

**WHATCOM COUNTY
ADMINISTRATIVE SERVICES**
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ROB NEY
Facilities Director

MEMO TO: Satpal Singh Sidhu, County Executive

FROM: Rob Ney, Project & Operations Manager; Chris Erb, Special Projects Manager

DATE: March 11, 2025

RE: Contract – Grant Approval of Agreement with WSAC for Energy Audits on County Buildings

▪ **Background and Purpose**

The Washington State Association of Counties (WSAC) and Whatcom County have entered into an agreement to conduct energy audits on Tier 1 and Tier 2 County-owned buildings in accordance with Washington State Clean Building Performance Standards. The agreement aligns with statewide energy efficiency goals and will assess county facilities to identify necessary improvements for compliance with energy performance regulations.

The agreement, effective from July 1, 2024, through June 30, 2025, ensures Whatcom County receives funding and technical support for conducting the audits. WSAC, as the grantee, will oversee the administration of funds and compliance with Department of Commerce guidelines. The County will be responsible for performing the energy audits according to the scope outlined in the agreement.

Key Responsibilities

- WSAC will provide oversight, funding distribution, and compliance monitoring.
- Whatcom County will conduct energy audits in compliance with state regulations and report findings to WSAC.
- The audits must be performed by a Qualified Energy Auditor listed in the Washington State Department of Commerce's directory.

▪ **Funding Amount and Source**

The total funding allocated for these audits is \$449,882.29, which will be reimbursed by WSAC based on documented eligible expenses. Reimbursements will be processed within 60 calendar days of submission of invoices and supporting documentation.

▪ **Differences from Previous Contract**

This is a new contract specific to the Clean Buildings Performance Standard. No previous contract for this has been executed.

If you have any questions regarding this contract, please contact Rob Ney at extension x5360.

Enclosures