



# Memorandum

**TO:** Satpal Sidhu, County Executive  
**FROM:** Erika Lautenbach, Director  
**RE:** Cascadia Youth Mental Health PLLC – Regional School Discipline Policy Assessment, Technical Assistance and Training Contract Amendment #7  
**DATE:** FEBRUARY 13, 2025

Attached is a contract amendment between Whatcom County and Cascadia Youth Mental Health PLLC (CYMH) for your review and signature. This amendment requests a four-month extension to run the current contract through the end of the state fiscal year. If approved, the amendment would add funding for a Whatcom County focused needs assessment on youth vaping and for additional School Discipline Consulting programs during the extended contract period.

▪ **Background and Purpose**

Whatcom County is the lead agency for the North Sound Regional Youth Cannabis and Commercial Tobacco Prevention Program (YCCTPP), which includes Island, San Juan, Skagit, Snohomish, and Whatcom Counties. One of the strategies outlined in the YCCTPP Strategic Plan is to support school substance use policies and practices that align with effective prevention strategies. CYMH will assess regional school’s substance use school discipline policies and practice needs, support designated schools with individual technical assistance, and provide regional training opportunities.

▪ **Funding Amount and Source**

This amendment adds \$21,640. Funding for this contract, in an amount not to exceed \$61,640 during this contract period (07/01/2024 – 06/30/2025), is provided by the YCCTPP passed through the Washington State Department of Health’s Consolidated Contract and Vape Settlement funding. These funds are included in the 2025 budget. Council approval is required as the additional funding provided through this amendment exceeds 10% of the original consideration, last authorized by Council on 08/10/2021.

▪ **Differences from Previous Contracts**

Section	Differences
<b>General Terms</b> – Section 10.2 Extension	Extends contract for four months, through 06/30/2025
<b>Exhibit A – Scope of Work</b>	Adds the completion of a Whatcom County focused needs assessment on youth vaping and additional Whatcom County focused work in the School Substance Use Consulting Program
<b>Exhibit B – Compensation</b>	Increases funding for additional services

Please contact Amanda Burnett, Human Services Supervisor at 360-778-6069 ([ABurnett@co.whatcom.wa.us](mailto:ABurnett@co.whatcom.wa.us)) if you have any questions.

Encl.