

**WHATCOM COUNTY
ADMINISTRATIVE SERVICES**
Whatcom County Courthouse
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ROB NEY
Facilities Director

MEMO TO: Satpal Singh Sidhu, County Executive

FROM: Rob Ney, Facilities Director

DATE: January 13, 2026

RE: Contract Amend #1 – Courthouse Security Screener Services

Attached is the contract amendment #1 for the Courthouse Security Screener Services between Whatcom County and Pacific Security for your review and signature.

▪ Background and Purpose

This contract is to allow Pacific Security to continue to provide security services at the Whatcom County Courthouse. Pacific Security will provide monitoring services of the parking lots, security screening & x-ray services for the full Courthouse. These services provide protection for the employees and patrons of the Courthouse including courts and courtrooms.

▪ Funding Amount and Source

Funding amount needed for this contract amendment is not to exceed \$90,000 for a new total of \$312,416.14 for regular scheduled, after-hours meetings and any additional services that may require building security.

These services were approved in the regular 2025 – 2026 Facilities Budget in the amount of \$206,750 plus approved ASR #2025-7075 in the amount of \$40,000 for a total budget of \$246,750.00. State Contract #00624. A budget transfer for \$90,000 was approved in December to fund the remaining of the 2025 year.

The original contract was approved by Council on February 25, 2025.

▪ Differences from Previous Contract

This amendment is to provide the funding for the remainder of the 2025 year. The need for additional funding is threefold: 1.) The State of Washington now requires sales tax to be collected for this service, which was exempt from tax until October 1st of this year; 2.) The number of after-hours requests for security have increased substantially over the budget estimates; 3.) State contracted rates for Security Services increased in February of this year. The contract has one-year extension options, but no more than three years. (12/31/2027)

Please contact Rob Ney at extension 5378, if you have any questions or concerns regarding the terms of this agreement.

Enclosures