




MEMORANDUM

TO: Satpal Sidhu, County Executive

FROM: Stephanie Kraft, Superior and Juvenile Court Administrator 

RE: Advanced Registered Nurse Practitioner

DATE: October 8, 2025

Enclosed is a Contract Amendment between Whatcom County and Shawna Bosman, Advanced Registered Nurse Practitioner (ARNP) for the provision of medical services in Juvenile Detention for 2026.

Background and Purpose

Shawna Bosman, Advanced Registered Nurse Practitioner (ARNP), has been Juvenile Detention's primary medical provider for the past 9 years. She works closely with Detention to accommodate the medical needs of youth while in custody.

This contract amendment provides for Shawna Bosman continuing as the primary medical provider for Juvenile Detention for another year. Shawna is DEA licensed to assess youth and prescribe MOUD (Medications for Opioid Use Disorder). Shawna has agreed to increase her time at Juvenile Detention to engage in the implementation of additional medical coordination services and support as part of the Health Care Authority Reentry Initiative.

Additions to Exhibit A, Scope of Work include:

- Provides oversight of the medical services provided under the Health Care Authority Reentry Initiative, including identification of plan coverage in ProviderOne, medical assessment of all youth within 24 hours of intake, coordination with Behavioral Health staff/provider regarding the development of a care plan, and releasing youth with an appropriate amount of medication.
- Coordinates with administrative staff to ensure information is shared with the Managed Care Organization under which the youth is covered.
- Coordinates with administrative staff on the submission of claims to the Third-Party Administrator.

Funding Amount and Source

This 2026 amendment includes an increase of \$33,681 for a total contract amount of \$69,600 for Shawna Bosman, Advanced Registered Nurse Practitioner to provide medical services to youth in Juvenile Detention.

The original contracted amount of \$35,919 will be paid out of the Juvenile Detention budget, cost center 10007011.6635.

The additional amount of \$33,681 will be paid with Health Care Authority Reentry Initiative funds for activities tied to the Reentry Initiative.

Differences from Previous Contract

- With the addition of the activities tied to the Reentry Initiative annual hours are increased from 205.5 in 2025 to 370 in 2026.
- Allowable Expenses are increased from \$1,600 to \$3,000 to cover increased costs of training, licensing and insurance.
- Hourly rate is increased from \$167/hr to \$180/hr in consideration of the additional skills needed for being a MOUD prescriber and oversight of the Reentry Initiative.

Contract

This contract amendment is for January through December of 2026. Exhibit A contains the Statement of work and Exhibit B includes information regarding compensation.

Please contact Stephanie Kraft at extension 5496, if you have any questions or concerns regarding the terms of this agreement.

Encl.