

**WHATCOM COUNTY CONTRACT  
INFORMATION SHEET**

Whatcom County Contract No.  
201711026-1

Originating Department:	Executive Office
Division/Program: (i.e. Dept. Division and Program)	EMS Administration
Contract or Grant Administrator:	Mike Hilley, EMS Manager
Contractor's / Agency Name:	Bellingham Fire Dept./City of Bellingham / #07
Is this a New Contract?    If not, is this an Amendment or Renewal to an Existing Contract?    Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: <u>201711026</u>	
Does contract require Council Approval?    Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If No, include WCC: _____ (see Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)	
Is this a grant agreement? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, grantor agency contract number(s): _____ CFDA#: _____	
Is this contract grant funded? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, Whatcom County grant contract number(s): _____	
Is this contract the result of a RFP or Bid process? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, RFP and Bid number(s): _____    Contract Cost Center: <u>130100</u>	
Is this agreement excluded from E-Verify?    No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> If no, include Attachment D Contractor Declaration form.	
If YES, indicate exclusion(s) below: <input type="checkbox"/> Professional services agreement for certified/licensed professional. <input type="checkbox"/> Contract work is for less than \$100,000. <input type="checkbox"/> Contract for Commercial off the shelf items (COTS). <input type="checkbox"/> Contract work is for less than 120 days. <input type="checkbox"/> Work related subcontract less than \$25,000. <input checked="" type="checkbox"/> Interlocal Agreement (between Governments). <input type="checkbox"/> Public Works - Local Agency/Federally Funded FHWA.	
Contract Amount:(sum of original contract amount and any prior amendments): \$ _____ This Amendment Amount: Subsequent years include previous year's amount + CPI-W increase 2020 + \$16,500.00 GEMT billing 2021 + \$16,500.00 GEMT billing 2022 + \$16,500.00 GEMT billing 2023 + \$16,500.00 GEMT billing \$ _____ Total Amended Amount: \$ <u>Annual amount + CPI-W increase + \$16.5k/year</u>	Council approval required for; all property leases, contracts or bid awards <b>exceeding \$40,000</b> , and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, <b>except when:</b> 1. Exercising an option contained in a contract previously approved by the council. 2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance. 3. Bid or award is for supplies. 4. Equipment is included in Exhibit "B" of the Budget Ordinance 5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.
Summary of Scope: This amendment allows for the additional analytical and billing costs for the Ground Emergency Medical Transport program funding.	
Term of Contract:	<u>6 years</u> Expiration Date: <u>12.31.23</u>

Contract Routing:	1. Prepared by: <u>T. Helms – M. Hilley</u>	Date: <u>12.12.19</u>
	2. Attorney signoff: <u>[Signature]</u>	Date: <u>12/12/19</u>
	3. AS Finance reviewed: <u>[Signature]</u>	Date: <u>12/14/19</u>
	4. Contractor signed: _____	Date: _____
	5. Submitted to Exec.: _____	Date: <u>1-7-2020</u>
	6. Council approved (if necessary): _____	Date: <u>2-11-2020</u>
	7. Executive signed: _____	Date: <u>8-24-2020</u>
	8. Original to Council: _____	Date: <u>8-25-2020</u>

Whatcom County Contract No.

201711026-1

Amendment No. no. 1  
Whatcom County Contract No. 201711026  
INTERLOCAL AGREEMENT BETWEEN WHATCOM COUNTY AND  
City of Bellingham, and Fire Protection District No. 7

THIS AMENDMENT is to the Interlocal Agreement between Whatcom County and City of Bellingham, Fire Protection District No. 7 and Whatcom County, dated December 6, 2017 and designated "Whatcom County Contract "No.201711026". In consideration of the mutual benefits to be derived, the parties agree to the following:

**This Amendment modifies agreement section 5. Compensation to add item 5.f as follows:**

5.f Additional billing fees for revenue enhancement services will be compensated for a maximum consideration of \$16,500 each year for 2020, 2021, 2022 and 2023.

Bellingham Fire Department prepares their own billing reports for GEMT revenue and has agreed to prepare the ongoing annual billing reports and analysis for the GEMT revenue at an additional cost of \$1,500/year.

Fire District 7 has signed an amended agreement with their billing agency, SystemDesign in the amount of \$15,000/year for the provision of revenue enhancement services and for preparing the GEMT cost reports and required annual auditing reports.

