

Supplemental Budget Request

Status: Pending

Sheriff

Operations

Suppl ID # 3313

Fund 1

Cost Center

Originator: Rodger Funk

Expenditure Type: One-Time

Year 1 2021

Add'l FTE

Add'l Space

Priority 1

Name of Request: Legislative Mandates -Cameras for Interview Rooms

X 

9.13.2021

Department Head Signature (Required on Hard Copy Submission)

Date

Costs:	Object	Object Description	Amount Requested
	6510	Tools & Equip	\$16,967
	Request Total		\$16,967

1a. Description of request:

The proposal is to acquire equipment and associated licenses required to outfit two interview rooms at the Whatcom County Sheriff's Office (WCSO) with cameras and microphones to record interviews and interrogations.

1b. Primary customers:

All commissioned deputies of the Whatcom County Sheriff's Office.

2. Problem to be solved:

The WCSO needs to outfit two interview rooms with this technology to be in compliance with state law.

The state legislature passed a number of "police reform" bills during the 2021 legislative session. Included in these was ESHB 1223 which is an ACT relating to the uniform electronic recordation of custodial interrogations act.

Included in ESHB 1223, an ACT relating to the uniform electronic recordation of custodial interrogations act is an electronic recording requirement which states:

Section 3 (1) ...custodial interrogation, including the giving of any required warning, advice of the rights of the individual being questioned, and the waiver of any rights by the individual, must be recorded electronically in its entirety if the interrogation subject is a juvenile or if the interrogation relates to a felony crime. A custodial interrogation at a jail, police or sheriff's station, holding cell, or correctional or detention facility must be recorded by audio and video means. A custodial interrogation at any other place of detention must be recorded by audio means at minimum. This law requires deputies to record every encounter where they may question a person about a crime if the person is a juvenile involved in any level of crime, or an adult being questioned about a felony crime. Interviews conducted at the Sheriff's Office will be required by law to be audio and video recorded.

The WCSO interview rooms are currently equipped with a camera system available to detectives. Access to the computer and software to start and manage the recordings is available only to detectives. The system records to local media and requires additional steps to archive and retain the video. The current system has had functionality issues and is not always available. In addition, it has limitations and does not meet current evidentiary needs.

The estimated first year cost to implement new cameras for two interview rooms is \$16,966.61 (\$15,594.31 plus tax of \$1,372.30). The ongoing yearly cost is \$6,756.50 (\$6,210.02 plus estimated tax of \$546.48). The ongoing cost includes licensing and unlimited cloud storage.

3a. Options / Advantages:

The WCSO currently uses Axon body cameras. WCSO previously piloted several different options and

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Originator: Rodger Funk

determined Axon to be the best option. The WCSO subsequently entered into a Five (5) Year Master Services and Purchasing Agreement with Axon Enterprises Inc in December 2020 (Whatcom County Contract No. 202012030). Axon uses Evidence.com to retain and distribute digital evidence. The proposed interview camera system records directly to Evidence.com. Evidence storage is cloud based. The current system is a different vendor requiring the evidence to be retained separately.

Using Evidence.com digital evidence is easily shared among deputies, prosecutors, and other Evidence.com users. Several local agencies, including the Whatcom County Prosecutor, are using Evidence.com

The Axon system is the same system used for the body worn cameras already in use by the Sheriff's Office and would provide access to all deputies rather than just detectives.

The Axon system allows for the interview to be monitored and notated by authorized users remotely if necessary.

3b. Cost savings:

The cost savings associated with the acquisition of the Axon interview cameras is based on compliance with the legislation and reducing liability to Whatcom County by having deputies' interactions recorded. In addition, Axon cameras are already deployed by WCSO; therefore, policies and trainings are already in place.

4a. Outcomes:

Upon installation of Axon Interview cameras, every deputy will have the capability to record interviews and interrogations at the Sheriff's Office and will be able to comply with ESHB 1223.

4b. Measures:

The new cameras will allow more deputies to utilize the existing Evidence.com system. This system is already monitored and utilized.

5a. Other Departments/Agencies:

Yes.

Whatcom County I.T. will oversee the installation of servers, cameras and microphones by Axon. The rooms are already wired for cameras and the technological infrastructure already exists. Axon would perform the installation.

