



Elizabeth Kosa  
Director

## MEMORANDUM

To: The Honorable Satpal Singh Sidhu, Whatcom County Executive, and  
Honorable Members of the Whatcom County Council

Through: Elizabeth Kosa, Public Works Director *ek*

From: Kraig Olason Stormwater Program Manager *ko*

Date: January 15, 2025

Re: Shallow Shore Culvert Relocation; Fund 3917;  
**Ordinance to Close Shallow Shore Culvert Relocation Project Based Budget Fund**

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Enclosed for your review and approval is an ordinance to close the Shallow Shore Culvert Relocation Project Based Budget Fund. This project has been completed and the fund is no longer in use.

### Requested Action

Public Works respectfully requests that the County Council approve this proposed ordinance to close the Shallow Shore Project Culvert Relocation Project Based Budget. The ordinance will be introduced at the February 11<sup>th</sup> Council meeting with the action occurring at the February 25<sup>th</sup> Council meeting.

### Background and Purpose

The County Council established the Shallow Shore Culvert Relocation Project Based Budget Fund under Ordinance 2020-072 for an amount of \$100,000.

Two (2) additional ordinances, 2022-052, 2023-006, amended the project based budget for a total amount of \$530,000 to cover the PE, RW, and CN needs of the project. Construction was physically completed in September 2023.

### Funding Amount and Source

This project fund will be closed and the remaining balance of \$172,283.99 will be returned to the real estate excise tax II fund as described in the proposed ordinance.

Please contact Loni Patterson, at extension 6303, if you have any questions or concerns regarding this ordinance.