

**WHATCOM COUNTY CONTRACT  
INFORMATION SHEET**

Whatcom County Contract No.  
**201302003-1**

Originating Department:	Executive
Division/Program: (i.e. Dept. Division and Program)	Executive
Contract or Grant Administrator:	T. Helms/T. Schroeder
Contractor's / Agency Name:	Port of Bellingham and City of Bellingham

Is this a New Contract? If not, is this an Amendment or Renewal to an Existing Contract? Yes  No   
 Yes  No  If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: \_\_\_\_\_

Does contract require Council Approval? Yes  No  If No, include WCC: \_\_\_\_\_  
 Already approved? Council Approved Date: \_\_\_\_\_ (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)

Is this a grant agreement?  
 Yes  No  If yes, grantor agency contract number(s): \_\_\_\_\_ CFDA#: \_\_\_\_\_

Is this contract grant funded?  
 Yes  No  If yes, Whatcom County grant contract number(s): \_\_\_\_\_

Is this contract the result of a RFP or Bid process? Contract \_\_\_\_\_  
 Yes  No  If yes, RFP and Bid number(s): \_\_\_\_\_ Cost Center: 1200.6630

Is this agreement excluded from E-Verify? No  Yes  If no, include Attachment D Contractor Declaration form.

If YES, indicate exclusion(s) below:

- Professional services agreement for certified/licensed professional.
- Contract work is for less than \$100,000.
- Contract work is for less than 120 days.
- Interlocal Agreement (between Governments).
- Contract for Commercial off the shelf items (COTS).
- Work related subcontract less than \$25,000.
- Public Works - Local Agency/Federally Funded FHWA.

Contract Amount:(sum of original contract amount and any prior amendments):  
 \$ 30,000/year  
 This Amendment Amount:  
 \$ 48,000/year  
 Total Amended Amount:  
 \$ 2013 through 2022 \$30k/year - 2023 forward \$48k/year

Council approval required for; all property leases, contracts or bid awards **exceeding \$40,000**, and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, **except when:**

1. Exercising an option contained in a contract previously approved by the council.
2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance.
3. Bid or award is for supplies.
4. Equipment is included in Exhibit "B" of the Budget Ordinance.
5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.

Summary of Scope:

This amendment allows for increased compensation for joint consultation and government affairs services for the three Parties. This agreement has been in place since 2013 and the county has paid \$30k/year. In 2023 the annual cost for consultation and representation is \$48k/year.

Term of Contract: ongoing

Expiration Date: 12/31/2024

Contract Routing:	1. Prepared by: City of Bellingham	Date: 03/02/23
	2. Attorney signoff: Christopher Quinn	Date: 03/10/23
	3. AS Finance reviewed: M Caldwell	Date: 3/10/23
	4. IT reviewed (if IT related):	Date: _____
	5. Contractor signed:	Date: _____
	6. Submitted to Exec.:	Date: _____
	7. Council approved (if necessary): <u>AB2023-206</u>	Date: <u>3/21/2023</u>
	8. Executive signed:	Date: <u>3-22-23</u>
	9. Original to Council: <u>✓</u>	Date: <u>3-30-23</u>

**FIRST MODIFICATION TO INTERLOCAL AGREEMENT FOR  
JOINT CONSULTATION AND GOVERNMENT AFFAIRS SERVICES BETWEEN  
WHATCOM COUNTY, THE CITY OF BELLINGHAM, AND THE PORT OF BELLINGHAM**

The Interlocal Agreement for Government Affairs Consultant Services (the "Agreement") was originally entered into on January 22, 2013, between the City of Bellingham (the "City"), Whatcom County (the "County") and the Port of Bellingham (the "Port"). The three governments are collectively the "Governments". This agreement is hereby amended as follows:

1. **EXISTING AGREEMENT MODIFIED:** The Governments entered into the Agreement for Consultant Services, dated 1/22/13, which is all incorporated herein by this reference (hereinafter the "Agreement"). The Governments hereby modify that Agreement.
  
2. **MODIFICATIONS TO EXISTING AGREEMENT:** The Agreement is modified in the following respects:
  - 2.1 Section 4 of the Agreement, "**Manner of Financing – Payment by the Governments**" is revised to include the annual maximum payable to McBride Public Affairs LLC in the amount of \$144,000. The City will continue to pay when due and the Governments shall split one-third (1/3<sup>rd</sup>) each the cost of the services provided by the Consultant under the Agreement. The City will continue to forward a copy of the invoice to the Port and County, and each will pay their respective share to the City within thirty (30) days of receipt of invoice.
  
