

**WHATCOM COUNTY CONTRACT
INFORMATION SHEET**

Whatcom County Contract No. _____

Originating Department:	Administrative Services
Division/Program: (i.e. Dept. Division and Program)	Human Resources
Contract or Grant Administrator:	Nanette S. Kallunki
Contractor's / Agency Name:	Daniel A. Swedlow, Summit Law Group

Is this a New Contract? If not, is this an Amendment or Renewal to an Existing Contract? Yes No
 Yes No If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: 201702013

Does contract require Council Approval? Yes No If No, include WCC: _____
 (see Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)

Is this a grant agreement? Yes No If yes, grantor agency contract number(s): _____ CFDA#: _____

Is this contract grant funded? Yes No If yes, Whatcom County grant contract number(s): _____

Is this contract the result of a RFP or Bid process? Contract _____
 Yes No If yes, RFP and Bid number(s): RFQ #16-54 Cost Center: 507140

Is this agreement excluded from E-Verify? No Yes If no, include Attachment D Contractor Declaration form.

- If YES, indicate exclusion(s) below:
- Professional services agreement for certified/licensed professional.
 - Contract work is for less than \$100,000. Contract for Commercial off the shelf items (COTS).
 - Contract work is for less than 120 days. Work related subcontract less than \$25,000.
 - Interlocal Agreement (between Governments). Public Works - Local Agency/Federally Funded FHWA.

Contract Amount:(sum of original contract amount and any prior amendments): \$ <u>\$ 83,399</u> Not to exceed \$ 8,400 2017 Not to exceed \$39,999 2018 Not to exceed \$35,000 2019 Total Amended Amount: \$ <u>250,197</u> Not to exceed \$89,076 each year, 2020, 2021, and 2022	Council approval required for; all property leases, contracts or bid awards exceeding \$40,000 , and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, except when : 1. Exercising an option contained in a contract previously approved by the council. 2. Contract is for design, construction, r-o-w acquisition, professional services, or other capital costs approved by council in a capital budget appropriation ordinance. 3. Bid or award is for supplies or equipment included approved in the budget. 4. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.
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Summary of Scope: Legal services for matters relating to labor relations, including collective bargaining and contract negotiation, mediation, binding interest arbitration, or other actions brought by a Union.

Term of Contract: November 6, 2019 Expiration Date: December 31, 2022

Contract Routing:	1. Prepared by: <u>Nan Kallunki</u> <i>SSS SSK NK</i>	Date: <u>10/25/2019</u>
	2. Attorney signoff: _____	Date: <u>10/25/19</u>
	3. AS Finance reviewed: <i>[Signature]</i>	Date: <u>10/23/19</u>
	4. IT reviewed (if IT related): <u>N/A</u>	Date: _____
	5. Contractor signed: <u>Daniel A. Swedlow</u>	Date: <u>10/24/2019</u>
	6. Submitted to Exec.: <u>Nan Kallunki</u>	Date: <u>10/28/2019</u>
	7. Council approved (if necessary): _____	Date: _____
	8. Executive signed: _____	Date: _____
	9. Original to Council: _____	Date: _____