

EXHIBIT A

24.01.040 Powers and duties.

A. Administrative Director. The duties of the administrative director shall be as outlined in RCW 70.05.045, as well as general management, oversight and administration of the health department. It is the responsibility of the administrative director to hire departmental staff, except for the health officer, in accordance with the personnel policies and procedures of the county and any other applicable laws and regulations.

B. Health Officer. The powers and duties of the health officer shall be as outlined in RCW 70.05.070. If no administrative director has been appointed, as provided in WCC 24.01.030(A), the health officer, under the direction of the county executive, shall have the powers and duties as outlined in RCW 70.05.070 and the powers and the duties of the administrative director as outlined in WCC 24.01.040(A). If an administrative director is appointed in accordance with WCC 24.01.030(A), the health officer shall have the powers and duties as outlined in RCW 70.05.070 under the direction of the administrative director.

C. Disclosure of Information. In the event of a public health emergency, the Health Officer, Administrative Director or their respective designees shall promptly and continually:

(i) disclose all relevant information which, in the opinion of the emergency management division, County Executive, or County Health Board, is required to perform their respective duties effectively.

(ii) provide a brief daily update to the public in a format and level of detail as approved by the super majority vote of the County Health Board.

D. During the public health emergency, requests for documents made to the Health Officer or Administrative Director by the emergency management division, County Executive, or County Health Board should be limited to existing documents and should avoid the creation of new documents, unless a person with appropriate skills, acting reasonably has insufficient information to evaluate a expenditure request.

E. Nothing herein shall be construed as requiring the Health Officer or Administrative Director to release confidential health care information protected by state or federal privacy laws. Such information shall be redacted prior to the release of documents containing such information.

F. If the requested information involves a matter that can be heard in executive session under RCW 42.30.110, the Health Officer, Administrative Director, County Executive, County Health Board Chair or their respective legal counsel may request that the matter be heard in executive session.