



# Memorandum

**TO:** Satpal Sidhu, County Executive  
**FROM:** Charlene Ramont, Interim Director  
**RE:** Domestic Violence & Sexual Assault Services (DVSAS) – Emergency Shelter Contract Amendment #4  
**DATE:** MAY 29, 2025

Attached is a contract amendment between Whatcom County and DVSAS for your review and signature. This amendment extends the contract for one year.

## ▪ Background and Purpose

This contract provides funding for personnel and other costs necessary to operate and maintain three safe shelters in Whatcom County which includes a 21-bed house for women with children and two other houses (16 beds total) for single women. DVSAS has operated Whatcom County's only emergency domestic violence shelter since 2014.

## ▪ Funding Amount and Source

Funding for this contract period (07/01/2025 – 06/30/2026), in an amount not to exceed \$131,052, is provided by the Consolidated Homeless Grant (CHG) from the Washington State Department of Commerce. These funds are included in the 2025 budget. Council authorization is required as the funding provided by this amendment exceeds 10% of the amount authorized by Council.

## ▪ Differences from Previous Contracts

Section	Differences
<b>General Terms – Section 10.2, Extension</b>	Extends contract for one year, through 06/30/2026
<b>Exhibit A – Scope of Work</b>	Includes minor language revisions and updates program requirements, outcomes and reporting requirements
<b>Exhibit B – Compensation</b>	Updates the budget for the extended contract period
<b>Exhibit D – Flex Fund Guidelines</b>	Replaces the guidelines with the current version

Please contact Christopher D'Onofrio, Housing & Homeless Services Supervisor at 360-778-6049 ([CDonofrio@co.whatcom.wa.us](mailto:CDonofrio@co.whatcom.wa.us)) if you have any questions.

Encl.