5b. Name the person in charge of implementation and what they are responsible for:

Perry Rice (I.T. Manager)

6. Funding Source:

Washington State Funding for Whatcom County Criminal Justice Legislation.
Authorized under Section 740, Chapter 334, Laws of 2021 (ESSB 5092).

Supplemental Budget Request

Status: Pending

Sheriff

Operations

Suppl ID # 3314

Fund 1

Cost Center

Originator: Rodger Funk

Expenditure Type: One-Time **Year 1** 2021 **Add'l FTE** **Add'l Space** **Priority** 1

Name of Request: *Legislative Mandates -Body Worn Cameras*

X *Bum Equ*

9-13-2021

Department Head Signature (Required on Hard Copy Submission)

Date

Costs:	<i>Object</i>	<i>Object Description</i>	<i>Amount Requested</i>
	6510	Tools & Equip	\$18,976
	Request Total		\$18,976

1a. Description of request:

The proposal is to acquire 18 Body Worn Cameras and associated licenses and equipment required.

1b. Primary customers:

All commissioned deputies of the Whatcom County Sheriff's Office.

2. Problem to be solved:

The state legislature passed a number of "police reform" bills during the 2021 legislative session. Included in these was ESHB 1223 which is an ACT relating to the uniform electronic recordation of custodial interrogations act.

Included in ESHB 1223, an ACT relating to the uniform electronic recordation of custodial interrogations act is an electronic recording requirement which states:

Section 3 (1) ...custodial interrogation, including the giving of any required warning, advice of the rights of the individual being questioned, and the waiver of any rights by the individual, must be recorded electronically in its entirety if the interrogation subject is a juvenile or if the interrogation relates to a felony crime. A custodial interrogation at a jail, police or sheriff's station, holding cell, or correctional or detention facility must be recorded by audio and video means. A custodial interrogation at any other place of detention must be recorded by audio means at minimum. This law requires deputies to record every encounter where they may question a person about a crime if the person is a juvenile involved in any level of crime, or an adult being questioned about a felony crime. The body worn camera is a device that will capture the interactions between our deputies and the public they serve. This will include the capability to record both the audio and visual components of an interrogation which occurs in the field.

The WCSO needs a minimum of an additional 18 body worn cameras and associated licenses to allow each deputy to wear the device. The estimated yearly cost for these cameras, associated equipment and licenses is \$18,975.64 (\$17,440.85 plus tax of \$15,34.79).

3a. Options / Advantages:

The WCSO currently uses Axon body cameras. WCSO previously piloted several different options and determined Axon to be the best option. The WCSO subsequently entered into a Five (5) Year Master Services and Purchasing Agreement with Axon Enterprises Inc. in December 2020 (Whatcom County Contract No. 202012030). The additional cameras are the only ones that would work with the currently used Evidence.com system.

3b. Cost savings:

The cost savings associated with the acquisition of the Axon body cameras is based on compliance with the legislation and reducing liability by having deputies' interactions recorded. In addition, Axon cameras are already deployed by WCSO; therefore, policies and trainings are already in place.

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Status: Pending

Sheriff

Operations

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Fund 1

Cost Center

Originator: Rodger Funk

4a. Outcomes:

Upon receiving additional Axon cameras every deputy will have a camera available to them and will be able to comply with ESHB 1223.

4b. Measures:

The additional cameras will allow more deputies to utilize the existing Evidence.com system. This system is already monitored and utilized.

5a. Other Departments/Agencies:

No.

5b. Name the person in charge of implementation and what they are responsible for:

6. Funding Source:

Washington State Funding for Whatcom County Criminal Justice Legislation.
Authorized under Section 740, Chapter 334, Laws of 2021 (ESSB 5092).

Supplemental Budget Request

Status: Pending

Sheriff

Operations

Suppl ID # 3316

Fund 1

Cost Center

Originator: Rodger Funk

Expenditure Type: One-Time Year 1 2021 Add'l FTE Add'l Space Priority 1

Name of Request: Legislative Mandates -Less Lethal Tasers

X		9-14-21
Department Head Signature (Required on Hard Copy Submission)		Date

Costs:	Object	Object Description	Amount Requested
	6510	Tools & Equip	\$55,945
	Request Total		\$55,945

1a. Description of request:

The proposal is to acquire 40 tasers.

