

**WHATCOM COUNTY CONTRACT
INFORMATION SHEET**

Whatcom County Contract No.

200402021 - 2

Originating Department:	85 Health
Division/Program: (i.e. Dept. Division and Program)	8550 Human Services / 855040 Housing
Contract or Grant Administrator:	Kathleen Roy
Contractor's / Agency Name:	Whatcom County and the Cities of Whatcom County

Is this a New Contract? If not, is this an Amendment or Renewal to an Existing Contract? Yes No
 Yes No If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: 200402021

Does contract require Council Approval? Yes No If No, include WCC: _____
 Already approved? Council Approved Date: _____
 (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)

Is this a grant agreement? If yes, grantor agency contract number(s): _____ CFDA#: _____
 Yes No

Is this contract grant funded? If yes, Whatcom County grant contract number(s): _____
 Yes No

Is this contract the result of a RFP or Bid process? Contract Cost
 Yes No If yes, RFP and Bid number(s): _____ Center: _____

Is this agreement excluded from E-Verify? No Yes If no, include Attachment D Contractor Declaration form.

If YES, indicate exclusion(s) below:

- Professional services agreement for certified/licensed professional.
- Contract work is for less than \$100,000.
- Contract work is for less than 120 days.
- Interlocal Agreement (between Governments).
- Contract for Commercial off the shelf items (COTS).
- Work related subcontract less than \$25,000.
- Public Works - Local Agency/Federally Funded FHWA.

Contract Amount:(sum of original contract amount and any prior amendments):	Council approval required for; all property leases, contracts or bid awards exceeding \$40,000 , and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, except when : 1. Exercising an option contained in a contract previously approved by the council. 2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance. 3. Bid or award is for supplies. 4. Equipment is included in Exhibit "B" of the Budget Ordinance 5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.
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Summary of Scope: This Interlocal Agreement governs the administration of surcharge funds generated as a result of RCW 36.22.178 and RCW 82.14.540.

Term of Contract:	Last Signature	Expiration Date:	Until terminated by parties
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Contract Routing:	1. Prepared by: <u>JT</u>	Date: <u>12/17/19</u>
	2. Attorney signoff: _____	Date: <u>12-18-19</u>
	3. AS Finance reviewed: _____	Date: <u>12/23/19</u>
	4. IT reviewed (if IT related): _____	Date: _____
	5. Contractor signed: _____	Date: _____
	6. Submitted to Exec.: _____	Date: _____
	7. Council approved (if necessary): _____	Date: _____
	8. Executive signed: _____	Date: _____
	9. Original to Council: _____	Date: _____

**Interlocal Cooperation Agreement Amendment
Between Whatcom County and the Cities of Whatcom County
For The Purpose Of Administering Funds Generated As A Result Of
RCW 36.22.178 and RCW 82.14.540**

This agreement is entered into between Whatcom County and the Cities of Bellingham, Blaine, Ferndale, Lynden, Everson, Nooksack, and Sumas for the purpose of creating an Interlocal Cooperation Agreement. This Agreement addresses the use of funds created from the surcharge for each document recorded in the County Auditor's office to fund housing programs, pursuant to RCW 36.22.178, and through a tax credit against a portion of the state's share of local sales and use tax pursuant to RCW 82.14.540. This agreement amends and supersedes the original Interlocal Agreement dated January 5, 2004 and designated as Whatcom County contract number 200402021, and the Interlocal Agreement Amendment dated June 21, 2010 and designated as Whatcom County contract number 200402021-1.

WHEREAS, the Washington State Legislature passed Substitute House Bill 2060 during the 57th Legislative Session and Governor Locke signed the bill on April 2, 2002, and said statute has been amended multiple times by state legislature since then; and

WHEREAS, this bill authorizes a surcharge on documents recorded through the County Auditor's office for the purpose of providing funds for housing programs for income eligible persons defined in RCW 36.22.178; and

WHEREAS, the Washington State Legislature passed Substitute House Bill 1406 during the 2019 Regular Session, and the Governor signed into law; and

WHEREAS, this bill authorizes the governing body of a county to impose a local sales and use tax for affordable and for supportive housing to income eligible persons defined in RCW 82.14.540; and

WHEREAS, housing affordability has become a significant problem for a large portion of the population in Whatcom County; and

