

WHATCOM COUNTY CONTRACT INFORMATION SHEET

Whatcom County Contract No.
202403034-2

Originating Department:	Public Works
Division/Program: (i.e. Dept. Division and Program)	Engineering - Design/ Construction
Contract or Grant Administrator:	Josh Cihak, P.E., Engineering Manager
Contractor's / Agency Name:	GeoTest Services Inc.
<p>Is this a New Contract? If not, is this an Amendment or Renewal to an Existing Contract? Yes <input checked="" type="radio"/> No <input type="radio"/></p> <p>Yes <input type="radio"/> No <input checked="" type="radio"/> If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: 202403034</p> <p>Does contract require Council Approval? Yes <input checked="" type="radio"/> No <input type="radio"/> If No, include WCC: _____</p> <p>Already approved? Council Approved Date: _____ (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)</p> <p>Is this a grant agreement? Yes <input type="radio"/> No <input checked="" type="radio"/> If yes, grantor agency contract number(s): _____ CFDA#: _____</p> <p>Is this contract grant funded? Yes <input type="radio"/> No <input checked="" type="radio"/> If yes, Whatcom County grant contract number(s): _____</p> <p>Is this contract the result of a RFP or Bid process? Yes <input checked="" type="radio"/> No <input type="radio"/> If yes, RFP and Bid number(s): RFQ 23-91 Contract Cost Center: _____</p> <p>Is this agreement excluded from E-Verify? No <input type="radio"/> Yes <input checked="" type="radio"/> If no, include Attachment D Contractor Declaration form.</p> <p>If YES, indicate exclusion(s) below:</p> <p><input checked="" type="checkbox"/> Professional services agreement for certified/licensed professional. <input type="checkbox"/> Goods and services provided due to an emergency</p> <p><input type="checkbox"/> Contract work is for less than \$100,000. <input type="checkbox"/> Contract for Commercial off the shelf items (COTS).</p> <p><input type="checkbox"/> Contract work is for less than 120 days. <input type="checkbox"/> Work related subcontract less than \$25,000.</p> <p><input type="checkbox"/> Interlocal Agreement (between Governments). <input type="checkbox"/> Public Works - Local Agency/Federally Funded FHWA.</p>	
<p>Contract Amount:(sum of original contract amount and any prior amendments): \$ 200,000</p> <p>This Amendment Amount: \$ 50,000</p> <p>Total Amended Amount: \$ 250,000</p> <p>Summary of Scope:</p>	<p>Council approval required for; all property leases, all Interlocal agreements, contracts or bid awards exceeding \$75,000, and grants exceeding \$40,000 and and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, except when:</p> <ol style="list-style-type: none"> 1. Exercising an option contained in a contract previously approved by the council. 2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance. 3. Bid or award is for supplies. 4. Equipment is included in Exhibit "B" of the Budget Ordinance. 5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.
<p>This contract provides construction materials testing and materials inspection associated with Public Works' 2024-2025 Annual Construction Programs</p>	
Term of Contract:	Expiration Date: 12/31/25

Contract Routing:	1. Prepared by: J. Cihak	Date: 9/10/25
	2. Attorney signoff: Christopher Quinn	Date: 9/15/2025
	3. AS Finance reviewed: B. Bennett	Date: 9/24/2025
	4. IT reviewed (if IT related): Initial	Date: _____
	5. Contractor signed: JL	Date: _____
	6. Executive contract review: DocuSigned by: AB2025-675	Date: 10/13/2025
	7. Council approved, if necessary: Satpal Sidhu	Date: 10/07/2025
	8. Executive signed: 1192C7C18B664E3...	Date: 10/13/2025
	9. Original to Council:	Date: _____

**WHATCOM COUNTY
PUBLIC WORKS DEPARTMENT**

Elizabeth Kosa
Director



Douglas W. Ranney II, P. E.

