



MEMORANDUM

TO: Satpal Sidhu, County Executive

FROM: Michael McFarlane, Director 

DATE: December 18, 2020

RE: Annex Building Lease Agreement between Whatcom County and Washington State Department of Natural Resources

Enclosed is two copies of the Annex Building Lease Agreement between Whatcom County (Lessor) and Washington State Department of Natural Resources (Lessee) for Council approval and your signature.

- **Background and Purpose**
This agreement allows the Department of Natural Resources to lease a building adjacent to the Parks Headquarters situation at 3373 Mt. Baker highway, Bellingham, Washington From November 1, 2020, to October 31, 2025.
- **Funding Amount and Source**
This is a revenue contract. Revenue is generated through lease agreement with the Washington State Department of Natural Resources.
- **Difference from Previous Contract**
This Lease Agreement replaces Whatcom County Contract # 201508041. The revenues at the end of the previous contract was \$13,582.24 annually. The new agreement first year revenues are \$14,778.00. This represents an increase in revenues of \$1,195.76 in the first year.

Please contact Christ Thomsen at extension # 5865 if you have any questions or concerns regarding the terms of this agreement.