WHEREAS, funding to support the operation of shelters serving the homeless, building operations, maintenance, and rehabilitation of housing facilities/programs, construction or acquisition of affordable housing and rental assistance is critical to providing an array of housing opportunities for residents,

NOW THEREFORE, in consideration of the mutual housing benefits for income eligible persons and those experiencing homelessness throughout Whatcom County, the above partners agree as follows:

- A. The purpose of this Agreement shall be to provide for the administration and expenditure of revenue generated from the recording surcharge authorized under the provisions of RCW 36.22.178 and the tax credit under the provisions of RCW 82.14.540.
- B. That portion of the revenue generated from the surcharge and tax credit that is to be retained by Whatcom County and used for local income eligible housing and emergency shelter needs within Whatcom County shall be collected by Whatcom County. Those funds will be held in designated funds by the Whatcom County Treasurer, to be drawn upon as provided in County policy, for the purposes specified in this agreement.

- C. Permissible uses of these particular funds are defined in RCW 36.22.178 and RCW 82.14.540.
- D. The Whatcom County Housing Advisory Committee (WCHAC), previously established with this original agreement and staffed by the Whatcom County Health Department, will advise the county on the strategic priorities for use of funds generated by above noted RCWs. Additionally WCHAC will provide guidance for reasonably equitable distribution of funds throughout all cities and the county that reflects consideration of other fund sources that support affordable and supportive housing, where the revenue is generated, and the broader continuum of housing needs for the entire county.
- E. Membership of the WCHAC will be established in committee by-laws and include, but is not limited to no less than two representatives of the city of Bellingham, no less than two positions representing the small cities, two positions representing the county, and other representatives of housing and related services. Membership shall constitute no less than nine members and no more than 15 members.
- F. Whatcom County will facilitate a county-wide housing plan by collating the various cities' and county housing plans and then identifying common goals.
- G. The WCHAC will approve and submit an annual report of activities generated by the housing plan that will include housing priorities, strategies, funding sources and accomplishments of the entire county.
- H. The expenditure of all funds will be subject to audit by the State Auditor or other authorized entity. Whatcom County reserves the right to review, monitor, or audit the use of these funds as deemed necessary, as required by county policies. Such activities may occur with or without notice. The County reserves the right to recover any ineligible costs identified. All recipients of funding under this agreement shall remain accountable for all funds. Funds will be disbursed in a manner that is consistent with County practices.
- I. For the purposes of RCW.39.34.030 (4)(a), the Whatcom County Executive is designated as the administrator responsible for overseeing and administering the joint or cooperative undertaking contemplated by this agreement. No property shall be acquired by the parties to this agreement by reason of this joint or cooperative undertaking.
- J. This agreement shall commence on the date of the last party affixing its signature hereto and shall run indefinitely unless the parties agree in writing to terminate the agreement. In the event of termination, not less than ninety (90) days written notice will be provided to the parties to this agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement this ____ day of _____, 2020.

Accepted for City of Bellingham

see attached signature Attested by: _____
Mayor Kelli Linville page

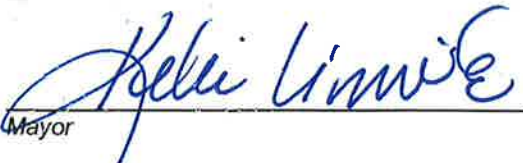
STATE OF WASHINGTON)
) SS
COUNTY OF WHATCOM)

On this 12th day of Dec., 2019 before me personally appeared Kelli Linville, to me known to be the Mayor of Bellingham and who executed the above instrument and who acknowledged to me the act of signing and sealing thereof.



Tracy Lewis NOTARY
PUBLIC in and for the State of Washington, residing at
Bellingham. My commission expires
10/20/22.

DATED this 12th day of December, 2019, for the CITY OF BELLINGHAM.



