

WHATCOM COUNTY CONTRACT INFORMATION SHEET

Whatcom County Contract No.

202409013-3

Originating Department:	Planning & Development Services
Division/Program: (i.e. Dept. Division and Program)	Administration
Contract or Grant Administrator:	Mark Personius
Contractor's / Agency Name:	Cascadia Law Group PLLC
Is this a New Contract? If not, is this an Amendment or Renewal to an Existing Contract? Yes ☐ No ☒ If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: <u>202409013</u>	
Does contract require Council Approval? Yes ☒ No ☐ If No, include WCC: _____ Already approved? Council Approved Date: <u>05/12/2026</u> (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)	
Is this a grant agreement? Yes ☐ No ☒ If yes, grantor agency contract number(s): _____ ALN: _____ Complete ALN field if contract involves direct federal grants/ cooperative agreements or pass-through federal funds.	
Is this contract grant funded? Yes ☐ No ☒ If yes, Whatcom County grant contract number(s): _____	
Is this contract the result of a RFP or Bid process? Contract _____ Yes ☐ No ☒ If yes, RFP and Bid number(s): _____ Cost Center: <u>10002601</u>	
Is this agreement excluded from E-Verify? No ☒ Yes ☐ If no, include Attachment D Contractor Declaration form.	
If YES, indicate exclusion(s) below: ☒ Professional services agreement for certified/licensed professional. ☐ Goods and services provided due to an emergency ☐ Contract work is for less than \$100,000. ☐ Contract for Commercial off the shelf items (COTS). ☐ Contract work is for less than 120 days. ☐ Work related subcontract less than \$25,000. ☐ Interlocal Agreement (between Governments). ☐ Public Works - Local Agency/Federally Funded FHWA.	
Contract Amount:(sum of original contract amount and any prior amendments): \$ <u>150,000.00</u> This Amendment Amount: \$ <u>50,000.00</u> Total Amended Amount: \$ <u>200,000.00</u>	Council approval required for; all property leases, all Interlocal agreements, contracts or bid awards exceeding \$75,000 , and grants exceeding \$40,000 and and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, except when : 1. Exercising an option contained in a contract previously approved by the council. 2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance. 3. Bid or award is for supplies. 4. Equipment is included in Exhibit "B" of the Budget Ordinance. 5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.
Summary of Scope:	
The Contractor shall continue to provide legal counsel related to SEPA procedures and permitting requirements. They will provide advice and representation to the county upon request regarding SEPA compliance.	
Term of Contract: 09/11/2024 Expiration Date: 12/31/2026	

Contract Routing:	1. Prepared by: <u>Aileen Kogut-Aguon</u>	Date: <u>04/15/2026</u>
	2. Attorney signoff: <u>Greg Greenan - via email</u>	Date: <u>04/24/2026</u>
	3. AS Finance reviewed: <u>M Caldwell</u>	Date: <u>4.22.26</u>
	4. IT reviewed (if IT related): <u>N/A</u>	Date: _____
	5. Contractor signed: <u>[Signature]</u>	Date: <u>5/20/2026</u>
	6. Executive contract review: _____	Date: _____
	7. Council approved, if necessary: <u>AB2026-347</u>	Date: <u>05/12/2026</u>
	8. Executive signed: <u>[Signature]</u>	Date: <u>5/20/2026</u>
	9. Original to Council: _____	Date: _____



WHATCOM COUNTY

WASHINGTON

Planning & Development Services

5280 Northwest Drive
Bellingham, WA 98226
360-778-5900

MEMORANDUM

TO: Whatcom County Executive Satpal Sidhu

FROM: Mark Personius, PDS Director

DATE: April 15, 2026

SUBJECT: Legal Advice & Services for SEPA Procedures - Contract Extension (Contract # 202409013)

A contract was entered into between Whatcom County and Cascadia Law Group PLLC for the sum of \$100,000 for the purpose of providing legal advice and services to the County upon request regarding SEPA procedures in relation to permit applications submitted by Petrogas.

