

**WHATCOM COUNTY CONTRACT  
INFORMATION SHEET**

Whatcom County Contract No.  
201611032-2

<b>Originating Department:</b>	<b>Executive Office</b>
<b>Division/Program:</b> <i>(i.e. Dept. Division and Program)</i>	<b>Non-Departmental – Animal Control</b>
<b>Contract or Grant Administrator:</b>	<b>T. Helms, Administrative Coordinator</b>
<b>Contractor's / Agency Name:</b>	<b>Whatcom Humane Society</b>
Is this a New Contract?    If not, is this an Amendment or Renewal to an Existing Contract?    Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: <u>201611032</u>	
Does contract require Council Approval?    Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If No, include WCC: <u>3.08.090</u> (see Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)	
Is this a grant agreement? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, grantor agency contract number(s): _____ CFDA#: _____	
Is this contract grant funded? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, Whatcom County grant contract number(s): _____	
Is this contract the result of a RFP or Bid process?    Contract Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, RFP and Bid number(s): <u>RFP 16-44</u> Cost Center: <u>4300</u>	
Is this agreement excluded from E-Verify?    No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> If no, include Attachment D Contractor Declaration form.	
If YES, indicate exclusion(s) below: <input type="checkbox"/> Professional services agreement for certified/licensed professional. <input type="checkbox"/> Contract work is for less than \$100,000. <input type="checkbox"/> Contract for Commercial off the shelf items (COTS). <input type="checkbox"/> Contract work is for less than 120 days. <input type="checkbox"/> Work related subcontract less than \$25,000. <input type="checkbox"/> Interlocal Agreement (between Governments). <input type="checkbox"/> Public Works - Local Agency/Federally Funded FHWA.	
<b>Contract Amount:(sum of original contract amount and any prior amendments):</b> \$ <u>773,057.44</u> <b>This Amendment Amount:</b> \$ <u>128,842.88</u> <b>Total Amended Amount:</b> \$ <u>901,900.32</u>	Council approval required for; all property leases, contracts or bid awards <b>exceeding \$40,000</b> , and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, <b>except when:</b> 1. Exercising an option contained in a contract previously approved by the council. 2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance. 3. Bid or award is for supplies. 4. Equipment is included in Exhibit "B" of the Budget Ordinance 5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.
<b>Summary of Scope:</b> Whatcom Humane Society will provide animal control and shelter services to Whatcom County. Services include but are not exclusive to: housing, administering regulations, enforcement and penalties pursuant to County ordinances, states and local code as described in Exhibit A.	
<b>Term of Contract:</b> <u>2 years and 4 months</u>	<b>Expiration Date:</b> <u>April 30, 2019</u>

<b>Contract Routing:</b>	1. Prepared by: <u>Twh</u> 2. Attorney signoff: <u><i>[Signature]</i></u> 3. AS Finance reviewed: <u><i>[Signature]</i></u> 4. IT reviewed (if IT related): _____ 5. Contractor signed: _____ 6. Submitted to Exec.: _____ 7. Council approved (if necessary): _____ 8. Executive signed: _____ 9. Original to Council: _____	Date: <u>12/6/18</u> Date: <u>1/2/19</u> Date: <u>1/2/19</u> Date: _____ Date: <u>12-28-18</u> Date: <u>12-28-18</u> Date: <u>1-29-19</u> Date: <u>1-30-19</u> Date: <u>2-1-19</u>
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## MEMORANDUM

**TO:** Jack Louws, County Executive

**FROM:** Tawni Helms, Administrative Services Coordinator

**RE:** Whatcom Humane Society amendment to extend agreement

**DATE:** December 6, 2018

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Enclosed are two (2) originals of a contract amendment between Whatcom County and the Whatcom Humane Society for your review and signature.

▪ **Background and Purpose**

Whatcom Humane Society will provide animal control and shelter services to Whatcom County. Services include but are not exclusive to: housing, administering regulations, enforcement and penalties pursuant to County ordinances, states and local code as described in Exhibit A of the agreement.

▪ **Funding Amount and Source**

General Fund. The amount reflects the cost to extend the contract for four months.

▪ **Differences from Previous Contract**

Current agreement expires December 31, 2018. This amendment serves to extend the agreement by four months to April, 30, 2019.

Please contact Tawni Helms at extension 5208, if you have any questions or concerns regarding the terms of this agreement.

Encl.