



Memorandum

TO: Satpal Sidhu, County Executive
FROM: Erika Lautenbach, Director
RE: Language Line Services, Inc. – Interpreting Services Contract Amendment #6
DATE: JUNE 29, 2023

Attached is a contract amendment between Whatcom County and Language Line Services, Inc. for your review and signature.

▪ **Background and Purpose**

Language Line Services provides telephonic and video language interpretation services for various Health and Community Services Programs. These services are necessary for critical communications between staff, patients, customers, and the community. This amendment increases funding by \$15,000 to support additional interpretation services for the unanticipated volume of Ukrainian refugees requiring TB screening, treatment and case management services in Whatcom County. The volume of refugees has increased due to the lifting of COVID restrictions and the active war in Ukraine.

▪ **Funding Amount and Source**

Funding for this contract, in an amount not to exceed \$18,000 for this contract period (01/01/2023 – 12/31/2023) and \$48,000 for the entire contract period (01/01/2021 – 12/31/2023) is provided by general funds and are included in the 2023 budget. Council approval is required as cumulative funding over the entire contract period exceeds \$40,000.

▪ **Differences from Previous Contracts**

Section	Amendment Purpose
Exhibit B - Compensation	Increases funding by \$15,000 to support additional interpretation services for Ukrainian refugees requiring TB screening, treatment and case management services in Whatcom County.

Please contact Kathleen Roy, Financial & Administrative Manager at 360-778-6007 (KRoy@co.whatcom.wa.us), if you have any questions.

Encl.