"><input type="checkbox"/> Work related subcontract less than \$25,000.</span></p> <p><input type="checkbox"/> Interlocal Agreement (between Governments). <span style="margin-left: 100px;"><input type="checkbox"/> Public Works - Local Agency/Federally Funded FHWA.</span></p>	
<p>Contract Amount:(sum of original contract amount and any prior amendments): \$ _____</p> <p>This Amendment Amount: \$ _____</p> <p>Total Amended Amount: \$ _____</p>	<p>Council approval required for; all property leases, contracts or bid awards <b>exceeding \$40,000</b>, and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, <b>except when:</b></p> <ol style="list-style-type: none"> <li>1. Exercising an option contained in a contract previously approved by the council.</li> <li>2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance.</li> <li>3. Bid or award is for supplies.</li> <li>4. Equipment is included in Exhibit "B" of the Budget Ordinance.</li> <li>5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.</li> </ol>
Summary of Scope: _____	

Term of Contract: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

- Contract Routing:
- |  |             |
|--|-------------|
| 1. Prepared by: _____                    | Date: _____ |
| 2. Attorney signoff: _____               | Date: _____ |
| 3. AS Finance reviewed: _____            | Date: _____ |
| 4. IT reviewed (if IT related): _____    | Date: _____ |
| 5. Contractor signed: _____              | Date: _____ |
| 6. Executive contract review: _____      | Date: _____ |
| 7. Council approved, if necessary: _____ | Date: _____ |
| 8. Executive signed: _____               | Date: _____ |
| 9. Original to Council: _____            | Date: _____ |

**INTERAGENCY AGREEMENT**

Between

**Whatcom County Emergency Medical Services and  
the City of Bellingham Fire Department**

The City of Bellingham Fire Department (hereinafter the "**Department**"), a municipal corporation and Whatcom County, through Whatcom County Emergency Medical Services (hereinafter the "**County**"), a municipal corporation, in consideration of the mutual covenants herein, agree as follows:

**I. Purpose:**

This agreement (hereinafter "Agreement") is to reimburse the Department for expenses related to the purchase of Personal Protective Clothing/Equipment free of Perfluoroalkyl and Polyfluoroalkyls Substances (PPE/PFAS Free) which is more fully and definitively described in Exhibit A hereto.

1. The maximum consideration for the initial term of this agreement or for any renewal term shall not exceed **\$83,781.64**.
2. The Contract Number set forth above, shall be included on all billings or correspondence in connection therewith.

**II. Background:**

1. The EMS Oversight Board is recommending the purchase of PFAS Free PPE in consideration that firefighting turnout gear contains PFAS chemicals. When needed, the firefighting gear is used as Personal Protective Equipment during the course of providing medical care and treatment during vehicle extrications, technical rescues, trauma and cardiac arrest responses. In an effort to reduce the exposure to PFAS chemicals, this PFAS Free PPE will be used when providing care outside the firefighting environment.
2. The 2023-2028 EMS Levy Plan provides funding of among other items that includes PPE, uniforms and equipment used in the delivery of Advanced Life Support services through out Whatcom County.

**III. Financial Agreement:**

1. This Agreement identifies costs associated with the purchase of (Budget Detail **Exhibit A.**) PFAS Free PPE for up to 46 Firefighter/Paramedics.

**IV. Responsibilities of the District:**

1. The Department will identify and purchase up to 46 sets of PFAS Free PPE.
2. The Department will invoice the County and provide adequate documentation for the identified cost associated with the purchase of PFAS Free PPE.

**V. Responsibilities of the County:**

The County shall provide **\$83,781.64** to the Department once the purchase is completed and with the receipt of invoices submitted to the County.

**VI. Term of Agreement:**

This Agreement shall commence on the 1<sup>st</sup> day of January 2025 will be deemed completed once payment has been received by the Department and will under no circumstances terminate later than December 31, 2025.

**VII. Records Maintenance:**

Each party to this Agreement shall maintain books, records, documents, and other evidence, which relate to the terms of this Agreement. These records shall be subject to inspection, review, or audit by personnel of both parties, other personnel duly authorized by either party, State officials so authorized by law, and in the case of the County, the office of the State Auditor.

**VIII. Relationship of the Parties:**

The parties agree that each is an independent entity operating pursuant to the terms and conditions of this agreement. No agent, employee, or representative of either party shall be deemed to be an agent, employee, or representative of the other party for any purpose unless requested otherwise in writing per the scope of this agreement. Each party shall be solely and entirely responsible for the acts of its agents, employees and representatives during the term of this agreement.

**IX. Entire Agreement:**

This agreement constitutes the entire agreement between the parties and supersedes all prior oral or written agreements, commitments, or understandings concerning the matters provided for herein.

**X. Authority:**

The parties represented and covenant that signatories to this document are authorized agents of their respective agency.

**EXECUTED** this \_\_\_\_ day of \_\_\_\_\_, 2024, for the **CITY OF BELLINGHAM** by:

\_\_\_\_\_  
Kim Lund, Mayor

\_\_\_\_\_  
Bill Hewett, Fire Chief

**Attest:**

**Approved as to form:**

\_\_\_\_\_  
Andy Asbjornsen, Finance Director

\_\_\_\_\_  
Office of the City Attorney

**WHATCOM COUNTY:  
Recommended for Approval:**

\_\_\_\_\_  
Department Director                      Date

**Approved as to form:**

Brandon Waldron 12/03/2024  
Prosecuting Attorney                      Date

**Approved:**  
Accepted for Whatcom County:

By: \_\_\_\_\_  
Satpal Singh Sidhu, Whatcom County Executive

**Budget Exhibit "A"**

<b>Cost Per Set (Response Ensemble)</b>	
Jacket, Pants, Belt	1272.95
Boots	398.00
Tax (9.0%)	\$ 150.39
<b>Total Per Set</b>	<b>\$1,821.34</b>

**City of Bellingham Paramedics**

Paramedics	42
Community Paramedics	2
Medical Supervising Officer	1
Paramedic Training Captain	1
<b>Total Paramedics</b>	<b>46</b>
Cost Per Set	\$1,821.34
<b>Total</b>	<b>\$83,781.64</b>

1. The County shall provide one time funding/reimbursement to the Department to purchase PFAS-free response gear.
2. The Department agrees to purchase this PPE in 2025. The purchase order will be sufficient backup for reimbursement.
3. Exhibit A details the agreed upon amount of funding the County will provide to the Department.