



**MEMORANDUM**

**TO:** Satpal Sidhu, County Executive

**FROM:** Erika Lautenbach, Director

**RE:** Broadview Planning – Climate Vulnerability Assessment Project Management Contract

**DATE:** February 13, 2023

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Attached is a contract between Whatcom County and Broadview Planning for your review and signature.

▪ **Background and Purpose**

The Health Department has received funding from the Washington State Department of Health dedicated to climate change response. This contract provides funding for Broadview Planning to provide project management of a climate vulnerability assessment focusing on the inclusion of vulnerable communities. This project management will include the development of a multi-phased request for proposal for a climate vulnerability assessment, promotion of inclusion of public health in vulnerability assessments led by other County departments such as Public Works, identification and facilitation of stakeholder community groups, and conducting qualitative assessment planning.

▪ **Funding Amount and Source**

Funding for this contract, in an amount not to exceed \$60,441, is provided by Foundational Public Health Funds from the Washington State Department of Health’s Consolidated Contract. These funds are included in the 2023 budget. Council authorization is required as funding exceeds \$40,000.

Please contact Sue Sullivan, Environmental Health Manager at 360-778-6026 ([SSullivan@co.whatcom.wa.us](mailto:SSullivan@co.whatcom.wa.us)) or Kathleen Roy, Assistant Director at 360-778-6007 ([KRoy@co.whatcom.wa.us](mailto:KRoy@co.whatcom.wa.us)) if you have any questions or concerns regarding this request.

