



Memorandum

TO: Satpal Sidhu, County Executive

FROM: Charlene Ramont, Interim Director

RE: Opportunity Council – Housing Case Management Contract Amendment #3

DATE: JUNE 11, 2025

Attached is a contract amendment between Whatcom County and Opportunity Council for your review and signature. This amendment extends the contract for one year and updates the budget and scope of work to reflect a one-year contract period.

■ **Background and Purpose**

This contract provides funding for case management for households who are experiencing homelessness, at risk of experiencing homelessness, or who are newly housed to improve housing stability and reduce homelessness in Whatcom County. The Opportunity Council's Community Services Division provides a continuum of services to increase access for individuals and families with children experiencing homelessness to housing and the tools and support required to maintain housing stability long-term.

Programs supported by this contract include Coordinated Entry intake and referral, housing pool case management, diversion, deposit assistance, emergency shelter, rapid rehousing, permanent supportive housing, homeless prevention, and veteran housing services navigation. This project addresses the critical community need for stable housing among low-income households experiencing homelessness and housing instability in Whatcom County. The expected outcomes of these programs can be found on pages 8-10 of the contract.

■ **Funding Amount and Source**

Funding for this contract period (07/01/2025 – 06/30/2026), in an amount not to exceed \$2,007,866, is provided by the Washington State Department of Commerce CHG (\$1,926,719) and the local veterans' assistance fund (\$81,147). These funds are included in the 2025 budget. Council authorization is required per WCC 3.08.100 as funding for this amendment exceeds 10% of the amount authorized by Council.

■ **Differences from Previous Contracts**

Section	Differences
General Terms – Section 10.2, Extension	Extends the contract through 06/30/2026
Exhibit A – Scope of Work	Updates the scope of work to reflect services, requirements, outputs, and outcomes for a one-year extended contract period
Exhibit B – Compensation	Updates the budget to reflect a one-year extended contract period
Exhibit D – Flex Fund Guidelines	Replaces the guidelines with the current version

Please contact Chris D'Onofrio, Housing and Homeless Services Supervisor at 360-778-6049 (CDonofrio@co.whatcom.wa.us) if you have any questions.