WHATCOM COUNTY CONTRACT INFORMATION SHEET

Whatcom County Contract No.
9909009-28

Originating Department:	WSU Extension
Division/Program: *(i.e. Dept. Division and Program)*	
Contract or Grant Administrator:	Shawna Beese
Contractor's / Agency Name:	Washington State University

Is this a New Contract? If not, is this an Amendment or Renewal to an Existing Contract? Yes ○ No ◉
Yes ○ No ◉ If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: 9909009

Does contract require Council Approval? Yes ◉ No ○ If No, include WCC: _____
Already approved? Council Approved Date: _____ (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)

Is this a grant agreement?
Yes ○ No ◉ If yes, grantor agency contract number(s): _____ ALN: _____
Complete ALN field if contract involves direct federal grants/ cooperative agreements or pass-through federal funds.

Is this contract grant funded?
Yes ○ No ◉ If yes, Whatcom County grant contract number(s): _____

Is this contract the result of a RFP or Bid process? Contract
Yes ○ No ◉ If yes, RFP and Bid number(s): _____ Cost Center: _____

Is this agreement excluded from E-Verify? No ◉ Yes ○ If no, include Attachment D Contractor Declaration form.

If YES, indicate exclusion(s) below:

- ☐ Professional services agreement for certified/licensed professional.
- ☐ Goods and services provided due to an emergency
- ☐ Contract work is for less than $100,000.
- ☐ Contract for Commercial off the shelf items (COTS).
- ☐ Contract work is for less than 120 days.
- ☐ Work related subcontract less than $25,000.
- ☒ Interlocal Agreement (between Governments).
- ☐ Public Works - Local Agency/Federally Funded FHWA.

Contract Amount:(sum of original contract amount and any prior amendments):
$ 3,542,793.90

This Amendment Amount:
$ 282,570.00

Total Amended Amount:
$ 3,825,050.90

Council approval required for; all property leases, all Interlocal agreements, **contracts or bid awards exceeding $75,000**, and **grants exceeding $40,000** and and professional service contract amendments that have an increase greater than $10,000 or 10% of contract amount, whichever is greater, **except when:**

1. Exercising an option contained in a contract previously approved by the council.
2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance.
3. Bid or award is for supplies.
4. Equipment is included in Exhibit "B" of the Budget Ordinance.
5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.

Summary of Scope:

This amendment continues the shared agent and program costs for WSU Whatcom County Extension for 2026, incorporating funds from the Whatcom County Health Department, Solid Waste Division, Public Works Flood Fund and Stormwater Division.

Term of Contract: 12 months	Expiration Date: December 31, 2026

Contract Routing:

1. Prepared by:	Shawna Beese	Date: Nov 3, 2025
2. Attorney signoff:	Brandon Waldron	Date:
3. AS Finance reviewed:	Brad Bennett	Date:
4. IT reviewed (if IT related):		Date:
5. Contractor signed:		Date:
6. Executive contract review:		Date:
7. Council approved, if necessary:		Date:
8. Executive signed:		Date:
9. Original to Council:		Date:

Whatcom County Contract No.

___9909009-_____

Amendment No. 28
Whatcom County Contract No. 9909009
CONTRACT BETWEEN WHATCOM COUNTY AND
WASHINGTON STATE UNIVERSITY

THIS AMENDMENT is to the Contract between Whatcom County and Washington State University dated September 22, 1999 and designated “Whatcom County Contract No.9909009”. In consideration of the mutual benefits to be derived, the parties agree to the following:

Appendix A to this agreement is amended as set forth in the Amended Appendix A

Unless specifically amended by this agreement, all other terms and conditions of the original contract shall remain in full force and effect.

This Amendment takes effect: January 1, 2026, regardless of the date of signature.

IN WITNESS WHEREOF, Whatcom County and Washington State University have executed this Amendment on the date and year below written.

DATED this _____ day of _____, 2025.

Each person signing this Contract represents and warrants that he or she is duly authorized and has legal capacity to execute and deliver this Contract.

CONTRACTOR:

Washington State University

_____
Maria J. Hernandez
Associate Vice President
Office of Research Support and Operations

WHATCOM COUNTY:

Approved as to form:

_____ _____
Prosecuting Attorney Date

Approved:
Accepted for Whatcom County:

By: _____
Satpal Singh Sidhu
Whatcom County Executive

CONTRACTOR INFORMATION:

Maria J. Hernandez
Associate Vice President
Office of Research Support and Operations
Washington State University

Mailing Address:
ORSO
Washington State University
Pullman, WA 99164-1060

Contact Name: Maria J. Hernandez
Contact Phone: (509) 335-7717
Contact FAX: (509)335-0890
E-mail: orso@wsu.edu

MEMORANDUM OF AGREEMENT

Between

WASHINGTON STATE UNIVERSITY EXTENSION

And

Whatcom County

APPENDIX A

The following individuals and programs will be jointly funded under this Memorandum of Agreement through a Professional Services Contract for the period January 1 through December 31, 2026.

	$ Amount for County Portion
County Director/Human Development Programs*	$35,879.00
4H Program	$53,400.00
Agricultural Systems Agent	$26,795.00
Water Resources Coordinator / Program	$47,022.00
Strengthening Families Program/Prevention	$52,061.00
Community Horticulture Program	$67,100.00
TOTAL	282,257.00

*Includes department head responsibilities for one Extension Educator.

The following funds will be provided under this Memorandum of Agreement for the period of January 1, 2026 through December 31, 2026 to provide an extension program.

Federal Funds $0.00 Non Federal Funds $282,257.00

TOTAL FUNDS $ 282,257.00

It is understood that non-Federal funds provided by the County in support of this agreement may be identified by WSU as match capacity program (Hatch Act, Smith-Lever Act, etc.) funds received by WSU to support Extension activities.

_____

Dr. Vicki McCracken Date
Extension Director
WSU Extension

_____

Satpal Singh Sidhu Date
County Executive

_____

Maria J. Hernandez Date
Associate Vice President
Office of Research Support & Operations