1b. Primary customers:

All commissioned deputies of the Whatcom County Sheriff's Office.

2. Problem to be solved:

The state legislature passed a number of "police reform" bills during the 2021 legislative session. Included in these was ESHB 1054, also called the "tactics bill", and ESHB 1310, which is an ACT relating to permissible use of force by law enforcement. One of the sections of ESHB 1054 prohibits law enforcement agencies from acquiring or using "military equipment." "Military equipment is defined as follows:

(3)(a) "Military equipment means firearms and ammunition of .50 caliber or greater, machine guns, armed helicopters, armed or armored drones, armed vessels, armed vehicles, armed aircraft, tanks, long range acoustic hailing devices, rockets, rocket launchers, bayonets, grenades, missiles, directed energy systems, and electromagnetic spectrum weapons.

The plain text of ESHB 1054 makes two less lethal devices illegal, in particular: the 12-gauge shotgun and the 40mm launcher. Both devices were less lethal options that the Whatcom County Sheriff's Office previously had at their disposal. The shotguns were used to deploy less lethal beanbag rounds, and the 40mm launchers were used to deploy soft impact rounds. However, both the shotguns and the launcher are greater than .50 caliber, as measured by the internal diameter or bore of a gun barrel.

The Whatcom County Prosecuting Attorney advised in attached memo, "Due to the legislative prohibition on these types of devices, the Whatcom County Sheriff's Office will need to find other options for less lethal devices that fit within the confines of ESHB 1054."

The WCSO uses less lethal launchers to provide a safer way to gain control over persons involved in potentially lethal encounters. Without the less lethal projectile, deputies have to move into close proximity to armed individuals if they want to gain control over the individual. This close proximity is often a causal factor in the use of lethal force.

Included in ESHB 1310, regarding permissible use of force, is Section 3 (2)(d)(e) which states:

- (d) When possible, use available and appropriate less lethal alternatives before using deadly force; and
- (e) Make less lethal alternatives issued to the officer reasonably available for their use.

The Whatcom County Sheriff's Office must provide our deputies less-lethal devices to comply with State law, and ensure the deputies have the necessary tools and equipment to safely de-escalate incidents and

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Fund 1

Cost Center

Originator: Rodger Funk

take control of persons while avoiding the use of deadly force.

Tasers are a less-lethal device utilizing conducted energy to limit a person's ability to conduct an attack. The Taser is an intermediate use-of-force option that is currently deployed by WCSO deputies.

3a. Options / Advantages:

The requested tasers are intended to replace outdated or non-functional tasers. The WCSO currently has certified taser instructors and all WCSO deputies are trained in the proper use of the taser.

3b. Cost savings:

The cost savings are not easily measured. The cost and effect of a lethal police encounter within a community is immense. The ability to disarm or contain an armed person with less lethal equipment could save lives.

4a. Outcomes:

Upon receiving the tasers the WCSO will equip our deputies with this less lethal device designed to save lives and comply with state law.

4b. Measures:

Successful deployment and utilization of this less-lethal device will provide positive outcomes by being in compliance with state law and having the equipment necessary to de-escalate situations and preserve human life.

5a. Other Departments/Agencies:

No.

5b. Name the person in charge of implementation and what they are responsible for:

6. Funding Source:

Washington State Funding for Whatcom County Criminal Justice Legislation.
Authorized under Section 740, Chapter 334, Laws of 2021 (ESSB 5092).

WHATCOM COUNTY PROSECUTING ATTORNEY

CHIEF CRIMINAL DEPUTY

Erik Sigmar

ASST. CHIEF CRIMINAL DEPUTY

Dona Bracke

CRIMINAL DEPUTIES

David Graham
Kellen Kooistra
Benjamin Pratt
Gordon Jenkins
Kacie Emerick
Christina Garcia
Jesse Corkern
Evan Sterk
Nicole Meyer
Julia Monroe
Maggie Peach
Andrew Bogle
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George Roche
Brandon Waldron

