

**WHATCOM COUNTY
ADMINISTRATIVE SERVICES**
Whatcom County Courthouse
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ROB NEY
Facilities Director

MEMO TO: Satpal Singh Sidhu, County Executive

FROM: Rob Ney, Facilities Director

DATE: January 13, 2026

RE: Contract Amend #1 – Courthouse Security Screener Services

Attached is the contract amendment #1 for the Courthouse Security Screener Services between Whatcom County and Pacific Security for your review and signature.

▪ **Background and Purpose**

This contract is to allow Pacific Security to continue to provide security services at the Whatcom County Courthouse. Pacific Security will provide monitoring services of the parking lots, security screening & x-ray services for the full Courthouse. These services provide protection for the employees and patrons of the Courthouse including courts and courtrooms.

▪ **Funding Amount and Source**

Funding amount needed for this contract amendment is not to exceed \$90,000 for a new total of \$312,416.14 for regular scheduled, after-hours meetings and any additional services that may require building security.

These services were approved in the regular 2025 – 2026 Facilities Budget in the amount of \$206,750 plus approved ASR #2025-7075 in the amount of \$40,000 for a total budget of \$246,750.00. State Contract #00624. A budget transfer for \$90,0000 was approved in December to fund the remaining of the 2025 year.

The original contract was approved by Council on February 25, 2025.

▪ **Differences from Previous Contract**

This amendment is to provide the funding for the remainder of the 2025 year. The need for additional funding is threefold: 1.) The State of Washington now requires sales tax to be collected for this service, which was exempt from tax until October 1st of this year; 2.) The number of after-hours requests for security have increased substantially over the budget estimates; 3.) State contracted rates for Security Services increased in February of this year. The contract has one-year extension options, but no more that three years. (12/31/2027)

Please contact Rob Ney at extension 5378, if you have any questions or concerns regarding the terms of this agreement.

Enclosures