

Subject: Online Form Submittal: Board and Commission Application
Date: Tuesday, December 19, 2023 11:39:30 AM

Board and Commission Application

Step 1

Application for Appointment to Whatcom County Boards and Commissions

Public Statement

THIS IS A PUBLIC DOCUMENT: As a candidate for a public board or commission, the information provided will be available to the County Council, County Executive, and the public. All board and commission members are expected to be fair, impartial, and respectful of the public, County staff, and each other. Failure to abide by these expectations may result in revocation of appointment and removal from the appointive position.

Title Mr.

First Name MICHAEL

Last Name HOLBROOK

Today's Date 12/19/2023

Street Address

City

Zip

Do you live in & are
you registered to vote
in Whatcom County?

Yes

Do you have a different
mailing address?

Field not completed.

Primary Telephone

Secondary Telephone

Field not completed.

Email Address

Step 2

1. Name of Board or
Committee

Incarceration Prevention and Reduction Task Force/Law &
Justice Council

Incarceration Prevention and Reduction Task Force Position:	Consumer, or family member of a consumer, of behavioral health services
2. Do you meet the residency, employment, and/or affiliation requirements of the position for which you're applying?	Yes
3. Which Council district do you live in?	District 4
4. Are you a US citizen?	Yes
5. Are you registered to vote in Whatcom County?	Yes
6. Have you declared candidacy (as defined by RCW 42.17A.055) for a paid elected office in any jurisdiction within the county?	No
7. Have you ever been a member of this Board/Commission?	No
8. Do you or your spouse have a financial interest in or are you an employee or officer of any business or agency that does business with Whatcom County?	No
You may attach a resume or detailed summary of experience, qualifications, & interest in response to	Attached

the following questions

9. Please describe your occupation (or former occupation if retired), qualifications, professional and/or community activities, and education

I'm a semi-retired high school teacher and principal with a strong desire to contribute to mental health advocacy. As noted on my resume, my extensive experience in education and leadership, along with my personal experience with an adult son who has faced several psychotic episodes, has led me to recognize the need for improving the coordination among agencies and a more streamlined approach for loved ones, especially those who are experiencing a mental health crisis for the first time. My background in education has also taught me the importance of creating systems that are not only efficient but also empathetic and person-centered.

You will see my education includes two bachelor's degrees, an MBA, and Education Administration certification (master's level). I served on educational boards (one at the state level) and participated in local committees in Skagit County that related to services for students and families that lived in our school district.

10. Please describe why you're interested in serving on this board or commission

I am eager to share my experience with my son's battles with mental illness and the insight of what family members go through. Likewise, my experience as an educator and administrator, has equipped me with valuable skills in communication, organization, and team building. I am confident that these qualities can be valuable assets in the field of mental health advocacy and would help continue building an effective support network. That is why I am interested in serving on this board.

References (please include daytime telephone number):

Mr. Chris Schumaker, Former Principal-White Pass High School (Currently Supt. at Wishram SD)
Work # 509-748-2551

Ms. Barbara Hawkings, Former Superintendent-Concrete School District (Retired June 2017)
Cell # 360-391-1384

Mr. Don Beazizo, Former Principal-Concrete High School (Currently Athletic Director at Burlington-Edison SD) Work # 360-757-3353

Appointment Requirements

I understand and agree

Signature of applicant:

Michael Holbrook

Place Signed / Submitted



(Section Break)

MICHAEL R. HOLBROOK

Administrative Experience

Principal – Concrete High School Grades 7-12

2011 – 2019

- Upheld staff and student morale through a positive learning climate.
- Supervised the overall, day-to-day operation and management of the school.
- Ensured a quality educational program for the maximum development of each student.
- Managed the business and mandated affairs of the school.
- Established effective school-community and teacher-parent partnerships.
- Nurtured the professional growth of students, staff, and self.
- Contributed to solving district-wide issues as part of the district's leadership team.

Alternative Education Director – Concrete School District

2010 – 2019

- Enrolled students into Twin Cedars High School, the alternative education program.
- Set up student learning plans, course contracts, and then monitored student progress.
- Determined curriculum needs and purchased all materials and supplies.
- Supervised the part-time instructor who met with students weekly.
- Reviewed attendance and progress reports and determined whether students are able to stay in the program or needed to re-enroll at the regular high school.
- Responsible for all district and state reports, and accountable for all audits.
- Provided credit-retrieval opportunities for all Concrete High School students who fell behind in their credits.

Career and Technical Ed. (CTE) Director—Concrete School District

1996 - 2019

- Planned, coordinated, and monitored all CTE programs to ensure that they met or exceeded local, state, and national requirements.
- Promoted effective CTE Student Organizations.
- Coordinated advisory committees; ran meetings; determined areas for improvement.
- Directed the planning for revision of current programs or addition of new programs.
- Encouraged teacher participation and leadership in local, state, regional, and national professional organizations and meetings.

- Developed curriculum for and taught courses and topics including Personal Finance, Economics, Accounting, Intro. to Business, Entrepreneurship, Business Math, Marketing, Word Processing, Computer Applications (MS Office), and Business Communication.
- Monitored student progress, graded assignments and posted grades.
- Worked with Special Education personnel in providing modified instruction and assignments for students on IEP's and 504's.
- Articulated courses with Local Community Colleges wherein students were given opportunity to earn college credit.
- Managed day-to-day operations of a computer classroom, maintaining all the equipment, software, and student files.
- Provided timely feedback on academic progress, grades, and behavior utilizing Skyward and by communicating with parents via email and phone conversations.

FBLA Advisor – *White Pass High School* **2019 – 2022**
 – *Concrete High School* **1996 – 2006**

- Organized a chapter from the ground up to a chapter that qualified for and attended State FBLA for 8 consecutive years as well as FBLA Nationals 6 years in a row.
- Registered students in the local chapter at the beginning of the school year and held elections for members to select their officers for that year.
- Took chapter officers every year to the regional fall conference for training.
- Guided chapter officers as they mapped out the plan for chapter meetings and other activities for the school year.
- Escorted students to Regional, State, and National FBLA competition and made all travel and hotel arrangements along with driving them in the district van.
- Assisted students after school with review of projects and reports as well as critiquing them as they practiced for their competitive events and presentations.

Board Member – Washington State Business Education Association (WSBEA) 1996-2000

- Participated in all board meetings and updated members on legislative issues concerning business education specifically and career and technical education generally.

MICHAEL R. HOLBROOK

- Served as a liaison between the Washington Association of Career and Technical Educators (WA-CTE) Legislative Committee and the WSBEA Board.
- Provided input into Business Education related curriculum and staff development.
- Represented WSBEA at the annual legislative policy seminars held in Olympia.

Educational Certification and Degrees

Educational Administration —Principal Certification Program <i>Western Washington University</i>	2006 – 2008
Bachelor's Degree —Business Education <i>Central Washington University</i>	1996
MBA Degree —International Management <i>American Graduate School of International Management (Thunderbird)</i>	1991
Bachelor's Degree, Summa Cum Laude —Business Management <i>Brigham Young University – Hawaii Campus</i>	1988

Professional References

Mr. Chris Schumaker, Principal (<i>Currently Supt. at Wishram SD</i>) White Pass High School	509-748-2551
Ms. Barbara Hawkings, Superintendent (<i>Retired June 2017</i>) Concrete School District	Cell # 360-391-1384
Mr. Don Beazizo, Former Principal at Concrete High School (<i>Currently Athletic Director at Burlington-Edison SD</i>)	360-757-3353