CIVIL SUPPORT ENFORCEMENT DEPUTIES

Janelle Wilson/Lead
Dionne Clasen

APPELLATE DEPUTIES

Kimberly Thulin
Hilary Thomas

ADMINISTRATOR

Vanessa Martin

MEMORANDUM

TO: Whatcom County Council
FROM: Brandon Waldron, Senior Civil Deputy Prosecuting Attorney
DATE: July 22, 2021
RE: ESHB 1054

The state legislature passed a number of “police reform” bills during the 2021 legislative session. Included in these was ESHB 1054, also called the “tactics bill.” One of the sections of ESHB 1054 prohibits law enforcement agencies from acquiring or using “military equipment.” “Military equipment is defined as follows:

(3)(a) “Military equipment means firearms and ammunition of .50 caliber or greater, machine guns, armed helicopters, armed or armored drones, armed vessels, armed vehicles, armed aircraft, tanks, long range acoustic hailing devices, rockets, rocket launchers, bayonets, grenades, missiles, directed energy systems, and electromagnetic spectrum weapons.

The plain text of ESHB 1054 makes two less lethal devices illegal, in particular: the 12-gauge shotgun and the 40mm launcher. Both devices were less lethal options that the Whatcom County Sheriff’s Office previously had at their disposal. The shotguns were used to deploy less lethal beanbag rounds, and the 40mm launchers were used to deploy soft impact rounds. However, both the shotguns and the launcher are greater than .50 caliber, as measured by the internal diameter or bore of a gun barrel. Due to the legislative prohibition on these types of devices, the Whatcom County Sheriff’s Office will need to find other options for less lethal devices that fit within the confines of ESHB 1054.

Supplemental Budget Request

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Sheriff

Operations

Suppl ID # 3317

Fund 1

Cost Center

Originator: Rodger Funk

Expenditure Type: One-Time Year 1 2021 Add'l FTE Add'l Space Priority 1

Name of Request: *Legislative Mandates -Less Lethal BolaWrap*

X  9-14-21
 Department Head Signature (Required on Hard Copy Submission) Date

Costs:	Object	Object Description	Amount Requested
	6510	Tools & Equip	\$13,552
	Request Total		\$13,552

1a. Description of request:

The proposal is to acquire 10 BolaWrap less lethal tools.

1b. Primary customers:

All commissioned deputies of the Whatcom County Sheriff's Office.

2. Problem to be solved:

The state legislature passed a number of "police reform" bills during the 2021 legislative session. Included in these was ESHB 1054, also called the "tactics bill" and ESHB 1310, which is an ACT relating to permissible use of force by law enforcement. One of the sections of ESHB 1054 prohibits law enforcement agencies from acquiring or using "military equipment." "Military equipment is defined as follows:

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The plain text of ESHB 1054 makes two less lethal devices illegal, in particular: the 12-gauge shotgun and the 40mm launcher. Both devices were less lethal options that the Whatcom County Sheriff's Office previously had at their disposal. The shotguns were used to deploy less lethal beanbag rounds, and the 40mm launchers were used to deploy soft impact rounds. However, both the shotguns and the launcher are greater than .50 caliber, as measured by the internal diameter or bore of a gun barrel.

The Whatcom County Prosecuting Attorney advised in attached memo, "Due to the legislative prohibition on these types of devices, the Whatcom County Sheriff's Office will need to find other options for less lethal devices that fit within the confines of ESHB 1054."

The WCSO uses less lethal launchers to provide a safer way to gain control over persons involved in potentially lethal encounters. Without the less lethal projectile deputies have to move into close proximity to armed individuals if they want to gain control over the individual. This close proximity is often a causal factor in the use of lethal force.

Included in ESHB 1310, regarding permissible use of force, is Section 3 (2)(d)(e) which states:

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Fund 1

Cost Center

Originator: Rodger Funk

take control of persons while avoiding the use of deadly force.

The BolaWrap is described as, "a pre-escalation apprehension tool that safely and humanely restrains resisting subjects from a distance". The BolaWrap is a device that provides deputies another less-lethal option intended to restrict the movements of an individual.

3a. Options / Advantages:

The BolaWrap is a new technology for less-lethal equipment. This device is a lower level of force than the FN303 or taser. This device is an option due to the requirement of the new legislation to use the least amount of force necessary and to provide less-lethal options to our deputies. BolaWrap is a low level of force that minimizes injury to all involved.

