

**WHATCOM COUNTY
PUBLIC WORKS DEPARTMENT**

**Elizabeth Kosa
DIRECTOR**



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MEMORANDUM

TO: Carol Frazey, Whatcom County Executive Pro Tempore, and The Honorable Members of the Whatcom County Council, collectively serving in their capacity as the Whatcom County Flood Control Zone District Board of Supervisors

THROUGH: Elizabeth Kosa, Public Works Director

FROM: Andrew Hester, Real Estate Coordinator *AH*

RE: Contract Amendment for Environmental Site Assessments – Flood Damaged Areas

DATE: November 2, 2023

Enclosed are two (2) originals of the contract amendment between Cooper Zietz Engineers, Inc. (d/b/a Akana) and Whatcom County Flood Control Zone District (WCFCZD) for your review and signature.

▪ **Background and Purpose**

This is a contract amendment with Akana, a qualified firm, to conduct Phase 1 Environmental Site Assessments (ESAs) for twelve (12) properties that the WCFCZD is acquiring using FEMA funds. In addition, Akana will determine if sampling for lead-based paint and asbestos are required for each property. If required, Akana will collect samples for laboratory analyses and prepare a letter report. The RFP for services (#23-41) requested bids for Phase 1 ESAs and, as needed, lead-based paint and asbestos sampling and analyses for a total of 16 properties. A contract was executed for 4 of those properties that were funded with state funds already available. This contract amendment is for the remaining 12 properties that are being acquired with Federal funds (FEMA Hazard Mitigation Grant Program funds).

▪ **Funding Amount and Source**

This contract amendment is not to exceed \$50,790 and is funded by a FEMA grant, for a net FCZD expenditure of \$66,995.00.

Please contact Andrew Hester at extension 6216, if you have any questions or concerns regarding the terms of this agreement,

Encl.