  - 2.2 Section 5 of the Agreement, "**Management – Project Managers**" is revised as follows:

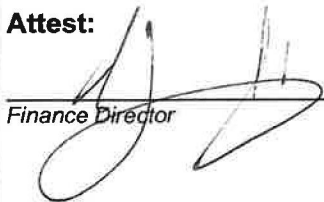
City Project Manager	Seth Fleetwood, Mayor
Whatcom County Project Manager	Satpal Singh Sidhu, County Executive
Port of Bellingham Project Manager	Rob Fix, Executive Director

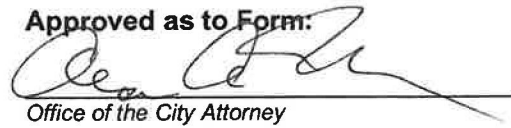
3. **TERMS AND CONDITIONS OF EXISTING AGREEMENT REMAIN THE SAME:** The Governments agree that, except as specifically provided in this modification, the terms and conditions of the Agreement continue in full force and effect.

EXECUTED, this the 15<sup>th</sup> day of March, 2023, for the **CITY OF BELLINGHAM**

  
\_\_\_\_\_  
Mayor Seth Fleetwood

**Departmental Approval:**  
  
\_\_\_\_\_  
Department Head, Mayor Seth Fleetwood

**Attest:**  
  
\_\_\_\_\_  
Finance Director

**Approved as to Form:**  
  
\_\_\_\_\_  
Office of the City Attorney

EXECUTED, this the 22<sup>nd</sup> day of March, 2023, for WHATCOM COUNTY



Satpal Singh Sidhu, Whatcom County Executive

Approved as to Form:



Prosecuting Attorney

EXECUTED, this the 28 day of March, 2023, for **PORT OF BELLINGHAM**

  
\_\_\_\_\_  
Rob Fix, Executive Director

**TENTH MODIFICATION TO  
AGREEMENT FOR CONSULTANT SERVICES – MCBRIDE PUBLIC AFFAIRS LLC  
CONTRACT # 2013-0073**


The **CITY OF BELLINGHAM**, a first-class municipal corporation of the State of Washington (hereinafter the "City"), and **MCBRIDE PUBLIC AFFAIRS LLC** (hereinafter the "Consultant"), in consideration of the mutual covenants herein, agree as follows:

1. **EXISTING AGREEMENT MODIFIED:** The City of Bellingham and the Consultant entered into the Agreement for Consultant Services, dated 1/22/13, and nine modifications of the agreement, which are all incorporated herein by this reference (hereinafter the "Agreement"). The parties hereby modify that Agreement.
2. **MODIFICATIONS TO EXISTING AGREEMENT:** The Agreement is modified in the following respects:
  - 2.1 Section IV of the Agreement, "Time of Beginning and Completion," is extended to December 31, 2023.
  - 2.2 Section V Subsection A of the Agreement, "the maximum payable" to Consultant under this Agreement is \$144,000.
  - 2.3 Section V Subsection D of the Agreement, "the monthly installment amount" of \$12,000 for each worked month during the duration of this Agreement, payable after the services are satisfactorily rendered, including filing the report required above.
3. **TERMS AND CONDITIONS OF EXISTING AGREEMENT REMAIN THE SAME:** The parties agree that, except as specifically provided in this modification, the terms and conditions of the Agreement continue in full force and effect.

EXECUTED, this the 15<sup>th</sup> day of November, 2022, for **MCBRIDE PUBLIC AFFAIRS LLC** :

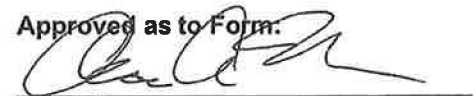
  
\_\_\_\_\_  
Tom McBride, McBride Public Affairs, LLC, Principal

EXECUTED, this the 6 day of ~~15~~ <sup>r</sup>December, 2022, for the CITY OF BELLINGHAM:

  
\_\_\_\_\_  
Mayor Seth Fleetwood

Departmental Approval:  
  
\_\_\_\_\_  
Department Head, Mayor Seth Fleetwood

Attest:  
  
\_\_\_\_\_  
Finance Director

Approved as to Form:  
  
\_\_\_\_\_  
Office of the City Attorney