The contract was amended to extend the termination date to July 31, 2026 and the maximum amount of \$100,000, to \$150,000. However; due to a SEPA appeal, additional time will be required to prepare for and participate in the appeal legal proceedings. As such, the contract needs to be extended an additional five months with completion no later than December 31, 2026, and increase the maximum consideration by \$50,000 to a total consideration of \$200,000. There is no change to the scope of work. Funding for the revised contract will come from the existing on-call professional services budget. No additional PDS budget amendments are needed.

Please contact Mark Personius at extension 5950 if you have any questions or concerns regarding this extension request.

Enclosures: Contract Information Sheet
Contract Amendment Form

Whatcom County Contract No.
202409013-3

Amendment No. 3
Whatcom County Contract No. 202409013
CONTRACT BETWEEN WHATCOM COUNTY AND
Cascadia Law Group PLLC

THIS AMENDMENT is to the Contract between Whatcom County and Cascadia Law Group PLLC, dated 09/11/2024 and designated "Whatcom County Contract No. 202409013". In consideration of the mutual benefits to be derived, the parties agree to the following:

This Amendment extends the term of this Agreement through 12/31/2026, and increases the maximum consideration by \$50,000 to a total consideration of \$200,000.

This Amendment replaces the original Exhibit B, Compensation with Amendment #3, Exhibit B, Compensation as attached. Unless specifically amended by this agreement, all other terms and conditions of the original contract shall remain in full force and effect.

This Amendment takes effect: 05/13/2026, regardless of the date of signature.

IN WITNESS WHEREOF, Whatcom County and Cascadia Law Group PLLC have executed this Amendment on the date and year below written.

DATED this 20th day of May, 2026.

CONTRACTOR:

Cascadia Law Group PLLC

Signed by:
Rodney Brown 5/20/2026
97CE38159D8F464...
Rodney Brown

CONTRACTOR INFORMATION:

CONTRACTOR
Cascadia Law Group PLLC
Address: 1201 Third Avenue, Suite 320
Seattle, WA, 98101-2033

Contact Name: Rod Brown
Phone: 206-292-6300
Contact FAX: (206) 292-6301
Contact Email: rbrown@cascadialaw.com

WHATCOM COUNTY:

Recommended for Approval:

Signed by: Mark Personius 5/20/2026
Department Supervisor Date

Approved as to form:

Signed by: Greg Greenan 5/20/2026
Prosecuting Attorney Date

Approved:

Accepted for Whatcom County:

DocuSigned by: Satpal Singh Sidhu 5/20/2026
By: Satpal Singh Sidhu, Whatcom County Executive

EXHIBIT "B"
(COMPENSATION)

In consideration of the services performed under the terms of this Contract, the Contractor shall be paid a total not to exceed Two-Hundred Thousand Dollars (\$200,000.00) during the term of the contract.

Billing Procedures:

The Contractor shall submit written claims on a monthly basis in any month where there is activity in this matter for reimbursement of services provided unless otherwise approved in writing by the County. It is agreed that the Contractor shall be paid for its services within 30 days of receipt of the monthly claim and upon determination of accuracy. Monthly claims are to be submitted to Whatcom County Planning and Development Services, 5280 Northwest Drive, Bellingham, WA 98226.

Contractor's Fee Schedule:

Contractor bills for services by the hour. For this matter, the Contractor is offering discounted municipal rates to reflect the public nature of the work. The Contractor will charge the County according to the following rate schedule:

Rodney Brown	\$500 per hour for work on this matter
Meg Lee	\$400 per hour for work on this matter
Christopher Berven	\$252 per hour for work on this matter
Kyle Murphy	\$320 per hour for work on this matter
Paralegal	\$100 per hour for work on this matter

Charges for time spent traveling will be at 75% of the rates shown above.

The County will also reimburse the Contractor for all out-of-pocket costs incurred on behalf of the County. These items include such things as travel expenses including car mileage in excess of 30 miles per trip at the business mileage rate calculated by the IRS; copying expenses at \$.15 per copy (\$.75 per color copy) for in-house copying and at cost, including taxes, for outside copying services; long distance telephone charges; FAX charges; and document delivery charges and conference call charges at cost, and computerized legal research charges.