

Jon Hutchings
Director



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Memorandum

To: The Honorable Satpal Singh Sidhu, Whatcom County Executive, and
Honorable Members of the Whatcom County Council

Through: Jon Hutchings, Director *JHX*

From: James P. Karcher, P.E., County Engineer *JK*
Doug Burghart, Engineering Manager *DB*

Date: September 1, 2021

Re: Birch Bay Drive and Pedestrian Facility Project, CRP No 907001; FA No. STPE-K370(003)
Local Agency Agreement Supplement No. 5

Enclosed for your review and signature are two (2) originals each of Local Agency Agreement between the Washington State Department of Transportation (WSDOT) and Whatcom County for the Birch Bay Drive & Pedestrian Project (CRP 907001).

Requested Action

Public Works respectfully requests that the County Executive sign the attached documents to enter into an agreement with WSDOT to receive federal funding for the subject project.

Please return both originals of the Local Agency Agreement to my office for further processing. We will return a fully executed original to you once they are signed by WSDOT.

Background and Purpose

Whatcom County has been awarded additional federal Surface Transportation Block Grant Program (STPG) funds for the construction phase of the Birch Bay Drive & Pedestrian Project. A Local Agency Agreement is necessary to obligate the funds by September 15, 2021, as required in the attached award letters, or funds are subject to be reallocated by the Policy Board.

Funding Amount and Source

Total estimated project costs of \$15,291,786 will be covered by \$4,598,890 in federal STP funds and \$10,692,896 of Local Road Funds. Whatcom County has already obligated \$4,598,800 in federal funds for preliminary engineering (\$1,562,000) and construction (\$3,036,800). This Local Agency Agreement Supplement No. 5 will obligate \$300,000 of additional funding awarded to Whatcom County. These federal funds require a 13.5% local fund match. Sufficient budget authority exists to cover the Local Road Fund match on the federal funds.

Please contact Jim Karcher, at extension 6271, if you have any questions or concerns regarding this memo.