



Memorandum

TO: Satpal Sidhu, County Executive

FROM: Charlene Ramont, Interim Director

RE: YWCA Bellingham – Shelter and Housing Case Management Contract Amendment #1

DATE: JUNE 4, 2025

Attached is a contract amendment between Whatcom County and YWCA Bellingham for your review and signature. This amendment extends the contract for one year and updates the program outcomes, reporting requirements, and budget to reflect a one-year contract period.

▪ **Background and Purpose**

This contract provides funding for housing case management services and other operational support services for shelter and Permanent Supportive Housing (PSH) units. The YWCA currently provides 14 year-round shelter beds for single women, including five specifically for women ages 55+, 15 PSH housing units (6 for families with children and 9 for single women), and a 19-unit, year-round shelter for women and children. Approximately 57% of this funding will support the new (2025) shelter for families, 35% will support continuing shelter operations at the Larrabee location, and another 9% will support ongoing permanent supportive housing at the Larrabee location.

▪ **Funding Amount and Source**

Funding for this contract period (07/01/2025 – 06/30/2026) is not to exceed \$910,503. Funding is provided by the Washington State Department of Commerce's Consolidated Homeless Grant. These funds are included in the 2025-2026 budget. Council authorization is required per WCC 3.08.100 increases funding by more than 10% of the total amount of funding authorized by Council.

▪ **Differences from Previous Contracts**

Section	Differences
General Terms – Section 10.2, Extension	Extends contract through 06/30/2026
Exhibit A – Scope of Work	Adds minor language revisions and updates program outcomes, reporting requirements, and the budget for the one-year, extended contract period.
Exhibit B – Compensation	
Exhibit D – Flex Fund Guidelines	Replaces the guidelines with the current version.

Please contact Christopher D'Onofrio, Housing and Homeless Services Supervisor at 360-778-6049 (CDonofrio@co.whatcom.wa.us) if you have any questions.

Encl.

