



MEMORANDUM

TO: The Honorable Satpal Singh Sidhu, Whatcom County Executive, and The Honorable Members of the Whatcom County Council, collectively serving in their capacity as the Whatcom County Flood Control Zone District Board of Supervisors

THROUGH: Jon Hutchings, Public Works Director

FROM: Paula J. Harris, P.E., River and Flood Manager *PJH*
Gary Stoyka, Natural Resources Manager *GS*

RE: Tetra Tech, Inc. – Technical Consulting Services Contract
FEMA Project Grant, Benefit Cost Analysis (BCA) Technical Support
(Project No. 722002) – Amendment No. 1

DATE: August 18, 2022

Enclosed are two (2) originals of an amendment to a contract for services between the Whatcom County Flood Control Zone District (FCZD) and Tetra Tech, Inc. for your review and signature.

Requested Action

Public Works respectfully requests that the County Executive and Council, acting as the FCZD Board of Supervisors, enter into a contract amendment with Tetra Tech, Inc. to provide ongoing technical consulting services for the preparation of Benefit Cost Analyses (BCA) and grant applications under FEMA's Hazard Mitigation Assistance (HMA) suite of Grant Programs and implementation of all four grant applications once awarded (two grant applications per grant opportunity – one for elevations and one for acquisitions – and a total of two grant opportunities).

Background and Purpose

In response to recent devastating flood events within Whatcom County, the FCZD is working to establish a willing participant home acquisition/elevation program and secure grant funding under FEMA's suite of HMA grant programs to implement the program in phases. FEMA HMA grants provide funds to eligible jurisdictions for mitigation planning and the implementation of cost-effective mitigation projects. Implementation of these plans and projects reduces the overall risks to the population and structures.

Funding and Source

The proposed Contract Amendment No. 1 is for \$231,551 for a total amended contract amount of \$271,551. The 2022 FCZD Budget has adequate budget authority for this work although a supplemental budget will be needed in the future if we receive the grant award. Costs associated with this scope of work are eligible for reimbursement as "pre-award" costs should the grant be awarded.

Please contact Paula Harris at extension 6285, if you have any questions or concerns regarding the terms of this Contract.