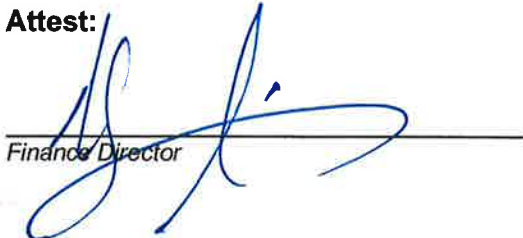
Mayor

Departmental Approval:



Department Head

Attest:



Finance Director

Approved as to Form:



Office of the City Attorney

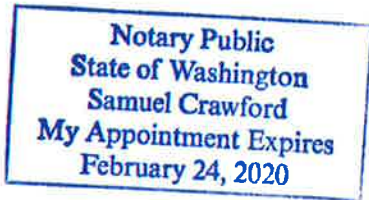
Accepted for City of Blaine

Michael Jones
Michael Jones, City Manager

Attested by: Kurt J. [Signature]


STATE OF WASHINGTON)
) SS
COUNTY OF WHATCOM)

On this 11 day of November 2019, before me personally appeared Michael Jones, to me known to be the City Manager of Blaine and who executed the above instrument and who acknowledged to me the act of signing and sealing thereof.



Samuel Crawford NOTARY
PUBLIC in and for the State of Washington, residing at
Bellingham, WA. My commission expires
2/24/2020.

Accepted for City of Ferndale



Mayor Jon Mutchler

Attested by: Susan Duncan

STATE OF WASHINGTON)
) ss
COUNTY OF WHATCOM)

On this 31 day of October, 2019, before me personally appeared Jon Mutchler, to me known to be the Mayor of Ferndale and who executed the above instrument and who acknowledged to me the act of signing and sealing thereof.



Susan E. Duncan NOTARY
PUBLIC in and for the State of Washington, residing at
Ferndale. My commission expires
04/30/2021.

Accepted for City of Lynden

Scott Korthuis
Mayor Scott Korthuis

Attested by: P. D. Brown

STATE OF WASHINGTON)
) ss
COUNTY OF WHATCOM)

On this 3 day of December 2019, before me personally appeared Scott Korthuis, to me known to be the Mayor of Lynden and who executed the above instrument and who acknowledged to me the act of signing and sealing thereof.

Pamela D. Brown NOTARY

PUBLIC in and for the State of Washington, residing at
Whatcom Co.. My commission expires
9-4-2021.



Accepted for City of Everson



Mayor John Perry

Attested by: 

STATE OF WASHINGTON)
) ss
COUNTY OF WHATCOM)

On this 12 day of November, 2019, before me personally appeared John Perry, to me known to be the Mayor of Everson and who executed the above instrument and who acknowledged to me the act of signing and sealing thereof.



 _____ NOTARY
PUBLIC in and for the State of Washington, residing at
Lynden WA _____ My commission expires
07/16/2022 .

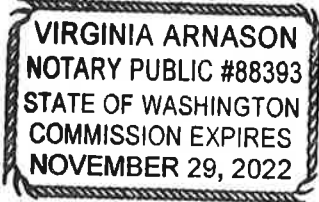
Accepted for City of Nooksack

James S. Ackerman
Mayor James S. Ackerman

Attested by: Peterson

STATE OF WASHINGTON)
) ss
COUNTY OF WHATCOM)

On this 3rd day of December, 2019, before me personally appeared James S. Ackerman, to me known to be the Mayor of Nooksack and who executed the above instrument and who acknowledged to me the act of signing and sealing thereof.



Virginia Arnason NOTARY
PUBLIC in and for the State of Washington, residing at
Nooksack. My commission expires
11-29-2022.

Accepted for City of Sumas

Kyle Christensen
Mayor Kyle Christensen

Attested by: [Signature]

STATE OF WASHINGTON)
) ss
COUNTY OF WHATCOM)

On this 16th day of Dec, 2019, before me personally appeared Kyle Christensen, to me known to be the Mayor of Sumas and who executed the above instrument and who acknowledged to me the act of signing and sealing thereof.



[Signature] NOTARY
PUBLIC in and for the State of Washington, residing at
Sumas, WA. My commission expires
02142021.

WHATCOM COUNTY

SATPAL SIDHU
County Executive

STATE OF WASHINGTON)
)
COUNTY OF WHATCOM)

On this _____ day of _____, 2020, before me personally appeared Jack Louws, to me known to be the Executive of Whatcom County and who executed the above instrument and who acknowledged to me the act of signing and sealing thereof.

NOTARY PUBLIC in and for the State of Washington,
residing at Bellingham.

My Commission expires: _____

APPROVED AS TO FORM



Royce Buckingham, Deputy Prosecuting Attorney

12-18-19

Date