County Engineer
322 N. Commercial Street, Ste 301
Bellingham, WA 98225-4042
Phone: (360) 778-6210

Fax: (360) 778-6211

MEMORANDUM

To: The Honorable Satpal Singh Sidhu, Whatcom County Executive and
Honorable Members of the County Council

Through: Elizabeth Kosa, Director *EK*

From: Doug Ranney, P.E., County Engineer *DWR*
Josh Cihak, P.E., Engineering Manager *JC*

Date: September 10, 2025

Re: Supplement #2 – On-Call Construction Materials Testing and Materials
Inspection Contract with GeoTest Services, Inc.

Enclosed for your review and signature is a Local Agency Supplemental Agreement Form to amend the contract between Whatcom County and Geotest Services, Inc.

Requested Action

Public Works respectfully requests that the County Council authorize the County Executive to execute the Supplemental Agreement, increasing the maximum amount payable for the On-Call Construction Materials Testing and Materials Inspection Contract by \$50,000 for a total Maximum Amount Payable of \$250,000.

Project Background

This contract provides a number of materials sampling, testing, and inspection procedure services that are vital to Whatcom County Public Works construction projects. The need for services on these projects has increased from the original estimate, necessitating an addition of \$50,000 in order to complete work in the remainder of 2025.

Funding Amount and Source

This is a task order based contract that utilizes funds from a number of projects and sources that have been approved by council in budget ordinances including those within Design & Construction, Bridge & Hydraulics, Stormwater, Rivers & Flood, and Maintenance & Operations. Multiple funding sources are utilized under the contract.

Please contact Josh Cihak at extension 6277 if you have any questions or concerns regarding the terms of this agreement.

**Washington State
Department of Transportation**

202403034-2

Supplemental Agreement Number <u>02</u>		Organization and Address GeoTest Services, Inc. 741 Marine Drive Bellingham, WA 98225 Phone: 360-733-7318	
Original Agreement Number 202403034-1			
Project Number	Execution Date April 18, 2024	Completion Date December 31, 2025	
Project Title 2024 On-Call Construction Materials Testing and Materials Inspection		New Maximum Amount Payable \$250,000	
Description of Work This contract covers material sample collection, on-site material inspection, the testing of concrete, hot mix asphalt (HMA), aggregates and other construction materials for various Whatcom County Public Works projects.			

The Local Agency of Whatcom Countydesires to supplement the agreement entered in to with GeoTest Services, Incand executed on April 18, 2024 and identified as Agreement No. 202403034-1

All provisions in the basic agreement remain in effect except as expressly modified by this supplement.

The changes to the agreement are described as follows:

I

Section 1, SCOPE OF WORK, is hereby changed to read:

No Change

IISection IV, TIME FOR BEGINNING AND COMPLETION, is amended to change the number of calendar days for completion of the work to read: No Change**III**

Section V, PAYMENT, shall be amended as follows:

Maximum Amount Payable for the contract shall be amended from \$200,000 to \$250,000. No Changes are made to the rate tables established in the original contract.

as set forth in the attached Exhibit A, and by this reference made a part of this supplement.

If you concur with this supplement and agree to the changes as stated above, please sign in the Appropriate spaces below and return to this office for final action.

SEE SIGNATURE PAGE

By: _____

Signed-by:

10/10/2025

A47065E70B3C44C...

Consultant Signature

By: _____

Approving Authority Signature

Date

Each signatory below to this Contract warrants that they are the authorized agent of the respective party; and that they have the authority to enter into the contract and to bind the party thereto.

Recommended for Approval:

DocuSigned by:

870E242DD76C408... 10/13/2025
Elizabeth Kosa, Public Works Director Date

Approved as to form:


Signed by:

EC466EF3C68B4FD... 10/13/2025
Christopher Quinn Date
Chief Civil Deputy Prosecuting Attorney

Executed by Whatcom County this _____ day of 10/13/2025, 20____.

Approved:

Accepted for Whatcom County:

By: 
1192C7C12B664E3...
Satpal Singh Sidhu, Whatcom County Executive