

SCANNED 1/12/21

WHATCOM COUNTY CONTRACT INFORMATION SHEET

Whatcom County Contract No.

2019110301

Originating Department:	Public Works - Bridge & Hydraulic
Division/Program: (i.e. Dept. Division and Program)	9050/Road Engineering
Contract or Grant Administrator:	James E. Lee, P.E., Engineering Manager
Contractor's / Agency Name:	Trantech Engineering, LLC

Is this a New Contract? If not, is this an Amendment or Renewal to an Existing Contract? Yes  No  Yes  No   
 If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: 201911030

Does contract require Council Approval? Yes  No  If No, include WCC: \_\_\_\_\_  
 Already approved? Council Approved Date: \_\_\_\_\_ (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)

Is this a grant agreement? Yes  No  If yes, grantor agency contract number(s): \_\_\_\_\_ CFDA#: \_\_\_\_\_

Is this contract grant funded? Yes  No  If yes, Whatcom County grant contract number(s): \_\_\_\_\_

Is this contract the result of a RFP or Bid process? Contract \_\_\_\_\_ Cost Center: 10855  
 Yes  No  If yes, RFP and Bid number(s): RFQ#19-01

Is this agreement excluded from E-Verify? No  Yes  If no, include Attachment D Contractor Declaration form.

If YES, indicate exclusion(s) below:

- Professional services agreement for certified/licensed professional.  Goods and services provided due to an emergency
- Contract work is for less than \$100,000.  Contract for Commercial off the shelf items (COTS).
- Contract work is for less than 120 days.  Work related subcontract less than \$25,000.
- Interlocal Agreement (between Governments).  Public Works - Local Agency/Federally Funded FHWA.

Contract Amount:(sum of original contract amount and any prior amendments):  
 \$ 45,000  
 This Amendment Amount:  
 \$ 45,000  
 Total Amended Amount:  
 \$ 90,000

Council approval required for; all property leases, contracts or bid awards **exceeding \$40,000**, and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, **except when:**

1. Exercising an option contained in a contract previously approved by the council.
2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance.
3. Bid or award is for supplies.
4. Equipment is included in Exhibit "B" of the Budget Ordinance.
5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.

Summary of Scope:

Local Agency Standard Consultant Agreement Supplement No. 1 between Whatcom County and Trantech Engineering, LLC to provide structural engineering support to the Whatcom County bridge program.

Term of Contract: Not to Exceed

Expiration Date: 12-31-2021

Contract Routing:	1. Prepared by: JEL	Date: 10/30/2020
	2. Attorney signoff: Christopher Quinn	Date: 11/04/2020
	3. AS Finance reviewed: M Caldwell	Date: 11/04/2020
	4. IT reviewed (if IT related):	Date:
	5. Contractor signed:	Date:
	6. Submitted to Exec.:	Date:
	7. Council approved (if necessary): <input checked="" type="checkbox"/> AB2020-540	Date: 11-24-2020
	8. Executive signed: <input checked="" type="checkbox"/>	Date: 1-12-2021
	9. Original to Council:	Date:



<b>Supplemental Agreement Number</b> _____	Organization and Address	
Original Agreement Number 201911030	Trantech Engineering, LLC 12011 NE 1st Street Suite 306 Bellevue, WA 98005	
Project Number On-Call	Execution Date December 4, 2019	Completion Date December 31, 2021
Project Title On-Call Support for the Whatcom County Bridge Program	New Maximum Amount Payable \$90,000	
Description of Work The Consultant, Trantech Engineering, LLC, shall provide structural analysis and design services in support of the Whatcom County Bridge Program on an on-call basis for 2021. Please see Exhibit A for detailed scope of work.		

The Local Agency of Whatcom County  
 desires to supplement the agreement entered in to with Trantech Engineering, LLC  
 and executed on December 4, 2019 and identified as Agreement No. 201911030

All provisions in the basic agreement remain in effect except as expressly modified by this supplement.  
 The changes to the agreement are described as follows:

I

Section 1, SCOPE OF WORK, is hereby changed to read:  
 Provide on-call structural analysis and design services to support the Whatcom County Bridge Program during 2021.

II

Section IV, TIME FOR BEGINNING AND COMPLETION, is amended to change the number of calendar days for completion of the work to read: Contract completion date is extended to 12-31-2021.

III

Section V, PAYMENT, shall be amended as follows:  
 Payment shall be increased by \$45,000

as set forth in the attached Exhibit A, and by this reference made a part of this supplement.  
 If you concur with this supplement and agree to the changes as stated above, please sign in the Appropriate spaces below and return to this office for final action.

By: KHASHAYAR NIKZAD  
  
 Consultant Signature

By: Whatcom County  
  
 Approving Authority Signature

1-12-2021  
Date

Approved as to form:  
Approved by CQ 11/4/2020  
 Christopher Quinn      Date  
 Senior Civil Deputy Prosecuting Attorney

## **Exhibit A**

The Consultant, Trantech Engineering, LLC, shall provide structural analysis and design services related to the Whatcom County Bridge Program on an on-call basis. The County shall define the scope of the task, the nature of the products and deliverables, and the allowable expenses to be billed for that task in accordance with Exhibit D. Only those expenses specifically approved by the County in a task order shall be compensable under this agreement.

The County makes no express or implied guarantees as to the minimum amount of expenditures that shall be requested and approved under this agreement.





**Washington State  
Department of Transportation**

Development Division  
Contract Services Office  
PO Box 47408  
Olympia, WA 98504-7408  
7345 Linderson Way SW  
Lumwater, WA 98501-6504

TTY: 1-800-833-6388  
[www.wsdot.wa.gov](http://www.wsdot.wa.gov)

May 18, 2020

TranTech Engineering, LLC  
12011 NE 1<sup>st</sup> Street, Suite 305  
Bellevue, WA 98005

Subject: Acceptance FYE 2019 ICR – Risk Assessment Review

Dear Khashayer Nikzad:

Based on Washington State Department of Transportation's (WSDOT) Risk Assessment review of your Indirect Cost Rate (ICR), we have accepted your proposed FYE 2019 ICR of 148.87% of direct labor. This rate will be applicable for WSDOT Agreements and Local Agency Contracts in Washington only. This rate may be subject to additional review if considered necessary by WSDOT. Your ICR must be updated on an annual basis.

Costs billed to agreements/contracts will still be subject to audit of actual costs, based on the terms and conditions of the respective agreement/contract.

This was not a cognizant review. Any other entity contracting with your firm is responsible for determining the acceptability of the ICR.

If you have any questions, feel free to contact our office at **(360) 705-7019** or via email [consultantrates@wsdot.wa.gov](mailto:consultantrates@wsdot.wa.gov).

Regards;

ERIK K. JONSON  
Contract Services Manager

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