



# Memorandum

**TO:** Satpal Sidhu, County Executive  
**FROM:** Erika Lautenbach, Director  
**RE:** Central Consulting – Healthy Children’s Fund Strategic Consulting & Facilitation Contract Amendment #2  
**DATE:** FEBRUARY 29, 2024

Attached is a contract amendment between Whatcom County and Central Consulting for your review and signature. This amendment increases funding to support continued HCF implementation efforts through the completion of the development of an Internal Implementation Guide and ‘Early Learning Hub’ plan, additional consultation on an outreach and communication campaign and a subsidy program. A solicitation for these services was advertised through the MRSC Consultant Roster and Central Consulting was the only respondent.

▪ **Background and Purpose**

This contract provides funding for consultation services necessary to effectively sequence proposed Healthy Children’s Fund strategies and identify interconnections between state and local projects and opportunities. In November of 2022, Proposition 5, the HCF was approved by Whatcom County voters. Proposition 5 establishes a dedicated fund to support young children and their families. As stated in Ordinance 2022-045, Whatcom County Health and Community Services is the fund administrator.

▪ **Funding Amount and Source**

This amendment increases funding by \$30,000. Funding for this contract, in an amount not to exceed \$45,000, is provided by the Healthy Children’s Fund. These funds are included in the 2024 budget. Council authorization is required as funding exceeds \$40,000.

▪ **Differences from Previous Contracts**

Section	Differences
Exhibit A – Scope of Work	Expands SOW to support continued HCF implementation efforts
Exhibit B – Compensation	Adds \$30,000 in funding to support expanded services

Please contact Sarah Simpson, Community Health Supervisor at 360-778-6176 ([SSimpson@co.whatcom.wa.us](mailto:SSimpson@co.whatcom.wa.us)) if you have any questions.