3b. Cost savings:

The cost savings are not easily measured. The cost and effect of a lethal police encounter within a community is immense. The ability to disarm or contain an armed person with less lethal force could save lives

4a. Outcomes:

Upon receiving the BolaWrap the WCSO will equip our deputies with a this less lethal device designed to save lives and comply with state law.

4b. Measures:

Successful deployment and utilization of the BolaWrap will provide positive outcomes by being in compliance with state law and having less lethal tools necessary to de-escalate and preserve human life.

5a. Other Departments/Agencies:

No.

5b. Name the person in charge of implementation and what they are responsible for:

6. Funding Source:

Washington State Funding for Whatcom County Criminal Justice Legislation.
Authorized under Section 740, Chapter 334, Laws of 2021 (ESSB 5092).

WHATCOM COUNTY PROSECUTING ATTORNEY

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MEMORANDUM

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The plain text of ESHB 1054 makes two less lethal devices illegal, in particular: the 12-gauge shotgun and the 40mm launcher. Both devices were less lethal options that the Whatcom County Sheriff’s Office previously had at their disposal. The shotguns were used to deploy less lethal beanbag rounds, and the 40mm launchers were used to deploy soft impact rounds. However, both the shotguns and the launcher are greater than .50 caliber, as measured by the internal diameter or bore of a gun barrel. Due to the legislative prohibition on these types of devices, the Whatcom County Sheriff’s Office will need to find other options for less lethal devices that fit within the confines of ESHB 1054.



MEMORANDUM

TO: Finance Department

FROM: Cathy Halka, Legislative Analyst

RE: Supplement Budget Request - Response to the COVID-19 pandemic

DATE: September 7, 2021

Please process the attached budget amendment request. I'd like this item to be introduced on the September 28, 2021 Council agenda.

On July 13, 2021, Council adopted Ordinance 2021-045 (AB2021-360) – Ordinance to establish an independent review of the community response to the COVID-19 Pandemic, which establishes a commission to examine the makeup of the County Health Board, Unified Command and designated senior county emergency advisory positions as well as examines policy related to open communications with the public. The ordinance specifies the work to be completed by March 31, 2022 and the findings to be incorporated into the County's existing emergency management plan.

On September 14, 2021, Council will discuss an item (AB2021-525) to finalize an RFP for consultant services to complete the review and report.

This budget amendment (if approved by Council) will facilitate moving forward the RFP, selecting a consultant, and completing the project.

Please contact Cathy Halka at extension 5019, if you have any questions or concerns.

Supplemental Budget Request

Status: Pending

Council

Suppl ID # 3298 Fund 1 Cost Center 1100 Originator: Cathy Halka

Expenditure Type: Ongoing Year 1 2021 Add'l FTE Add'l Space Priority 1

Name of Request: COVID Pandemic Response Review

X  9.15.21
Department Head Signature (Required on Hard Copy Submission) Date

Costs:	Object	Object Description	Amount Requested
	6630.902	Professional Services	\$100,000
	Request Total		\$100,000

1a. Description of request:

The Whatcom County Council adopted Ordinance 2021-045 on July 13, 2021 to establish an independent commission to review our community's response to the COVID-19 pandemic and identify lessons learned and opportunities for improvement. On September 14, 2021, Council Committee of the Whole approved staff to submit a budget supplement of \$100,000. This budget supplement will fund the consultant contract to complete the review.

1b. Primary customers:

Businesses and residents in Whatcom County

2. Problem to be solved:

A review of the pandemic response will enable to county to be better prepared for the next public emergency.

3a. Options / Advantages:

An independent review of county operations and community coordination will provide insight for improvements.

3b. Cost savings:

Identifying lessons learned and opportunities for improvement will help the county save time and money when called upon to respond to the next public emergency.

4a. Outcomes:

The consultant will create a final report including data gathered, recommendations, and updates suggested for the Emergency Management Plan.

4b. Measures:

Success of this effort will be the delivery of a final report with recommendations for the next emergency response and for the next update to the Emergency Management Plan.

