



WHATCOM COUNTY

WASHINGTON

Planning & Development Services
5280 Northwest Drive
Bellingham, WA 98226
PDS@co.whatcom.wa.us
360-778-5900

MEMORANDUM

TO: Whatcom County Executive Satpal Sidhu
FROM: Mark Personius, PDS Director
DATE: October 28, 2025
SUBJECT: Legal Advice & Services for SEPA Procedures - Contract Extension (Contract # 202409013)

A contract was entered into between Whatcom County and Cascadia Law Group PLLC for the sum of \$100,000 for the purpose of providing legal advice and services to the County upon request regarding SEPA procedures in relation to permit applications submitted by Petrogas.

The initial contract termination date was December 31, 2025, however, due to a SEPA appeal, additional time will be required to prepare for and participate in the appeal legal proceedings. As such, the contract needs to be extended an additional seven months with completion no later than July 31, 2025. There is no change to the scope of work. Funding for the remainder of the contract carried into 2026 will come from on-call consultants appropriation granted through ASR 2025-7157.

Please contact Mark Personius at extension 5950 if you have any questions or concerns regarding this extension request.

Enclosures: Contract Information Sheet
Contract Amendment Form

**WHATCOM COUNTY CONTRACT
INFORMATION SHEET**

Whatcom County Cont act No.
202409013-1

Originating Department:	Planning and Development Services
Division/Program: <i>(i.e. Dept. Division and Program)</i>	Administration
Contract or Grant Administrator:	Mark Personius
Contractor's / Agency Name:	Cascadia Law Group PLLC

Is this a New Contract? If not, is this an Amendment or Renewal to an Existing Contract? Yes No Yes No
 If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: 202409013

Does contract require Council Approval? Yes No If No, include WCC: _____
 Already approved? Council Approved Date: _____ (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)

Is this a grant agreement? Yes No If yes, grantor agency contract number(s): _____ ALN: _____
Complete ALN field if contract involves direct federal grants/ cooperative agreements or pass-through federal funds.

Is this contract grant funded? Yes No If yes, Whatcom County grant contract number(s): _____

Is this contract the result of a RFP or Bid process? Contract _____ Cost Center: 10002601
 Yes No If yes, RFP and Bid number(s): _____

Is this agreement excluded from E-Verify? No Yes If no, include Attachment D Contractor Declaration form.

If YES, indicate exclusion(s) below:
 Professional services agreement for certified/licensed professional. Goods and services provided due to an emergency
 Contract work is for less than \$100,000. Contract for Commercial off the shelf items (COTS).
 Contract work is for less than 120 days. Work related subcontract less than \$25,000.
 Interlocal Agreement (between Governments). Public Works - Local Agency/Federally Funded FHWA.

Contract Amount:(sum of original contract amount and any prior amendments): \$ <u>100,000</u> This Amendment Amount: \$ <u>0</u> Total Amended Amount: \$ <u>100,000</u>	Council approval required for; all property leases, all Interlocal agreements, contracts or bid awards exceeding \$75,000 , and grants exceeding \$40,000 and and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, except when : 1. Exercising an option contained in a contract previously approved by the council. 2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance. 3. Bid or award is for supplies. 4. Equipment is included in Exhibit "B" of the Budget Ordinance. 5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.
Summary of Scope: _____	

The Contractor shall continue to provide legal counsel related to SEPA procedures and permitting requirements. They will provide advice and representation to the County upon request regarding SEPA compliance (SEP2016-00004).

Term of Contract:	Expiration Date: July 31, 2026
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Contract Routing:	1. Prepared by: <u>Aileen Kogut-Aguon</u> Date: <u>10/21/2025</u>	
	2. Attorney signoff: <u>Greg Greenan (by email)</u> Date: <u>10/29/2025</u>	
	3. AS Finance reviewed: <u>M Caldwell</u> Date: <u>10.29.25</u>	
	4. IT reviewed (if IT related): <u>n/a</u> Date: _____	
	5. Contractor signed: _____ Date: <u>10/31/2025</u>	
	6. Executive contract review: <u>jlogan</u> Date: <u>10/31/25</u>	
	7. Council approved, if necessary: _____ Date: _____	
	8. Executive signed: <u>ssidhu</u> Date: <u>10/31/2025</u>	
	9. Original to Council: _____ Date: _____	

Whatcom County Contract No.
202409013-1

Amendment No. 1 _____
Whatcom County Contract No. 202409013
CONTRACT BETWEEN WHATCOM COUNTY AND
Cascadia Law Group PLLC

THIS AMENDMENT is to the Contract between Whatcom County and Cascadia Law Group PLLC, dated 9/11/2024 and designated "Whatcom County Contract No. 202409013". In consideration of the mutual benefits to be derived, the parties agree to the following:

This Amendment extends the term of this Agreement through July 31, 2026, and increases the maximum consideration by \$ 0 to a total consideration of \$ 100,000.

Unless specifically amended by this agreement, all other terms and conditions of the original contract shall remain in full force and effect.

This Amendment takes effect: 01/01/2026, regardless of the date of signature.

IN WITNESS WHEREOF, Whatcom County and Cascadia Law Group PLLC have executed this Amendment on the date and year below written.

DATED this _____ day of 10/31/2025, 2025.

CONTRACTOR:

Cascadia Law Group, PLLC

Signed by:
 10/31/2025
97CE38159D8F464...

Rodney Brown

CONTRACTOR INFORMATION:

CONTRACTOR
Cascadia Law Group PLLC
Address: 1201 Third Avenue, Suite 320
Seattle, WA, 98101-2033

Contact Name: Rod Brown
Phone: 206-292-6300
Contact FAX: (206) 292-6301
Contact Email: rbrown@cascadialaw.com

WHATCOM COUNTY:

Recommended for Approval:

Signed by:

Mark Personius

10/31/2025

057E28CA4FC44A5

Department Supervisor

Date

Approved as to form:

Greg Grennan via email

10.29.2025

Prosecuting Attorney

Date

Approved:

Accepted for Whatcom County:

DocuSigned by:

Satpal Sidhu

10/31/2025

By:

1192C7C18B064E3...

Satpal Singh Sidhu, Whatcom County Executive