



MEMORANDUM

TO: Satpal Sidhu, County Executive

FROM: Council Office Staff

RE: Contract for Services to Support the Forest Resilience Task Force and Plan

DATE: April 11, 2024

Enclosed is a contract amendment between Whatcom County and Triangle Associates, Inc. for your review and signature.

- **Background and Purpose**

On October 10, 2023, County Council adopted Ordinance 2023-058 to establish a task force to develop a Whatcom County Forest Resilience Plan. The County issued a request for proposals for professional services to support the Forest Resilience Task Force and develop a Forest Resilience Plan (RFP#24-09). A selection committee identified Triangle Associates, Inc. as the preferred respondent.

- **Funding Amount and Source**

The proposed contract amount is \$74,927.50. The Council Office 2024 budget includes funding for this contract.

- **Timeframe**

The timeframe of the contract is for 17 months from April 23, 2024 through September 30, 2025, which is the deadline for completing the plan as specified in Whatcom County Code Chapter 2.170.

Please contact Cathy Halka at ext. 5019, if you have any questions.

Encl.