5a. Other Departments/Agencies:

All staff participating in the pandemic response will be called upon to provide information and feedback to the consultant for this effort, including Health Department, Information Technology, Sheriff's Office, and other partner agencies in Whatcom County.

5b. Name the person in charge of implementation and what they are responsible for:

The special commissioner/consultant will work with key health department and emergency management staff, as well as staff from partner agencies, to receive data and feedback.

6. Funding Source:

General Fund

Supplemental Budget Request

Status: Pending

Parks & Recreation

Suppl ID # 3292 Fund 1 Cost Center 6003 Originator: Christ Thomsen

Expenditure Type: One-Time Year 1 2021 Add'l FTE Add'l Space Priority 1

Name of Request: Tennant Lake Tower Camera

X  8-31-21
Department Head Signature (Required on Hard Copy Submission) Date

Costs:	Object	Object Description	Amount Requested
	4367.1000	Donations	(\$6,000)
	6320.002	Office & Op Supplies	\$1,239
	6610	Contractual Services	\$3,261
	6860	Equipment Rental	\$1,500
	Request Total		\$0

1a. Description of request:

This request is for the expenditure authority for supplies, materials, contractual services, and equipment rental with offsetting donations from the Whatcom Parks & Recreation Foundation. The Foundation receives and administers donations to benefit parks and recreation in Whatcom County. The Foundation holds a donation account for the Parks & Recreation Department.

The Parks & Recreation Department has identified \$6,000.00 in expenditures for the 2021 fiscal year eligible for reimbursement through the Foundation.

The materials, supplies, contractual services, and equipment rental will be utilized in completing a project to replace the wildlife observation system at the Tennant Lake Tower. The project is a joint effort between Whatcom County Parks & Recreation and the Washington Department of Fish & Wildlife to install a replacement camera on the park's observation tower for visitors to observe wildlife and wetland features at Tennant Lake.

This camera system is a compliance requirement for the tower to meet ADA accommodations.

1b. Primary customers:

The 166,000 visitors annually to the Tennant Lake Interpretive Center

2. Problem to be solved:

The Parks & Recreation Department desires to receive monetary donation being managed by the Whatcom Parks & Recreation Foundation to offset expenditures for this project.

3a. Options / Advantages:

Other options considered were utilizing Parks general fund budget allocations to complete the work or deferring the project to a future date.

3b. Cost savings:

A direct cost savings to the County of \$6,000 can be realized by utilizing funding held by the Foundation to complete this project.

4a. Outcomes:

The outcome is funding of expenditures to complete the replacement of the wildlife observation system at the Tennant Lake Tower in 2021.

4b. Measures:

Supplemental Budget Request

Status: Pending

Parks & Recreation

Suppl ID # 3292

Fund 1

Cost Center 6003

Originator: Christ Thomsen

Outcomes are validated when acquisition of materials, supplies, contractual services, and equipment rentals are realized. Success is measured by the completion of the project in 2021.

5a. Other Departments/Agencies:

None.

5b. Name the person in charge of implementation and what they are responsible for:

Not applicable

6. Funding Source:

Donation held by the Whatcom Parks & Recreation Foundation.

Supplemental Budget Request

Status: Pending

Auditor

Suppl ID # 3310 Fund 109 Cost Center 10925 Originator: Stacy Henthorn

Expenditure Type: One-Time Year 1 2021 Add'l FTE Add'l Space Priority 1

Name of Request: Election Security & Streaming Cameras

X  9/13/2021
Department Head Signature (Required on Hard Copy Submission) Date

Costs:	Object	Object Description	Amount Requested
	4333.9041	HAVA Election Security	(\$98,000)
	7410	Equipment-Capital Outlay	\$98,000
	Request Total		\$0

1a. Description of request:

County Council approved an intergovernmental grant agreement in 2020 with the Secretary of State's office to address security concerns around elections. To address these concerns, we are proposing a new security camera system be installed in the Election Voting Center and Auditor's office. The new security camera system offers visual and recorded coverage of all entry and exit doors throughout the Election Voting Center and Auditor's office. We are also adding a streaming camera to the Auditor's office election front vault area for online observing during each election.

1b. Primary customers:

Auditor Staff and voters.