**This Amendment modifies agreement section Scope of Work, Billing Services to add 1.f. as follows:**

1.f. Both ALS providers will provide all reports necessary to fulfil obligations for ALS system to receive GEMT revenues.

Unless specifically amended by this agreement, all other terms and conditions of the original contract shall remain in full force and effect.

This Amendment takes effect: January 1, 2020, regardless of the date of signature.

IN WITNESS WHEREOF, Whatcom County and City of Bellingham and Fire Protection District No. 7 have executed this Amendment on the date and year below written.

DATED this 24<sup>th</sup> day of August, 2020.

**WHATCOM COUNTY:**

**Approved as to form:**

  
Prosecuting Attorney

1/13/2020  
Date

**Approved:**

Accepted for Whatcom County:

By: Satpal Sidhu  
Satpal Sidhu, Whatcom County Executive

STATE OF WASHINGTON )  
  ) ss  
COUNTY OF WHATCOM )

On this 24<sup>th</sup> day of August, 2020, before me personally appeared Satpal Sidhu, to me known to be the Executive of Whatcom County, who executed the above instrument and who acknowledged to me the act of signing and sealing thereof.

Suzanne M. Mildner  
NOTARY PUBLIC in and for the State of Washington,  
Suzanne M. Mildner, printed name.  
residing at Bellingham. My commission  
expires 12-31-22.

**CONTRACTOR INFORMATION:**

Executed this 30 day of July, 2020 for CITY OF BELLINGHAM.

Seth Fleetwood  
Seth Fleetwood, Mayor



Attest:

Andy Asbjornsen  
Andy Asbjornsen, Finance Director

Departmental Approval:

[Signature]  
Department Head

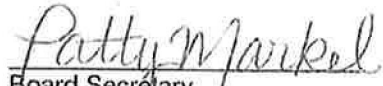
Approved as to form:

[Signature]  
City Attorney

Executed this 9<sup>th</sup> day of January, 2010, for WHATCOM COUNTY FIRE PROTECTION DISTRICT NO. 7

  
Mike Murphy, Board Chair

Attest:

  
Board Secretary



## MEMORANDUM

**TO:** Satpal Sidhu, County Executive  
**FROM:** Mike Hilley, EMS Manager  
**RE:** Bellingham Fire Department, Fire District 7  
**DATE:** January 6, 2020

---

Enclosed are two (2) originals of a contract amendment between Bellingham Fire Department, Fire Protection District 7 and Whatcom County for your review and signature.

▪ **Background and Purpose**

In 2015, a statewide legislative effort to bring Federal Medicaid Gap funding known as Ground Emergency Medical Transport (GEMT) reimbursement to Washington State was spearheaded by Central Pierce Fire and Rescue along with seven other fire agencies. This legislative effort proved successful and the work to analyze transport data and develop cost reports for fire agencies throughout the State began. This work again, was led by Central Pierce Fire and Rescue along with seven additional fire agencies, who contracted with consultant, AP Triton to perform the work necessary to implement the processes.

In late 2017, seminars held in Olympia, Everett, and Spokane appealed to all participating fire agencies to share in the \$566k cost incurred by Central Pierce and the other 8 agencies to successfully bring get GEMT reimbursement through the legislature and implement the process for state fire agencies. Participating fire agencies throughout the state have signed letter of agreements to participate in the reimbursement program, including Bellingham Fire Department and Fire District 7. Both Whatcom County participating ALS agency calculated their reimbursement between their ALS and BLS calls, billing only the ALS share to the Countywide EMS Levy Fund.

Additionally, Fire District 7 has an ongoing billing cost of \$30,000 for the cost run reports required by their billing agency, SystemDesign to prepare the necessary reports allowing them to bill for GEMT transports. Again, Fire District 7 splits the cost between ALS and BLS transports. The GEMT annual report for Fire District 7's ALS transports is only \$15,000 and included in this amendment.

Bellingham Fire Department is prepared to perform the billing functions internally and has estimated an additional billing cost of \$1,500 annually.

▪ **Funding Amount and Source**

EMS Levy Fund

- **Differences from Previous Contract** This amendment allows for the expense of the GEMT consultant and transport analysis necessary to receive the annual Ground Emergency Medical Transport reimbursement payments.

Please contact Mike Hilley at (360) 927.1155, if you have any questions or concerns regarding the terms of this agreement.

Encl.