



MEMORANDUM

TO: Whatcom County Council
Satpal Singh Sidhu, County Executive

THROUGH: Aly Pennucci, Deputy Executive
Kayla Schott-Bresler, Deputy Executive

FROM: Stephanie Kraft, Superior and Juvenile Court Administrator
Perry Rice, IT Director *PJR SK*

RE: Contract for Court Case Management System Software for Water Adjudication

DATE: March 5, 2025

Enclosed for your consideration is the proposed agreement between Whatcom County and Handel Information Technologies, Inc. (Handel) for the purchase and implementation of case management software to support the Water Adjudication proceeding.

• **Background and Purpose**

The Water Adjudication proceeding is the largest court case in the history of Whatcom County with over 30,000 potential claimants. Due to the size and complexity of the case, Superior Court has found that additional software is needed to manage the case beyond what is provided in the statewide Tyler Odyssey Superior Court Case Management System provided by Administrative Office of the Courts (AOC).

Superior Court has been successfully using Handel's RiteTrack software to track juvenile probation cases and other functions in Superior Court for over 20-years. This proposed agreement is for the purchase, implementation and hosting of a separate and dedicated instance of the RiteTrack software for Water Adjudication to support the courts case management needs.

• **Funding Amount and Source**

The amount of the agreement is \$54,835.12 and the source of funding is AOC water rights adjudication which was provided in the Interagency Reimbursement Agreement IAA24525 Between Washington State Administrative Office of the Courts and Whatcom Superior Court (Contract #202312003). AOC has approved \$1,694,600 in funding for Superior Court water rights adjudication for state fiscal year 2024-2025. A supplemental budget request has been submitted and goes before Council for approval on 3/25/25, to establish the necessary budget authority in cost center 10007053 for this agreement from the AOC water rights adjudication approved funding.

Please contact Stephanie Kraft at x5496 or Perry Rice at x5235 if you have any questions or concerns regarding this agreement.