



Memorandum

TO: Satpal Sidhu, County Executive
FROM: Erika Lautenbach, Director
RE: Northwest Youth Services – Ground Floor Day Use Center Contract Amendment #6
DATE: **APRIL 13, 2023**

Attached is a contract amendment between Whatcom County and Northwest Youth Services for your review and signature.

▪ **Background and Purpose**

This contract supports operations at the Ground Floor Day Use Center, an accessible, supportive and service rich space for Whatcom County youth ages 13 – 24 who are experiencing homelessness or housing instability. This funding is intended to provide early interventions in young people’s lives to promote health, wellbeing and community connections. This amendment increases funding for personnel, travel, training, operations, and subsequent indirect by \$34,148 to support the increased costs of labor and operations.

▪ **Funding Amount and Source**

Funding for this contract, in an amount not to exceed \$194,148 for the current contract period (01/01/2023 – 12/31/2023) and \$610,918 for the total contract period (01/29/2020 – 12/31/2023), is provided by local document recording fees and the Washington State Department of Commerce Emergency Solutions (ESG-CV) Grant (CFDA 14.231). These funds are included in the 2023 budget. Council approval is required as the additional funding provided by this amendment exceeds 10% of the amount authorized by Council on 01/10/2023.

▪ **Differences from Previous Contracts**

Section	Revision Purpose
Exhibit B – Compensation	Increase funding for personnel and subsequent indirect costs by \$34,148.

Please contact Christopher D’Onofrio, Housing & Homeless Services Supervisor at 360-778-6049 (CDOnofri@co.whatcom.wa.us) or Kathleen Roy, Financial & Administrative Manager at 360-778-6007 (KRoy@co.whatcom.wa.us), if you have any questions.

Encl.