



# Memorandum

**TO:** Satpal Sidhu, County Executive  
**FROM:** Erika Lautenbach, Director  
**RE:** Bellingham Technical College – DEI Assessment Interlocal Agreement  
**DATE:** FEBRUARY 28, 2024

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Attached is an interlocal agreement between Whatcom County and Bellingham Technical College for your review and signature.

- **Background and Purpose**

This Interlocal Agreement outlines the roles and responsibilities between Bellingham Technical College (BTC) and Whatcom County Health and Community Services (WCHCS) to exchange services for the purposes of conducting internal Diversity, Equity and Inclusion assessments. WCHCS has an existing partnership with BTC through the Snohomish CARE Trauma Informed Organizations cohort. Members of the cohort include BTC, WCHCS, and PeaceHealth, among others. As part of this cohort, BTC and WCHCS may conduct internal assessments of each other's organizations, as well as trainings and other consultation, as needed.

Council authorization is required per RCW 39.34.030(2) for agreements between public agencies.

- **Funding Amount and Source**

There are no costs involved with this ILA.

Please contact Danielle Humphreys, Equity Specialist at 360-410-5123 ([DHumphre@co.whatcom.wa.us](mailto:DHumphre@co.whatcom.wa.us)) if you have any questions.

Encl.