2. Problem to be solved:

Whatcom County received a HAVA Election Security Grant in 2020. The Secretary of State's office identified the Elections Voting Center and the Auditor's office as areas that would benefit from additional security. The installation of the 15 cameras will enhance security overall.

3a. Options / Advantages:

There are no other options.

3b. Cost savings:

N/A

4a. Outcomes:

Security and streaming cameras will be installed and operational by year end 2021.

4b. Measures:

Fourteen (14) newly installed security cameras will provide visual recorded coverage of the Elections Voting Center and Auditor's office entry & exit doors complete with 24-7 recording capability. One (1) additional streaming camera will be installed in the Auditor's office front vault to offer the public easy live stream observation during each election.

5a. Other Departments/Agencies:

All installations will be coordinated with County Facilities and Information Technology.

5b. Name the person in charge of implementation and what they are responsible for:

Rob Ney and Perry Rice will assist to coordinate installations.

6. Funding Source:

HAVA Election Security Grant

Supplemental Budget Request

Status: Pending

Administrative Services

Administration

<i>Suppl ID #</i> 3312	<i>Fund</i> 138	<i>Cost Center</i>	<i>Originator:</i> Tawni Helms
<i>Year 2</i> 2022		<i>Add'l FTE</i> <input type="checkbox"/>	<i>Priority</i> 1

Name of Request: *Public Defender additional office space rent*

X

Department Head Signature (Required on Hard Copy Submission) **Date**

<i>Costs:</i>	<i>Object</i>	<i>Object Description</i>	<i>Amount Requested</i>
	6870	Space Rental	\$30,000
	<i>Request Total</i>		<i>\$30,000</i>

1a. Description of request:

Rental space is being requested to accommodate the addition of 9 new Public Defender staff to deal with the court case backlog caused by the pandemic. The unfinished second floor of the Public Defender's building will be remodeled to accommodate the increased staff and need for attorney/client private interview rooms; however, until the remodel is accomplished there is an immediate need for more office space.

1b. Primary customers:

Indigent defendants in the Whatcom County Superior and District Courts will benefit from this additional office space. Providing space for new Public Defenders Office staff will have a positive impact on the courts and P.A.'s office as well because more cases will be processed.

2. Problem to be solved:

The Public Defenders Office is hiring nine additional attorneys to help mitigate the significant backlog of cases. These new attorneys will need a place to work until the 2nd floor remodel is accomplished. Creating new office space will serve to meet the additional space needs of the department.

3a. Options / Advantages:

Remote work opportunities were also being considered but does not address the need for client/attorney privacy. New attorneys will also benefit from being able to work in the same location as other staff rather than starting a new job remotely. Leasing rental space to accommodate increased staffing until the remodel is complete will ensure the critical work of the Public Defenders office will not be impacted.

3b. Cost savings:

n/a

4a. Outcomes:

New office space can be accomplished during the fall of 2021 so that new staff will have adequate accommodations upon hire.

4b. Measures:

Office space will be leased until the 2nd floor of the Central Plaza Building has been remodeled to accommodate increased staffing.

5a. Other Departments/Agencies:

Public Defender, AS-Facilities and AS-IT to set up the new office space.

5b. Name the person in charge of implementation and what they are responsible for:

Rob Ney & Starck Follis

6. Funding Source:

ARPA Fund

Supplemental Budget Request

Status: Pending

Non-Departmental

Suppl ID # 3286 Fund 326 Cost Center 32600 Originator: Marianne Caldwell

Year 1 2021 Add'l FTE Priority 1

Name of Request: Trf in support of Central Plaza Tenant Improvement

X

Department Head Signature (Required on Hard Copy Submission)

Date

Costs:	Object	Object Description	Amount Requested
	8351	Operating Transfer Out	\$400,000
	Request Total		\$400,000

1a. Description of request:

Transfer to fund the Central Plaza Tenant Improvement project. See companion project budget ordinance and exhibit A - supplemental # 3281

1b. Primary customers:

2. Problem to be solved:

3a. Options / Advantages:

3b. Cost savings:

4a. Outcomes:

4b. Measures:

5a. Other Departments/Agencies:

5b. Name the person in charge of implementation and what they are responsible for:

6. Funding Source:

Real Estate Excise Tax I Fund